

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 5, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Carrie Martin, Grants & Special Projects; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.

A. CALL TO ORDER

Commissioner Kulla called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. PRESENTATION: 2019-20 Start-up Grant Awards

The Board presented grant award checks to Vesuvian Forge and Chatanika Farms.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There was no public comment received.

E. CONSENT AGENDA:

Commissioner Olson moved approval of items E1 through E10. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

Minutes

1. Approval of the following minutes:

- a. **B.O. 20-69** - January 2, 2020, Informal/Formal Session;
- b. **B.O. 20-70** - January 7, 2020, Informal Session;
- c. **B.O. 20-71** - January 9, 2020, Formal Session;
- d. **B.O. 20-72** - January 14, 2020, Informal Session;

- e. **B.O. 20-73** - January 16, 2020, Formal Session;
- f. **B.O. 20-74** - January 21, 2020, Informal Session;
- g. **B.O. 20-75** - January 23, 2020, Formal Session;
- h. **B.O. 20-76** - January 28, 2020, Informal Session; and
- i. **B.O. 20-77** - January 30, 2020, Formal Session.

Contracts & Grants

- 2. **B.O. 20-78** - Approval to allow the establishment of Wildlife Habitat Conservation and Management plans to qualify for special assessment pursuant to ORS 308A.400 through 308A.430 and rescinding B.O. 02-885.

Roads

- 3. **B.O. 20-79** - Approval to post vehicle length restrictions on NE Mountain Home Road.

Committees

- 4. **B.O. 20-80** - Approval of the following reappointments to the Roadside Vegetation Management Advisory Committee Subcommittee under RIAC, each for two-year terms through March 1, 2022: Michal Wert, Susan Aldrich-Markham, Dave Hanson, Larry Ojua, Marie Vicksta, Luke Westphal and Vern Holm.
- 5. **B.O. 20-81** - Approval of the reappointments of Jim Culbert and Neyssa Hays and the appointment of Sam Bremmer to the Parks and Recreation Advisory Board, each for four-year terms to expire on March 5, 2024.
- 6. **B.O. 20-82** - Approval of the following changes to the Mental Health and Developmental Disabilities Advisory Committee:
 - a. Accept the resignations of Greg Thompkins, Nancy Keim, Laura Von, David Cano and Tiffany Swanson.
 - b. Accept the appointment of Robert Naylor, term to expire May 2023
 - c. Accept the reappointments of Jessica Beach, Diana Fidler, Christopher Nickell, Pauline Metoxin and Richard Geist, terms to expire May 2023.

Personnel

- 7. **B.O. 20-83** - Approval of position management authority for the Department of Community Justice, adding 1.0 FTE Work Crew Supervisor.

Budget

- 8. **B.O. 20-84** - Approval of transfer appropriation authority and funding from 010-002 (Discretionary) to 010-022 (Support Enforcement Division) in the amount of \$11,700 for the District Attorney's Office, adding 1.0 FTE Support Enforcement Division Supervisor.

9. **B.O. 20-85** - Approval of transfer appropriation authority and funding from 010-002 (Discretionary) to 010-022 (Support Enforcement Division) in the amount of \$47,000 due to a beginning fund balance shortfall.

Fees

10. **B.O. 20-86** - Approval to amend the Sheriff’s Office fee schedule to reflect increases for public record requests, concealed handgun license permits and fingerprinting.

F. OLD BUSINESS: None.

G. OTHER BUSINESS (Add-ons and non-consent items):

1. B.O. 20-87 - Consideration of the approval to appoint Rick John to the Yamhill County Budget Committee for a three-year term to expire on June 30, 2023.

Commissioner Starrett moved approval of item G1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

H. PUBLIC HEARINGS: None.

I. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:29 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair CASEY KULLA

Commissioner MARY STARRETT

Commissioner RICHARD L. “RICK” OLSON

