

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 21, 2018, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett and Stan Primozych being present. Richard L. “Rick” Olson was excused.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 10:00 a.m. The invocation was offered by Dave Adams.

A. PUBLIC COMMENT: This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. CONSENT AGENDA:

Minutes

1. a. **B.O. 18-199** - April 10, 2018, Informal Session;
- b. **B.O. 18-200** - April 24, 2018, Informal Session and;
- c. **B.O. 18-201** - April 26, 2018, Formal Session

Plans

2. **B.O. 18-202** - Approval of the Proposed Facilities’ Capital Improvement Project List for 2018-19.

Contracts/Grants

3. **B.O. 18-203** - Approval of a bid proposal by Brockamp Jaeger, Incorporated to complete the Courthouse ADA Ramp Project. Bid Amount: \$54,400.
4. **B.O. 18-204** - Approval of a change order to the agreement between Public Works and Haworth, Inc. (B.O. 17-318) for the upgrade to the main power service to Yamhill County Public Works. Additional cost is \$14,193.54.

5. **B.O. 18-205** - Approval of amendment #2 to the agreement between Yamhill County and the Oregon State Marine Board for the Facility Grant Agreement #1485 for the Fabrication and Installation of Boarding Floats at Rogers Landing County Park.
6. **B.O. 18-206** - Approval of agreement between Yamhill County and Mid-Willamette Valley Council of Governments to act as the fiscal agent for the following project: The Economic Development Revolving Loan Fund Program, in addition to an increase of loan program staff billing rates for the 2018-19 fiscal year.
7. **B.O. 18-207** - Approval of amendment #1 to the agreement for Dog Kenneling Services between Yamhill County and Homeward Bound Pets (B.O 17-375).
8. **B.O. 18-208** - Declaring tax lot #R3219AC 12600, located at 207 W. 4th Street in Newberg, and all improvements thereon (the "Property") to be surplus property and authorizing the execution of a real estate purchase and sale agreement between Yamhill County and Habitat for Humanity for the sale of the Property in the amount of \$6,741.00.
9. **B.O. 18-209** - Approval of amendment #4 to the agreement between Yamhill County Health & Human Services and Lutheran Community Services Northwest (B.O. 15-293) for parenting education services.
10. **B.O. 18-210** - Approval of amendment #9 to the agreement between Yamhill County Health & Human Services and Lutheran Community Services Northwest (B.O. 12-555) for Oregon Health Plan Services.
11. **B.O. 18-211** - Approval of an agreement between Yamhill County Health & Human Services and the Dayton School District, not to exceed \$42,495.93.

Personnel

12. **B.O. 18-212** - Approval to authorize Leave Without Pay (LWOP) for employee #1516 from 6/28/18 through 8/17/18.

Commissioner Primozych made a motion to approve the consent agenda. The motion passed, Commissioner's Starrett and Primozych voting aye.

C. OLD BUSINESS: None.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 18-213** - Consideration of an increase in the fees charged for certain applications in the Department of Planning and Development fee increases, effective July 1, 2018.

Commissioner Primozych made a motion to approve item D1. The motion passed, Commissioner's Starrett and Primozych voting aye.

E. PUBLIC HEARINGS:

1. **B.O. 18-214** - Receipt of public comment on the proposal for the solid waste collection franchise renewal submitted by Recology Western Oregon.

Commissioner Starrett opened the public hearing at 10:04 a.m.
Commissioner Starrett closed the public hearing at 10:05 a.m.

Commissioner Primozich made a motion to approve item E1 with the understanding that a renewal can be renewed every 30 months. The motion passed, Commissioner's Starrett and Primozich voting aye.

2. **B.O. 18-215** - Receipt of public comment on the 2018-19 county budget.

Commissioner Starrett opened the public hearing at 10:07 a.m.
Commissioner Starrett closed the public hearing at 10:08 a.m.

Ms. Tschabold stated that the public notice was posted in two county newspapers. Some minor modifications were made to the budget but is ready for adoption as presented in the amount of \$153,086,647. This item will be moved forward to June 28, 2018 for final adoption.

3. **B.O. 18-216** - Docket PAZ-01-18: Approval of a Comprehensive Plan amendment from Commercial Forestry to Agricultural/Forestry Large Holding and a zone change from F-80, Forestry to AF-80, Agricultural/Forestry. Applicant: Oak Ridge Holdings, LLC.

Commissioner Starrett opened the public hearing at 10:08 a.m.

There were no abstentions or objections from staff. Mr. Sadlo gave summary regarding the proposed ordinance.

Staff Report: Ms. Armstrong presented the staff report and noted the Planning Commission is in agreement with the application.

Proponents: Catherine Wright attorney, David Boaddus applicant. Ms. Wright provided handout to the Board.

Opponents: None.

Public Agencies: None.

Commissioner Starrett closed the public hearing at 10:14 a.m.

Hearing no objections, Mr. Sadlo gave the first reading of Ordinance 905. The Board had no questions or deliberations. Ms. Starrett asked Mr. Sadlo gave a 2nd reading of Ordinance 905 by title only.

Commissioner Primozych made a motion to adopt the ordinance as presented. The motion passed, Commissioners Primozych and Starrett voting aye.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, www.co.yamhill.or.us/content/volunteer-opportunities , or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

Following Commissioner announcements, the meeting adjourned at 10:18 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY STARRETT

Commissioner RICHARD L. “RICK” OLSON

Commissioner STAN PRIMOICH