

INFORMAL SESSION MINUTES

April 11, 2017

2:00 p.m.

Room 32, Courthouse

PRESENT: Commissioners Mary Starrett, Stan Primozich, and Richard L. “Rick” Olson.

Staff: Laura, Tschabold, Ken Huffer, Christian Boenisch, and Mikalie Frei.

Guests: Nicole Montesano, News-Register.

* indicates item forwarded to formal agenda

Commissioner Primozich called the meeting to order at 2:00 p.m.

* Contracts - see agenda for details.

* Authority - see agenda for details.

* Miscellaneous - see agenda for details.

Cynthia Thompson discussed the procurement plan and its policies, including sole source justification and the Yamhill County Transit Area (YCTA) procurement checklist. She shared some of the project requirements, the potential procurement team, a time line and an explanation of the supplier selection process. Ms. Thompson discussed a request for approval for contract services with PF Consulting and GridWorks highlighting each firm’s assets in assisting Ms. Thompson with specific scopes of work

Following commissioner updates, the meeting adjourned at 3:08 p.m.

Crystal Cox
Secretary