

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in informal/formal session on May 4, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozich, and Richard L. “Rick” Olson being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff; Nicole Montesano, News-Register.

Commissioner Primozich called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

**B. AGENDA:**

Minutes

1. Consideration of approval of the following minutes
  - a. **B.O. 17-143** - April 11, 2017 informal session;
  - b. **B.O. 17-144** - April 11, 2017 work session.

Commissioner Olson moved approval of item B1. The motion passed unanimously, Commissioners Primozich, Starrett and Olson voting aye.

Contracts

2. **B.O. 17-145** - Consideration of an approval of a lease agreement between Yamhill County and Jeff and Leona Reed to lease up to three bedrooms, \$417 per month per bedroom, effective May 1, 2017.

Commissioner Starrett moved approval of item B2. The motion passed unanimously, Commissioners Primozich, Starrett and Olson voting aye.

3. **B.O. 17-146** - Consideration of an approval of a change order to the agreement between Yamhill County Health and Human Services and Azimuth Communications Inc. (B.O. 16-394) for \$1,450 effective upon approval.

Commissioner Starrett moved approval of item B3. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

4. **B.O. 17-147** - Consideration of an approval of an intergovernmental agreement between Yamhill County and Clatsop County for the housing of juvenile offenders, effective July 1, 2017 through June 30, 2018, \$158 per bed per day.

Commissioner Primozych moved approval of item B4. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

5. **B.O. 17-148** - Consideration of an approval of an intergovernmental agreement # 32041 between Yamhill County and ODOT for right-of-way and related services on the DeJong Road Bridge rehabilitation project.

Commissioner Primozych moved approval of item B5. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

6. **B.O. 17-149** - Consideration of authorizing the notice of intent to award a contract to Haworth, Inc. for the Yamhill County Public Works shop and office building design-build project at 2060 NE Lafayette Ave.

Commissioner Primozych moved approval of item B6. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

#### Personnel

7. **B.O. 17-150** - Consideration of authorizing an additional fifteen days of leave without pay (LWOP) for Health and Human Services Adult Behavioral Health employee # 4234.

Commissioner Olson moved approval of item B7. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

8. **B.O. 17-151** - Consideration of authorizing the Clerk's office to hire an intern for the summer of 2017, effective June 9, 2017 through August 31, 2017.

Commissioner Olson moved approval of item B8. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

#### Policy

9. **B.O. 17-152** - Consideration of adopting the updated Yamhill County Investment Policy.

Commissioner Primozych moved approval of item B9. The motion passed unanimously, Commissioners Primozych, Starrett and Olson voting aye.

**C. OLD BUSINESS:**

- 1. **B.O. 17-153** - Consideration of the adoption of findings and final written decision for approval of a Comprehensive Plan amendment from Very Low Density Residential to Commercial and a zone change from VLDR-1, Very Low Density Residential to HC, Highway Commercial.  
Applicant: Nash Investments LLC.

Commissioner Starrett moved approval of item C1. The motion passed unanimously, Commissioners Primozich, Starrett and Olson voting aye.

**D. OTHER BUSINESS (Add-ons and non-consent items):**

- 1. **B.O. 17-154** - Consideration of the approval of the calendar year 2017 AOC dues.
  - a. AOC General Fund Dues - \$15,653.48;
  - b. Public Land Dues - \$1,545.30;
  - c. Forest Management Sub-Committee Dues - \$456.82;
  - d. AOC Veterans Fund Dues - \$3,411.03.

Commissioner Primozich moved approval of item D1. The motion passed unanimously, Commissioners Primozich, Starrett and Olson voting aye.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

- 1. For information on county advisory committee vacancies, please refer to the county’s website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [coxcr@co.yamhill.or.us](mailto:coxcr@co.yamhill.or.us)

Crystal Cox  
Secretary

**YAMHILL COUNTY BOARD OF COMMISSIONERS**

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Chair Stan Primozich

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Commissioner Mary Starrett

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Commissioner Richard L. “Rick” Olson