

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 24, 2022, at 10:00 a.m. in Room 32 of the Yamhill County Courthouse and virtually via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Justin Hogue, Business Services Manager; and Nohely Barajas-Montalvo.

Guests via Zoom: Becky Epstein, SERA Architects; Ashley Nored, SERA Architects; Chris Meigel, SERA Architects; Nicole Montesano, News Register; Patriciafaye Marshall; Sheila Barnes; Nathalie; and dgilbert.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.*

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of March 28 – April 3, 2022. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no public comments received.

E. DEPARTMENT UPDATES:

a. Fair & Rodeo – Gary Wertz

The Fair & Rodeo department update will be rescheduled for a later date.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of: Strategic Capital Planning Project *[Continued from February 10, 2022.]*

The SERA Architects staff presented a recap of objectives for the county space needs analysis. Costs, repairs and strategic options and criteria as presented to the stakeholders. Staff placement and continuation of services were a concern but would be discussed at a later date pending the plan selection. Facilities cost projections reflected an additional 35% to the construction costs on top of the assumed construction of today's value and the future construction costs associated with materials. The estimated value of county properties was not included in the plan cost estimates. A draft report, owner comments and a final presentation will be addressed in the coming months.

b. End of work session

The meeting was recessed at 10:59 a.m. and reconvened at 11:04 a.m.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

1. **B.O. 22-86** - Approval of renewing Premises Pollution Liability Insurance for the Whiteson and Newberg Landfills for an additional year, in the amount of \$35,442.63.

2. **B.O. 22-87** - Approval to appoint Bill Michielsen to the Yamhill County Transit Advisory Committee (YCTAC) to a three-year term to expire on June 30, 2025.

3. **B.O. 22-88** - Approval to authorize Leave Without Pay (LWOP) for employee # 4199 effective intermittently from February 12, 2022 with an anticipated end date of March 28, 2022.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. Consideration of a sponsorship for the Oregon Workforce Partnership (OWP) 2022 WORKing Together Conference. (Commissioner Kulla).

The consensus of the Board was to decline sponsorship. There was no action taken.

2. **B.O. 22-89** - Consideration of approval of the agreement and Memorandum of Understanding (MOU) between Yamhill County Health and Human Services and Yamhill Community Care Organization for the funding of Service Integration Teams retroactive to January 1, 2022.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. **B.O. 22-90** - Consideration of approval of an agreement between Yamhill County and Crook County for “space available” detention bed rental at the rate of \$168 per bed per day, effective 7/1/2022 with an automatic renewal clause on a year-by-year basis.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

4. **B.O. 22-91** - Consideration of approval of an amendment for an agreement between Yamhill County and Polk County for four detention bed rentals at the rate of \$168 per bed per day, effective 7/1/2022 with an automatic renewal clause on a year-by-year basis.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

5. **B.O. 22-92** – Consideration of reappointing Denny Elmer to a Budget Committee citizen position for a three-year term retroactive to July 1, 2021 through June 30, 2024.

Commissioner Kulla moved approval of the reappointment of Denny Elmer for the terms as amended. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

6. **B.O. 22-93** – Consideration to appoint Jason Fields to a Budget Committee citizen position to complete the remainder of Rick John’s term effective immediately through June 30, 2023.

Commissioner Starrett moved approval of the appointment of Jason Fields to serve the remaining term vacated by Rick John through June 30, 2023. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

7. **B.O. 22-94** - Consideration to approval to support the recommendation by the AOC Federal Land Management Subcommittee to dissolve the AOC Federal Land Management Subcommittee and send a letter as drafted by Commissioner Mary Starrett.

The Board discussed which commissioner would participate in the voting process to dissolve the subcommittee. Commissioner Kulla moved to approve the recommendation by the FLMS to dissolve the subcommittee and to submit a letter as drafted by Commissioner Starrett. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

8. **B.O. 22-95** - Consideration to authorize Commissioner Starrett to represent the Board of Commissioner's at the AOC Federal Land Management Subcommittee meeting and support the recommendation to dissolve the AOC Federal Land Management Subcommittee, and the recommendation that any surplus funds be redistributed back to member counties.

Commissioner Kulla moved approval of item I8. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:39 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

LINDSAY BERSCHAUER

Commissioner

CASEY KULLA

Commissioner

MARY STARRETT