

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 24, 2013, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Kathy George and Mary P. Stern being present and Commissioner Allen Springer being excused.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners George and Stern voting aye.

Minutes

1. **B. O. 13-661** - Approve the minutes from the September 19, 2013, formal session.

Personnel

2. **B. O. 13-662** - Approve the employment of Melissa Salter as Appraiser 2 in the Assessor’s Office, regular full-time, Range 18, Step 3, effective October 28, 2013.

3. **B. O. 13-663** - Approve the employment of William Beaton as Appraiser 3 in the Assessor’s Office, temporary full-time, Range 20, Step 6, effective October 24, 2013, through October 23, 2014.

4. **B. O. 13-664** - Approve the change of status of Jason Mosiman to Captain in the Jail, Range 20, Step 5, effective December 9, 2013.

5. **B. O. 13-665** - Approve the change of status of Kent Stuart to Range 12, Step 4, in the Sheriff’s Office, regular part-time, retroactive to July 1, 2013.

6. **B. O. 13-666** - Authorize 5.5% lead worker pay for Laurie Murphy, Administrative Services, retroactive to October 21, 2013, through October 30, 2013.

7. **B. O. 13-667** - Approve the change of status of Sue Lamb to Program Coordinator in Emergency Management, regular full-time, Range 22, Step 3, effective November 1, 2013.

8. **B. O. 13-668** - Approve the change of status of Abigail Dessecker to regular full-time employment in HHS Adult Behavioral Health, effective October 24, 2013.

Contracts/Grants

9. **B. O. 13-669** - Approve Service Element Prior Authorization (SEPA) Approval Unit #821904 for Contract #142149 between HHS and Oregon Department of Human Services, - \$23,459.

10. **B. O. 13-670** - Approve Amendment #3 to Agreement #132534 between HHS and Mid-Valley Behavioral Care Network for Project ACCESS vocational rehabilitation services, \$25,186, retroactive to July 1, 2013, through June 30, 2014.

Vehicles/Surplus

11. **B. O. 13-671** - Authorize the purchase of a 2013 Ford F150 4x4 pickup from Chuck Colvin Ford for Public Works, \$23,365, and declare Unit #01-28 as surplus county property to be sold on eBay to the highest bidder.

Committees

12. **B. O. 13-672** - Approve the following appointments to the member pools for the 2014 Board of Property Tax Appeals (BOPTA) for a term to expire June 30, 2014:

- a. County Governing Body Pool: Lucy King, Mary Jo Lewis, and Jean Hantze;
- b. Non-Office Holder Pool: Lucy King, Mary Jo Lewis, and Jean Hantze.

C. **OLD BUSINESS:**

1. **B. O. 13-673** - Consideration of authorizing the chair to sign an agreement between Yamhill County and Haworth, Inc., provider, for construction of the new YCTA transit center, base bid \$756,000, subject to approval by county counsel, as noticed on October 10, 2013.

Ms. Stern moved approval of item C(1). The motion passed, Commissioners George and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-674** - Consideration of adoption of Ordinance 885 in support of Planning Docket Z-01-13, a request for zone change from EF-20 to AF-10, applicant Bryce Roberts, as tentatively approved by the Planning Commission on October 3, 2013.

Todd Sadlo provided the first and second readings of Ordinance 885 by title only, declaring an emergency. Ms. Stern moved approval of the ordinance. The motion passed, Commissioners George and Stern voting aye.

2. **B. O. 13-675** - Consideration of extending provisions of the 2013-16 Teamsters

collective bargaining agreement to non-bargaining employees of the Sheriff's Office, not including the VEBA increase in Section 13.

Ms. Stern moved approval of item D(2). The motion passed, Commissioners George and Stern voting aye.

3. **Tabled** - Consideration of approval of an affidavit for the cancellation of Yamhill County's interest in Water Right Certificate #87882 issued to Clarence Asche for Chehalem Creek.

4. **B. O. 13-676** - Consideration of authorizing a notice of intent to award a contract to Cardno, Inc., for consulting engineering services for the Abbey/Kuehne/Hendricks intersection.

Ms. Stern moved approval of item D(4). The motion passed, Commissioners George and Stern voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:07 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER