

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 20, 2019, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett and Casey Kulla being present. Commissioner Richard L. “Rick” Olson is excused.

Also present were Ken Huffer, Deputy County Administrator; Justin Hogue, Business Services Director; Christian Boenisch, County Counsel; Josephine Ko, Assistant County Counsel; Mike Barnhart, Finance Manager; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. CALL TO ORDER**

Commissioner Starrett called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Mary Bryant commented on the budget committee.

**D. CONSENT AGENDA:** Commissioner Kulla moved approval of items D1 through D15. The motion passed, Commissioners Starrett and Kulla voting aye.

Contracts & Grants

1. **B.O. 19-187** - Approval of Agreement #27521 between Yamhill County and the University of Oregon for the purpose of updating the Natural Hazards Mitigation Plan in the amount of \$8,000 in matching funds, effective through May 31, 2020.

2. **B.O. 19-188** - Approval of an amendment to an engagement agreement between Yamhill County and Harrang Long Gary Rudnick for outside legal services.

Mary Bryant commented on item D2 stating the county needs more oversight and does not support the continued litigation regarding sick pay.

3. **B.O. 19-189** - Authorize a notice of intent to award the Yamhill County 2019 Overlay Project to Knife River Corporation, total base plus alternate bid \$1,479,740.25.
4. **B.O. 19-190** - Authorize a notice of intent to award Stag Hollow Creek (Laughlin Road) Bridge Replacement project to Waldron & Sons, Inc., in the amount of \$608,477.94.
5. **B.O. 19-191** - Approval of the 2019 Fund Exchange Agreement #33345 between Yamhill County and ODOT to exchange \$655,259.79 in federal funds for \$655,259.79 in state funds for Phase I of the Newberg-Dundee Bypass Project, effective upon execution for two calendar years.
6. **B.O. 19-192** - Authorize Community Justice to submit a grant application to the Youth Development Division (YDD) for state grant funds to support a 1.0 FTE School Transition Specialist position.
7. **B.O. 19-193** - Authorize Yamhill County Health & Human Services to submit a request for funding for veteran suicide awareness and prevention efforts to the Oregon Department of Veterans Services (ODVA) for the 2019-20 fiscal year.
8. **B.O. 19-194** - Approval of Amendment #4 to the agreement between Yamhill County Health & Human Services and licensed medical provider, William Koenig, D.O. (B.O. 12-371), retroactive to June 8, 2019 being assigned supervisory duties in the role of County Medical Director.
9. Approval of the physician service agreements between the Yamhill County District Attorney's Office, and the following providers for medical examiner services in the amount of \$1,575/month, retroactive to June 1, 2019 through June 30, 2020:
  - a. **B.O. 19-195** - William Koenig, D.O.; and
  - b. **B.O. 19-196** - J. Bruce Williams, M.D.
10. **B.O. 19-197** - Approval of Amendment #1 to Agreement #156502 between Yamhill County and the Oregon Health Authority (OHA) (B.O. 18-77) extending the expiration date to July 30, 2020 and increasing the not-to-exceed amount to \$589,400.01 for the purpose of a Medication Assisted Treatment program in the Yamhill County Correctional Facility, subject to final review of County Counsel.
11. **B.O. 19-198** - Approval to submit a letter of application to the Oregon Transportation Commission (OTC) for consideration of Immediate Opportunity Fund (IOF) grant funding in the amount of \$724,500 for the Willamette Valley Vineyards OR-99W Access Improvements Project.

#### Surplus

12. **B.O. 19-199** - Declare seventy-five expired ballistic vests as surplus from the Sheriff's Office to be donated to St. Michael's Shield Project.

#### Budget

13. **B.O. 19-200** - Approval of the transfer of appropriation authority and general funds from 010-002-699.01 (Discretionary) to 010-010-610.02 (Administrative Services), in the amount of \$40,000, to offset higher than expected expenses associated with employee transitions and extra help in Payroll for the 2018-19 Fiscal Year.

14. **B.O. 19-201** - Approval of the transfer of appropriation authority and general funds from 010-002-699.01 (Discretionary) to 010-039-610.02 (Non-Departmental), in the amount of \$22,355, to offset unanticipated expenses related to AOC one-time road fund reimbursement and medical examiner expenses for the 2018-19 Fiscal Year.

15. **B.O. 19-202** - Approval of proposed budget changes to the Approved 2019-20 Budget, submitted for the following departments:

- a. Health & Human Services
- b. Sheriff's Office
- c. Capital Improvement Fund

---

**E. OLD BUSINESS:** None.

**F. OTHER BUSINESS** (Add-ons and non-consent items): None.

**E. PUBLIC HEARINGS:**

1. Receipt of public comment on the 2019-20 county budget.

Commissioner Starrett opened the public hearing at 10:07 a.m.

Mary Bryant provided comment regarding the budget committee, the proposed needle exchange program and dog control.

Commissioner Starrett closed the public hearing at 10:08 a.m.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) , or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:09 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

---

Chair RICHARD L. "RICK" OLSON

---

Commissioner MARY STARRETT

---

Commissioner CASEY KULLA