

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 11, 2019, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Richard L. “Rick” Olson, Mary Starrett, and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Josephine Ko, Assistant County Counsel; Carrie Martin, Grants and Special Projects; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. CALL TO ORDER**

Commissioner Olson called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Kimball Kiess commented on dog control impound protocol. She stated concerns regarding the restriction of pet information being made public by Homeward Bound when citizens are searching for lost dogs.

Megan Corvus commented on the county’s ten-year plan regarding homelessness. She asked that the county acknowledge that the plan has expired and would like to see the plan readdressed and updated.

**D. CONSENT AGENDA:** Commissioner Starrett moved approval of items D1 through D10. The motion passed, Commissioners Starrett and Kulla voting aye, Commissioner Olson abstained.

1. **B.O. 19-241** - Approval to authorize the Department of Community Justice to apply for additional unused Yamhill County District Attorney 2017-19 JRI Supplemental grant funds (B.O. #19-238) for a total amount of \$25,900.
  2. **B.O. 19-242** - Approval of Agreement #33645 between the State of Oregon Department of Transportation (ODOT) Rail and Public Transit Division and Yamhill County for bus purchases, total not-to-exceed amount \$960,090, effective July 1, 2019 through June 30, 2021.
  3. **B.O. 19-243** - Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Sheridan, in the amount of \$454,174 effective July 1, 2019 through June 30, 2020.
  4. **B.O. 19-244** - Approval of an agreement between Yamhill County and Mid-Willamette Valley Council of Governments to act as the fiscal agent for the following project: The Economic Development Revolving Loan Fund Program, in addition to an increase of loan program staff billing rates for the 2019-20 fiscal year.
  5. **B.O. 19-245** - Approval of the Service Element Prior Authorization #30911537 between Yamhill County Health and Human Services and the Department of Human Services (B.O. 19-221) in the amount of \$6,079,644 for the financing of administration, case management and abuse investigation services, effective July 1, 2019 through June 30, 2021.
  6. **B.O. 19-246** - Approval of a Request of Full Reconveyance agreement between Yamhill County and Head Start of Yamhill County, Inc. for the McMinnville Head Start facility, releasing Yamhill County's interest secured by the Deed of Trust (B.O. 11-508).
  7. **B.O. 19-247** - Approval of Amendment #1 to the contract employee agreement between Yamhill County and Diane Fisher (B.O. 18-145), effective July 1, 2019 through June 30, 2020.
  8. **B.O. 19-248** - Approval of Amendment #3 to the contract employee agreement between Yamhill County and Mike Brandt (B.O. 16-311), effective July 1, 2019 through June 30, 2020.
  9. **B.O. 19-249** - Approval of an agreement between Juvenile Detention and Tillamook County for "space available" detention bed rental, \$158 per bed per day, effective July 1, 2019 through June 30, 2020.
  10. **B.O. 19-250** - Approval of Amendment #1 to Agreement #11099 between Yamhill County and the Oregon Department of Education, Youth Development Division (B.O. 17-343) for additional funding, in the not-to exceed amount of \$125,435 for the 2019-21 biennium.
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**E. OLD BUSINESS:** None.

**F. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 19-251** - Consideration of the approval of Amendment #1 to Agreement #31632 for the ConnectOregon VI – Yamhelas Westsider Trail: Bridge Construction Project grant

agreement between Yamhill County and the State of Oregon (B.O. 19-79), updating project timeline and key milestones.

Carrie Martin recapped the updates in the agreement and ODOT’s position. Commissioner Kulla moved approval of item F1. The motion passed, Commissioner Olson and Kulla voting aye, Commissioner Starrett voting nay.

**G. PUBLIC HEARINGS:**

**H. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:32 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair RICHARD L. “RICK” OLSON

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Commissioner MARY STARRETT

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Commissioner CASEY KULLA