

INFORMAL SESSION MINUTES

July 12, 2016

1:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Mary Starrett and Stan Primozich; Commissioner Allen Springer being excused.

Staff: Laura Tschabold, Christian Boenisch, Mikalie Frei and Jayne Mercer.

Guests: Nicole Montesano, News-Register; and others as listed on the attached attendance roll.

* indicates item forwarded to formal agenda

Commissioner Starrett called the meeting to order at 1:04 p.m.

Economic Development Strategic Investment Grant Program presentations

Anvil Academy - Rob and Nancy Lewis, owners of Anvil Academy presented their application for a request of \$11,000 for the creation of 6 full-time jobs and several part-time staff that will accommodate evening and weekend schedules while enhancing the local community presence. He explained the other request of \$20,000 for equipment purchase to purchase a cabinet shop to teach woodworking classes to students, ages 12-adult. He added that students will also experience customer interaction and learn basic business skills.

Ferrum Technology Corporation - Kent Jensen presented his application for a request of \$100,000 for the purpose of job creation and equipment purchase. He described Ferrum Technology as a metal injection molding manufacturing developed to serve the knife and cookware industry whose focus will be to produce kitchen knives to service an existing contract adding that two managers will be hired in June of 2016 and 9 production positions within the first 12 months.

Flag and Wire Coffee Company - Nick Walton presented his request for \$13,000 for the purpose of expanding his business in sales and marketing operations and developing systems. He projected a growth in sales from \$183,000 in 2015 to almost \$700,000 in 2018 with the help from Chemeketa who assisted in preparing their business plan. He added that funds will also be used for the purchase of coffee grinders and for training of new employees.

Artisan Winery Supply - Steve Eckles stated that the funds will be used to expand sales and marketing operations in Oregon and Washington and hire 5 positions in sales, technical support and administration as well as updating the company website and all social media outlets. He noted that Artisan Winery Supply has been certified by the Chemeketa Small Business Development Center.

The meeting recessed at 1:40 p.m. for an executive session and reconvened informal session at 2:15 p.m.

There was a brief discussion and deliberation regarding the grant applications.

The meeting recessed at 2:47 p.m. and reconvened at 2:55 p.m.

- * Contracts - see agenda for details.
- * Committees - Approve the appointment of Mikalie Frei as secretary to the Ambulance Service Area Advisory Committee.
- * Letters - Approve the engagement letter for the Yamhill County FY 2015-16 audit.
- * Miscellaneous - Authorize a list of checks for the 2016 Fair and Rodeo.

Following commissioner updates, the meeting adjourned at 3:10 p.m.

Lucy Flores Mendez
Secretary