

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 31, 2013, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Kathy George and Allen Springer being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Doug McGillivray, Sue Lamb, and Jessica Johnson, Emergency Management; Norma Heath and Laurie Murphy, Accounting; Nathalie Hardy and Jeb Bladine, News-Register; Howie Harkema and Nese Delzell, C-WISH; Wendy Hackman, CERT.

Commissioner George called the meeting to order at 10:05 a.m.

SPECIAL PRESENTATION BY EMERGENCY MANAGEMENT

- Recognition of Nese Delzell and Howie Harkema for their efforts on behalf of the Community Winter Inclement Shelter Help (C-WISH) program.
- Recognition of Wendy Hackman for her efforts on behalf of the Citizen Corps and Community Emergency Response Team (CERT) programs.
- Recognition of Jeb Bladine for his contributions as a private sector partner with Yamhill County Emergency Management.
- Recognition of Doug McGillivray for his years of service to Yamhill County.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Mr. Springer moved approval of the consent agenda. The motion passed, Commissioners George and Springer voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 13-680** - September 26, 2013;
 - b. **B. O. 13-681** - October 3, 2013;
 - c. **B. O. 13-682** - October 10, 2013.

Personnel

2. **B. O. 13-683** - Approve the employment of Timothy Wehr as Court Security Corrections Officer in the Sheriff's Office, regular part-time, Range 10, Step 1, effective October 31, 2013.
3. **B. O. 13-684** - Amend the Community Corrections personnel management roster to add one full-time Community Corrections Manager position.
4. **B. O. 13-685** - Amend the Health & Human Services personnel management roster to add .375 FTE Management Analyst position authority.
5. **B. O. 13-686** - Authorize a \$200 retirement gift to Dr. Joseph Arnold, contract employee with HHS, in recognition of his 37 years of service to Yamhill County.

Contracts/Grants

6. **B. O. 13-687** - Approve a letter of agreement between HHS, provider, and Yamhill County Care Organization for the Community Health Assessment and Community Health Improvement Plan, \$45,500, retroactive to October 1, 2013, through June 30, 2014.
7. **B. O. 13-688** - Ratify approval of Amendment #2 to Agreement #132066 between HHS and Oregon Department of Human Services to add \$13,931 for the Reflections program and extend the effective date through September 30, 2014.
8. **B. O. 13-689** - Appoint Silas Halloran-Steiner as County Financial Assistance Administrator with the authority, on behalf of Yamhill County, to (i) process amendments to the 2013-15 Financial Assistance Agreements #134297 and #142149 and the Service Element Prior Authorization (SEPA) with Oregon Department of Human Services, (ii) enable the disbursement of financial assistance under said agreement, as described in the SEPA, (iii) authorize providers under said agreement to submit disbursement claims, and (iv) delegate the role of Direct Contract Chief Security Officer or as such role may be renamed by DHS to Paul Partridge, retroactive to July 1, 2013, through June 30, 2015.

Budget

9. **B. O. 13-690** - Approve a transfer of appropriation authority and funds from Contingency (10-92) to Court Security (10-86) to restore \$28,913 in discretionary allocations for 2013-14.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items): None.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:40 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER