

INFORMAL WORK SESSION MINUTES
March 12, 2019 1:30 p.m.

Room 32, Courthouse
535 NE Fifth St.

Present: Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Mikalie Frei, Cynthia Thompson and Susan Halliday.

Guests: Nicole Montesano, News Register; and Dave Adams – KLYC.

Commissioner Olson called the meeting to order at 1:31 p.m.

A. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

It was noted that the scheduled work session with SEDCOR was cancelled and will be rescheduled for March 26th. Commissioner Olson asked, going forward, that any changes to the work session schedule be noted on the agenda.

B. INFORMAL SESSION: This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Transit – Cynthia Thompson introduced Susan Halliday, Transit Program Coordinator. Ms. Thompson stated the first phase of the Transportation Development Plan (TDP) will be implemented April 1, 2019 which will include route time changes. Citizen timeline notifications will be provided via newspaper, brochure and posted on the website. Ms. Thompson noted the upcoming Transit ODOT/FTA audit which is scheduled for mid-April and will notify staff for a coordination meeting.

Ms. Thompson discussed the timeline for the First Transit contract extension. The target release date for the RFP to be sent to vendors is scheduled for May 2, 2019. She noted the 5310/STF allocation proposal will include options for full funding as well as a 40% budget decrease to commensurate with the proposed state budget cuts. Ms. Thompson noted that a final state budget decision is still pending but recommended that the Board consider a vote for both options as recommended by the YCTAC to accommodate the state’s decision.

2. Thursday Formal Session Agenda Review

The consensus of the Board was to move items D1 - D8, with the exception of item D2, to Thursday's consent agenda. Item D2 will remain on the non-consent agenda.

- a. Consent Agenda Review (keep or move to non-consent)
- b. Non-Consent Agenda Review (add to consent or leave off)

3. Executive Session: None

4. Commissioner Updates/Announcements/Discussion:

Following commissioner updates the meeting adjourned at 2:28 p.m.

Carolina Rook
Secretary