

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 4, 2021, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Tim Svenson, Sheriff; Brad Berry, District Attorney; Ken Friday, Planning Director and Keri Hinton, BOC Staff (via Zoom).

Guests via Zoom: Tyler Smith, Tyler Smith & Associates; Kevin Starrett; Mary Beth Branch and Carla.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

- A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:02 a.m.

- B. FLAG SALUTE**

- C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).
The Commissioner’s reviewed the joint schedule with no changes added. No other county business was discussed.

- D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*
Commissioner Starrett acknowledged public comments received via email related to item H1.

- E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.
 - 1. Work Session – None.

F. DEPARTMENT UPDATES: None.

G. CONSENT AGENDA: Commissioner Berschauer moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-82** - Approval of a sole source procurement under ORS 279B.075 to purchase material for a railroad crossing on Briedwell Road as approved by the Local Contract Review Board on February 25, 2021.
2. **B.O. 21-83** - Approval of authorizing the closing of the sale of tax lot R2409 01303 and any improvements located thereon, if any, a parcel of real property acquired by the County through property tax foreclosure, to Carol Glover for \$80,812, including half of the fees and closing costs.

Committees

3. **B.O. 21-84** - Approval to appoint Rachel Flores Juarez to the Parks & Recreation Advisory Board for a four-year term to expire on March 4, 2025.

Fees

4. **B.O. 21-85** - Approval for Public Works to reduce the Blue Sign annual maintenance fee to \$25.
5. **B.O. 21-86** - Approval to amend the 2021 Sheriff's Office fee schedule.

H. OLD BUSINESS:

1. Consideration of adopting the Yamhill County Second Amendment Sanctuary Ordinance (SASO). *[Continued from February 25, 2021].*

Draft ordinance language was reviewed by the Board, staff, and Mr. Smith. After discussion, the consensus of the Board was for Commissioner Berschauer to work with staff to update the draft ordinance and to bring it back next week for further review. There was no action taken.

The meeting was recessed at 12:05 p.m. and reconvened at 12:11 p.m.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-87** - Consideration of the approval of an agreement between Yamhill County and Oregon Health & Science University (OHSU) for the Nutrition Oregon Campaign repealing B.O. 21-61 in the amount of \$10,000, retroactive to February 1, 2021 and expanding use of meeting funds.

Mr. Boenisch requested that this agenda item include language to repeal B.O. 21-61. Commissioner Starrett moved to approve item I1, repealing B.O. 21-61. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. Discussion of Planning Commission vacancy.

Mr. Friday asked for direction from the Board as to whether to include the applications that were received for the previous vacancy recruitment. The consensus of the Board was to direct Mr. Friday to accept applications until March 15, 2021 and combine them with previously received applications for review by the Planning Commission. There was no action taken.

Mr. Huffer gave an update to the board regarding the current Budget Committee vacancy. It was decided that applications would be accepted through March 12, 2021 at 5:00 p.m. He noted that the new appointment will finish out the term vacated by Commissioner Berschauer. Mr. Huffer also addressed the volume of public comment emails recently received and recommended implementing a public comment form on the website to capture specific comment information. There was no action taken.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 1:10 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY STARRETT

Commissioner

LINDSAY BERSCHAUER

Commissioner

CASEY KULLA