

INFORMAL WORK SESSION MINUTES

March 6, 2018 1:30 p.m.

**BOC Conf. Room,
434 NE Evans St.**

- Present: Commissioners Mary Starrett and Richard L. "Rick" Olson.
Stan Primozich, excused
- Staff: Laura Tschabold, Ken Huffer, Christian Boenisch
- Guests: Nicole Montesano, News Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the session to order at 1:34 p.m.

A. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None

B. DEPARTMENT UPDATES:

1. Clerk's Office - Brian Van Bergen
 - a. Mr. Van Bergen reported on the 2018 gubernatorial primary. Reports that recording numbers are down about 5% (100 per month on average). Discussed options for new revenue streams and keeping expenses down.
 - b. HB4007 (the affordable housing tax); will increase cost to record housing documents (lien, death certificate, property records); increase from \$41 to \$81 per document. This impacts every property record that is recorded by the county.
 - b. e-Recording (HB4155 – Net Neutrality); could impact Internet Service Providers and daily office online processes without a provisional status waiver.
 - c. BoPTA (Board of Property Tax Appeals) – Drop in filings from last year.
 - d. Looking for election volunteers to participate in 2018 election season. New election system installation will be delivered and training will begin over the coming days and new ballots will be generated for the primary election.
 - e. New employee to start March 26.

C. PRELIMINARY CONSENT AGENDA:

Consensus of the board to recommend preliminary consent agenda items C1 – C5 to the consent agenda for formal session on Thursday.

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Contracts/Grants

1. Approve Amendment #2 to the agreement between Yamhill County and Virginia Garcia Memorial Health Center (BO 13-557), retroactive to February 1, 2018.
2. Approve Amendment #6 to the delegation agreement between Yamhill County Health & Human Services and Yamhill Community Care Organization, effective March 1, 2018.
3. Authorize the agreement between Yamhill County and Andy Medcalf Construction Company for the remodel of the Adult Behavioral Health Building in the amount of \$307,532 as part of the 2017-18 Capitol Improvement Project (BO 17-199).

Personnel

4. Authorize an additional twenty seven (27) days of Leave without Pay (LWOP) for Health and Human Services employee # 3093.
5. Authorize a contract between Yamhill County Health & Human Services and Cearra Piontek for Psychiatric Mental Health Nurse Practitioner services with an initial term through June 30, 2018.

D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off)

1. Consideration of the approval of the 2018 AOC dues.

Commissioners Starrett and Olson agreed to table discussion for next Tuesday's Informal Session.

E. EXECUTIVE SESSION: None

F. COMMISSIONER UPDATES/ANNOUNCEMENTS: – After some discussion concerning the county's process and policies regarding foreclosed properties the consensus was to set a work session to discuss this topic.

Commissioner Olson – Researching programs with other counties that offer offenders coming out of incarceration a place to gain employment; Vinyl maps to Grand Ronde historical society on permanent loan.

Commissioner Starrett – Researching options for county non-profit programs to assist citizens in foreclosure; Youth drop-in center locations possibilities.

Following commissioner updates the meeting adjourned at 2:15 p.m.

Carolina Rook
Secretary

Accepted by Yamhill County
Board of Commissioners on
4/19/18 by Board Order
18-110

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