

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on July 29, 2021, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Lindsey Manfrin, HHS Director; Jason Foose, Surveyor; Carrie Martin, Grants & Special Projects Manager, and Keri Hinton, BOC Staff.

Guests via Zoom: Rick Rogers, City of Newberg Mayor; Doug Rux, City of Newberg; Dan Weinheimer, City of Newberg; Elaine Howard, City of Newberg Consultant; Dave Haugeberg, Parkway Committee; Diane Reynolds, Provoking Hope; John Bridges; Char McCreight; Newberg Downtown Coalition; Nicole M; Sheila Barnes; Abisha Stone, SEDCOR; Dorie Vickery, Sheridan School District Superintendent; Marvin Bernards; Stephanie Findley; Susan Watkins; Debra Bridges; Shannon Buckmaster; Lacey Dykgraaf; Barbara Boyer; Jeff D; Encompass Yamhill Valley; Maryl Kunkel; and Seth.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.

A. CALL TO ORDER: Commissioner Starrett called the meeting to order at 10:02 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of July 31 –August 7, 2021. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail regarding the Newberg Urban Renewal Plan, Riverbend Landfill and requests for the resignation of Commissioner Berschauer.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of American Rescue Plan Economic Impact category and the CTEC West proposal. *[Continued from July 22, 2021]*.

Ken Huffer acknowledged the community urgency of fund distribution and said the requests already received were in significant excess of the available funds. He recommended a work session to discuss a process to ensure Treasury criteria is being met. After discussion, the consensus of the Board was to schedule a work session on August 5, 2021 for continued discussion.

b. End of work session

F. DEPARTMENT UPDATES:

1. Newberg/Dundee Bypass local match contribution update – Dave Haugeberg

Dave Haugeberg, Chair of the Parkway Committee discussed a proposal to acquire final local contributions for the bypass project. He asked the Board to consider allocating ARPA funds on behalf of smaller cities in combination with ARPA funds contributed by other cities for a final local match. Mr. Haugeberg will be meeting with city mayors and councils to determine the levels of participation in a local match as well as other community groups before finalizing any local contribution match. The final proposal will be brought back to the Board of Commissioners for review and approval.

G. CONSENT AGENDA: Commissioner Kulla moved approval of the consent agenda with the removal of item G2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

Contracts & Grants

1. **B.O. 21-310** - Approval of an agreement between Juvenile Detention and Polk County for four detention bed rentals at the rate of \$148 per bed per day. Additional beds requested by Polk County and approved by Yamhill County will be at the rate of \$110 per bed per day, retroactive to July 1, 2021 through June 30, 2022.

2. Approval of Agreement #171312 between Health and Human Services Family & Youth Programs and Oregon Health Authority (OHA) for Parent-Child Interactive Therapy (PCIT) program funding in the amount of \$125,000, retroactive to July 1, 2021 through June 30, 2023. *[Item removed]*.

3. **B.O. 21-311** - Approval of the Reinstatement Agreement (Amendment #2) between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 19-350) to fund Veterans' peer delivered services, through December 31, 2021.

4. **B.O. 21-312** - Approval of Amendment #1 to the agreement between Yamhill County and Yamhill County Care Organization for Administrative Services (B.O. 20-456) increasing the per member/per month rate to \$2.29, retroactive to July 1, 2021 through December 31, 2021.

5. **B.O. 21-313** - Approval of Amendment #1 to the agreement between Yamhill County and Yamhill County Care Organization for Mental Health and Substance Use Disorder Services (B.O. 20-457) decreasing the monthly capacity rates for subcontracted providers to \$54,356.58, retroactive to July 1, 2021 through December 31, 2021.

Budget

6. **B.O. 21-314** - Authorize a list of checks for the 2021 Yamhill County Fair and Rodeo.

Tax Foreclosure

7. **B.O. 21-315** - Approval of designating the News Register as the newspaper of general circulation for publication of the 2021 Tax Foreclosure List.

H. OLD BUSINESS:

1. **B.O. 21-316** - Consideration of adopting Ordinance 916 in the matter of a Comprehensive Plan Amendment from Very Low Density Residential to Commercial and a Zone Change from VLDR-2.5, Very Low Density Residential to NC, Neighborhood Commercial and Imposition of a Limited Use Overlay; Planning Docket PAZ-03-21; Tax Lot 4411-1400; Applicant: David Price; and declaring an emergency. *[Continued from July 15, 2021].*

Todd Sadlo read the first reading by title only into the record; hearing no objection, he read the second reading by title only into the record. Commissioner Kulla moved approval of item H1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-317** - Consideration of approval of Resolution 21-07-29-1 in the matter of approving the Newberg Urban Renewal Plan conditioned upon the Plan first having been approved by the voters of the City of Newberg at an upcoming election. *[Continued from July 1, 2021].*

The Board and City of Newberg staff resumed discussion regarding the county's approval of the plan to create a new urban renewal district impacting jobs and economic development. The Board, staff and guests discussed the prospect of a conditional approval to put the plan on a ballot for the residents of the City of Newberg to vote on as a condition to approve the Resolution. After discussion, Commissioner Berschauer moved approval of the resolution contingent upon a vote from the citizens of Newberg affirming the plan. The motion passed, Commissioners Starrett and Berschauer voting aye, Commissioner Kulla voting nay.

The meeting was recessed at 1:40 p.m. and reconvened at 1:49 p.m.

3. **B.O. 21-318** - Consideration of approval of Amendment #2 to an agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment, dba Provoking Hope (B.O. 19-277) to increase funding for the Peer Outreach Needle/Syringe Exchange

Program in the amount of \$4,831.31 per month, retroactive to July 1, 2021. *[Continued from July 15, 2021].*

Lindsey Manfrin and Diane Reynolds provided a review of the needle exchange program since its inception in 2019. Ms. Reynolds noted the program continued to provide services during the pandemic and provided testimonials of program effectiveness and examples of harm reduction in the community.

Ms. Manfrin noted the lack of data point collection was due in part to no available baseline and limited resources to provide evidence-based data. She did, however, identify some areas of decreased risks through county disease rate data. After discussion, Commissioner Starrett moved approval of item H3. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 21-319** - Consideration of authorizing the county administrator to submit a letter closing out the TGM Grant.

Ken Huffer stated the letter is to initiate the closing process of the TGM grant related to the closeout of the Yamhelas Westsider Trail project and master plan. The letter will be sent with additional documentation addressing the Title IV funding compliance. Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

2. **B.O. 21-320** - Consideration of approval to obligate funding for the Title III project:
a. Yamhill Soil & Water Conservation District Wildfire Prevention Workshops
Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Starrett, Berschauer and Kulla voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 2:44 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner LINDSAY BERSCHAUER

Commissioner CASEY KULLA