

**INFORMAL WORK SESSION MINUTES**  
**September 10, 2019 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

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Present: Commissioners Richard L. "Rick" Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch and Josephine Ko

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

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Commissioner Olson called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner's joint schedule (if needed).

The Commissioners reviewed joint schedules for September 16 - September 29, 2019. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session:

- a. Review/discussion of draft ordinance to increase the Board membership from 3 to 5

Commissioner Kulla presented a draft ordinance proposal to the Board. After discussion, the sense of the Board was conveyed to staff to draft an ordinance proposal with updated language as directed by the Board and to provide a financial impact study to identify the cost of additional commissioners, staff and space. County counsel will work with the County Administrator and will return items for the Board's consideration this fall.

- b. End of work session

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates: Room 32 updates - (Ken Huffer)  
Mr. Huffer addressed the Board regarding the updates to Room 32.

2. Thursday Formal Session Agenda Review

- a. Consent Agenda Review (keep or move to non-consent)

The consensus of the Board was to leave item D1 on Thursday's consent agenda.

b. Non-consent Agenda Review (add to consent or leave off)  
The consensus of the Board was to move items F1 – F6 to Thursday’s consent agenda.

3. Executive Session - None

4. Commissioner Updates/Announcements/Discussion:  
Following commissioner updates the meeting adjourned at 2:43 p.m.

Carolina Rook  
Secretary