

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on October 21, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Colton Totland, Assistant County Counsel; Nohely Barajas-Montalvo, Legal Assistant; and Carolina Rook, BOC Staff (via Zoom).

Guests via Zoom: Craig Markham; Sheila Barnes; Elaine Harris; Jana Brown; Rodrigo Lagunas; Erin Chen; Char McCreight; and Beth Rankin.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Starrett called the meeting to order at 10:01 a.m.

**B. FLAG SALUTE**

**NOTICE:** All County buildings will be participating in the Great Oregon Shake-Out Earthquake Drill which will take place at 10:21 a.m. The BOC session will be recessed to allow staff to participate in the drill and will reconvene session at its conclusion.

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of October 25 – October 31, 2021 and the Work Session calendar. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments received via e-mail regarded agenda item I7.

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**F. DEPARTMENT UPDATES:** None.

**G. CONSENT AGENDA:**

Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Minutes

1. a. **B.O. 21-420** - September 9, 2021; Formal/Informal Session;
- b. **B.O. 21-421** - September 16, 2021; Formal/Informal Session;
- c. **B.O. 21-422** - September 23, 2021; Formal/Informal Session; and
- d. **B.O. 21-423** - September 30, 2021; Formal/Informal Session.

Contracts & Grants

2. **B.O. 21-424** - Approval of Intergovernmental Agreement #6219 between Yamhill County and the Oregon Department of Corrections (DOC) adding funding in the amount of \$292,993 for the supervision and treatment of Measure 57 offenders retroactive to July 1, 2021 through June 30, 2023.
3. **B.O. 21-425** - Approval of the 2021-22 Oregon Department of Veterans Services (ODVA) application for the purpose of receiving support funds for the 2021-22 fiscal year in the amount of \$124,958.
4. **B.O. 21-426** - Approval of an agreement between Yamhill County and JB Landscape & Maintenance Services, LLC. in the monthly amount of \$325.00 for landscaping related services at property located at 2318 E. Portland Road, Newberg retroactive to October 5, 2021 with annual automatic renewal.
5. **B.O. 21-427** - Approval of the quote and purchase of Office 365 licenses with technical support from Tangent Computer in the amount of \$161,924 for the 2021-22 Fiscal Year.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 21-428** - Consideration of approval of the 2021-23 Community Corrections Biennial Plan.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-429** - Consideration of approval of Intergovernmental Agreement #6184 between Yamhill County and the State of Oregon, Department of Corrections for the funding of community supervised felons, retroactive to July 1, 2021 through June 30, 2023.

Commissioner Berschauer moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

3. **B.O. 21-430** - Consideration of approval of an agreement between Yamhill County Health and Human Services and Unidos Bridging Community for education, outreach and community engagement services in the amount of \$164,017.72 retroactive to July 1, 2021 through June 30, 2022.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

4. **B.O. 21-431** - Consideration of approval of the appointment of Stacey Flier to the Local Investment Advisory Committee for a three-year term to expire on October 21, 2024.

Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Commissioner Starrett called for a recess at 10:20 a.m. for the Oregon Shake-Out drill; the meeting was reconvened at 10:30 a.m.

5. **B.O. 21-432** - Consideration of approval to update the Yamhill County Local Investment Policy.

Commissioner Berschauer moved approval of item I5. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

6. **B.O. 21-433** - Consideration of approval of an agreement between Yamhill County Health and Human Services and Walk the Talk America to provide Firearm Suicide Prevention training in the amount of \$10,000 retroactive to October 7, 2021 through December 31, 2021.

Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

7. **B.O. 21-434** - Consideration of a letter to Governor Kate Brown referencing recent research and asking to withdraw the State's vaccine mandate. (Commissioner Starrett)

The Board discussed recent Harvard research regarding COVID-19 vaccinations brought forward by Commissioner Starrett. After discussion, Commissioner Berschauer moved approval of item I7. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:50 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY STARRETT

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Commissioner LINDSAY BERSCHAUER

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Commissioner CASEY KULLA