

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on November 25, 2013, at 2:00 p.m. in the Commissioners’ Office conference room, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present. *[This session was rescheduled from its regular day due to the holiday.]*

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Pat Anderson, Human Resources; Sue Lamb, Emergency Manager; Brad Berry, District Attorney; Nathalie Hardy, News-Register; Jim Galba; and Stan Primozich, candidate for commissioner.

Commissioner George called the meeting to order at 2:02 p.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Jim Galba said that he has been following HB 3460 regarding medical marijuana access, and is interested in establishing a dispensary in rural Yamhill County. He said that there is a need for this, and he is just trying to help. He noted that some cities have ordinances to prevent such dispensaries, and he is interested in what the county plans to do. He said that applications for dispensaries will be accepted starting in March 2014.

Ms. George stated that county officials haven’t had any discussion on the issue yet, and the sheriff would be included when those discussions take place. Ms. Stern said that people are waiting to see what happens with the state regarding legality, but it would be fair to give the public an idea of the county’s intentions. She said that the Board may try to schedule a work session on the issue, and would let Mr. Galba know when that will take place.

B. **AGENDA:**

Personnel

1. **B. O. 13-719** - Consideration of the employment of Dolores Johnson as Human Resources Specialist 1 in Administrative Services, regular part-time, Range 7, Step 2, effective December 3, 2013.

Ms. Stern moved approval of items B(1) through B(3) and items D(1) and D(2). The

motion passed, Commissioners George, Stern, and Springer voting aye.

2. **B. O. 13-720** - Consideration of the change of status of Margaret Lucia to temporary part-time employment in Public Works, retroactive to November 12, 2013, through December 9, 2013.

Pat Anderson stated that Ms. Lucia is filling in for this vacant position temporarily, and she isn't sure how much time it will take to get the position filled. Laura Tschabold suggested approving the temporary position through December 9, and said that an extension can be requested if needed.

3. **B. O. 13-721** - Consideration of the change of status of Brian Rucker to Community Corrections Manager, Range 25, Step 6, effective November 25, 2013.

#### Contracts/Grants

4. **B. O. 13-722** - Consideration of ratification of the 2013-16 collective bargaining agreement between Yamhill County and the Federation of Oregon Parole & Probation Officers (FOPPO).

Christian Boenisch reviewed the terms of the agreement. Ms. Stern moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-723** - Consideration of extending provisions of the 2013-16 FOPPO collective bargaining agreement to non-bargaining employees of Community Corrections.

Ms. Stern moved approval of item B(5), noting that this is the county's normal process. The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-724** - Consideration of approval of Amendment #1 to extend an agreement between HHS Family & Youth and Kay Loraine, provider, for Sex Offender Treatment Program development and supervision services, effective through June 30, 2014.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

7. **B. O. 13-725** - Consideration of approval of Agreement #143687 between Yamhill County, the District Attorney's Office, provider, and Oregon Department of Human Services for juvenile dependency litigation proceedings, \$53,337, retroactive to July 1, 2013, through June 30, 2015.

Brad Berry stated that this is very similar to previous contracts. He said that the contract doesn't pay for all of his department's time, but he would likely do the work anyway and it hasn't been overwhelming. He said that it protects children and is the right thing to do. Ms. Stern moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

### Surplus

8. **B. O. 13-726** - Consideration of declaring an inventory of computer equipment as surplus county property to be sold on the county's website.

Ms. George moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

### Fair Fund

9. **B. O. 13-727** - Consideration of reducing the Fair's ATM fund from \$2000 to \$1200.

Laura explained that the Fair routinely increases its ATM fund during fair time and then reduces it afterwards. Mr. Springer moved approval of item B(9). The motion passed, Commissioners George, Stern, and Springer voting aye.

### Resolution

10. **B. O. 13-728** - Consideration of approval of Resolution 13-11-25-1 honoring the Confederated Tribes of the Grand Ronde Community of Oregon on its 30<sup>th</sup> anniversary of restoration of federal recognition.

Ms. Stern moved approval of item B(10). The motion passed, Commissioners George, Stern, and Springer voting aye.

### Committees

11. **B. O. 13-729** - Consideration of the reappointment of Marcia Garrick and Christine Holmgren to the Special Transportation Fund Advisory Committee for three-year terms to expire December 31, 2016.

Mr. Springer moved approval of item B(11). The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-730** - Consideration of the employment of Jeanette Nisly as bilingual Registered Nurse 2 in HHS Community Health, regular part-time, Range 19, Step 4, effective December 3, 2013.

2. **B. O. 13-731** - Consideration of the employment of Desiree Villegas as on-call relief in Juvenile Corrections, \$8.95/hour, retroactive to November 24, 2013.

3. **B. O. 13-732** - Consideration of approval of Grant Agreement #13-536 between Emergency Management, grantee, and Oregon Office of Emergency Management, \$100,182, retroactive to July 1, 2013, through June 30, 2014.

Sue Lamb provided background information and discussion of her budget. Mr. Springer

moved approval of item D(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-733** - Consideration of approval of a memorandum of understanding between Yamhill County, Polk County, and the City of Independence regarding the MicroEnterprise Regional Program.

Ms. Stern provided an overview of the MicroEnterprise Resources, Initiatives, and Training (MERIT) program, and stated that the City of Independence is applying for a Community Development Block Grant on behalf of the regional program. She moved approval of item D(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **Tabled** - Consideration of authorizing the Chair to sign Amendment #1 to an agreement between the Board of Commissioners and Lynk Snap, LLC, dba Duke Joseph, for additional economic development services, subject to approval by County Counsel.

Ms. Tschabold explained that this amendment irons out the payment methodology. Mr. Boenisch noted that Ms. Tschabold and Jeff Lorton would be discussing the timeline further before the amendment is finalized. Mr. Springer stated that it is standard banking practice for checks to be made out directly to the subcontractors upon approval, and suggested that the county follow that practice as well. He said that he would like to see the abbreviated timeline. The issue was tabled until the following week.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 2:52 p.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner ALLEN SPRINGER