

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 25, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Carrie Martin, Gants & Special Projects; Ken Friday, Planning Director and Keri Hinton, BOC Staff (via Zoom).

Guests via Zoom: Bart Rierson; Carol Foley; Erin Gardner; Kat Ricker; Marvin Bernards; Patty Williams; Philip Higgins; Rodrigo Lagunas; Sheila Barnes; Peter Siderius; Charlene McCreight; Carla; Beth Rankin; Diane, Jason Foose; Dayna Gilbert; Lynette Shaw; Champion Team; Patricia Faye Marshall; Linda Ramirez; Seth; Lisa Rogers, CPRD and Neyssa Hays.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

- A. **CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:00 a.m.
- B. **FLAG SALUTE**
- C. **CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed). There were no new items added to the calendar. No other county business was discussed.
- D. **PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Commissioner Starrett acknowledged public comments received via email related to items E1 and the Second Amendment Sanctuary Ordinance.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

Review/discussion of next steps for Yamhelas Westsider Trail bridge project, master planning and grants. [*Continued from March 18, 2021*].

The Board continued discussion regarding the county obligations, options, and goals. Mr. Boenisch announced ODOT declined to attend today’s public meeting, stating their preference to hold repayment discussions at staff level. All three commissioners expressed interest in participating in a meeting with ODOT and asked Mr. Boenisch to inquire about scheduling an executive session with ODOT or to ask them for an initial repayment proposal to be discussed in open session. After further discussion, the consensus of the Board was to direct staff to contact ODOT regarding an initial proposal for discussion and review in an executive session.

a. Discussion of an audit of the Connect VI and State Parks grants with regard to the Yamhelas Westsider Trail bridge planning, and construction of the Stag Hollow bridge.

Commissioner Berschauer outlined her request for an external audit to review the Connect VI grant and expenditures related to the Stag Hollow bridge project that she stated were neither delivered in either time or product. After discussion, the consensus of the Board was for staff to contact DOWL, Inc. to initiate conversation to outline further discussions.

b. End of work session

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-105** - Approval of Amendment #1 to Agreement #166061 between Yamhill County and the Oregon Health Authority (B.O. 21-76) adding \$165,874.06 for the financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services, retroactive to January 2, 2021 through December 31, 2021.

2. **B.O. 21-106** - Approval of an agreement between Yamhill County and SAR Enterprises, Inc. (dba Communications NW) for the comprehensive review of the radio communications system for law enforcement and first responder services in the not-to-exceed amount of \$45,000, effective April 1, 2021 through July 31, 2021.

Land Use

3. **B.O. 21-107** - Consideration of a request for formal acknowledgement that the application in Planning Docket #C-22-19/SDR-35-19 has been withdrawn and the prior Board decision is null and void. The application was for a Conditional Use Permit and Site Design Review to operate a flour processing facility and on-site bakery as a commercial activity in

conjunction with farm use from within an existing, to be remodeled, agricultural building – a granary. Applicant: Bram Yoffie; Appellant: Anthony Boutard.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. Consideration of approval of Chehalem Park and Recreational District’s proposal to acquire the Yamhelas Westsider Trail tax lot from Yamhill County.

Lisa Rogers of CPRD expressed Chehalem’s interest for purchasing or leasing the trail corridor to incorporate into their community trail system. Commissioner Starrett advised Ms. Rogers that staff would follow up with CPRD once the county had completed its review process of the trail project outcome. There was no action taken.

2. Discussion of priorities and plans for effective use of American Rescue Plan funds.

Ken Huffer explained the latest round of federal recovery funding being directly allocated to the county from the U.S. Treasury Department. The provisions for the use of these funds were still unclear and the county had not received a final agreement. Mr. Huffer hesitated to implement timelines around proposal solicitations until the Board has outlined the criteria and prioritization of funding categories. The consensus of the Board was to direct staff to schedule work sessions for further discussion. There was no action taken.

3. **B.O. 21-108** - Consideration of acceptance of a right-of-way easement deed from Ellen and Robert Roe, donating right-of-way to the county for placement of a turnout and tourist information kiosk on NE Albertson Road.

Todd Sadlo stated this was a donation of right-of-way easement for the purpose of a turnout kiosk. Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-109** - Consideration of ratifying a Vaccine Group Eligibility Request letter submitted to the Governor’s Office by the County Administrator and Public Health Administrator.

Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:21 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA