

## INFORMAL WORK SESSION MINUTES

October 9, 2018 1:30 p.m.

BOC Conf. Room, 434 NE Evans St.

---

Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozich

Staff: Laura Tschabold, Christian Boenisch, Mikalie Frei, Josephine Ko, Jessica Beach and Shane Hoffman.

Guests: Nicole Montesano, News Register.

---

Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**B. DEPARTMENT UPDATES:**

1. Community Justice – Jessica Beach

Ms. Beach provided an update regarding the Local Public Safety Coordinating Council (LPSCC) coordinator position transition. She also noted interest in the purchase of a pre-trial data information system for case management. This system would replace the Child and Adolescent Needs and Strengths (CANS) interface.

**C. PRELIMINARY CONSENT AGENDA:** Consensus of the Board to forward preliminary consent agenda items C1 – C6 to the consent agenda for formal session on Thursday.  
Minutes

1. a. May 15, 2018 – Formal Session;
- b. May 29, 2018 – Informal Session;
- c. May 31, 2018 – Formal Session;
- d. July 26, 2018 – Formal Session;
- e. August 16, 2018 – Work Session and;
- f. September 18, 2018 – Informal Session.

Contracts/Grants

2. Approval of amendment #5 to agreement #153142 (B.O. 17-207) between Yamhill County Health and Human Services and the Oregon Health Authority (OHA), retroactive to September 1, 2018.

3. Approval of an agreement between Yamhill County Health and Human Services and the McMinnville School District to provide alcohol and drug abuse prevention and education classes for the 2018-2019 school year, not to exceed \$3,072.

4. Approval of Service Element Prior Authorization #24974209 for \$24, 684 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (B.O. 15-297) for the financing of our Community Developmental Disabilities Program.

License/Permit

5. Approval of the purchase of Office 365 licenses with technical support in the amount of \$176,100 from Tangent.

Committees

6. Approval of the following changes to the Parkway Committee:
  - a. Appoint David Ford for a three year term to expire October 11, 2021.
  - b. Reappoint Denise Harvey for a four year term to expire September 22, 2022.

---

**D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off):**

1. “Project Welcome Home” through YCAP and the Housing Authority letter of support.  
Consensus of the Board to forward item D1 to the consent agenda for formal session on Thursday.

**E. EXECUTIVE SESSION:** None.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 1:57 p.m.

Carolina Rook  
Secretary