

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on May 2, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; Mike Brandt, Planning Director; Nathalie Hardy, News-Register; and Dave Haugeberg, 13951 NW Willis Rd, McMinnville.

Commissioner George called the meeting to order at 10:07 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Dave Haugeberg reported that Oregon Department of Transportation should have the first round of construction contracts for Phase 1 of the bypass signed by Memorial Day so that construction can start in June. He stated that the county’s current contract with Ball Janik, LLP, restricts lobbying efforts to Washington, D.C. He requested that the Board modify the contract to allow lobbying efforts in the Salem area as well, without changing the financial terms, in order to pursue a TIGER Grant and other funding options. He said that the lobbyist needs to start work on that immediately, and would coordinate with the legislators so as not to duplicate efforts.

Mr. Springer said that the state work reflects the federal work and would simply be an extension of federal lobbying efforts. The Board agreed to have staff work with Mr. Haugeberg on a contract amendment that would be retroactive to today.

B. **AGENDA:**

Minutes

1. **B. O. 13-247** - Consideration of approval of the minutes from the April 15, 2013, informal session.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Personnel

2. **B. O. 13-248** - Consideration of the change of status of Carolyn Graham to Office Specialist 2 in HHS Adult Behavioral Health, regular full-time, effective May 9, 2013.

Ms. Stern moved approval of items B(2), D(1), and D(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

Contracts/Grants

3. **B. O. 13-249** - Consideration of ratifying an agreement between Health & Human Services and Notify MD, provider, for appointment reminder calls to clients in HHS departments, \$200/month, retroactive to March 13, 2013.

Ms. George moved approval of item B(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-250** - Consideration of approval of an agreement between HHS Family & Youth and Lutheran Community Services Northwest, provider, for Oregon Health Plan services, \$9582/month, retroactive to May 1, 2013.

Ms. George moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-251** - Consideration of approval of an agreement between HHS Family & Youth, provider, and Mid-Valley Behavioral Care Network for Wraparound Coach services, \$6724, retroactive to July 1, 2012, through June 30, 2013.

Ms. George moved approval of item B(5). The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-252** - Consideration of approval of an agreement between HHS and Yamhill County Care Organization (YCCO) for management and oversight of Invest Forward activities to be provided by YCCO's agent, CareOregon, not to exceed \$88,155, effective May 2, 2013, through May 1, 2014.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

7. **B. O. 13-253** - Consideration of authorizing a notice of intent to award a contract to Lawrence Snyder Roofing, Inc., for the 7th Street House and Ford Street House Roof Replacement Project, \$19,200.

Chuck Vesper stated that this was the second request for bids because only one bid was received the first time. Mr. Springer moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

8. **B. O. 13-254** - Consideration of authorizing a notice of intent to award a contract to Baker Rock Resources for the Mountain Top Road Paving Project, \$601,680.

Ms. George explained that Mountain Top Road is now designated as a collector road, which makes it eligible for paving if county funds are available. Mr. Springer moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

Letter

9. Discussion of a letter to the USDA National Appeals Division regarding a conservation easement modification request from JW Millegan.

Ms. Stern stated that she had forwarded to the other commissioners some letters from other jurisdictions and some additional proposed language from Mr. Millegan. She said that she would not sign onto what Tillamook County had written, but would be willing to continue working on the draft letter from the commissioners. Mr. Springer said that he would like to explore the possibility of getting Polk County to formally request the Board's input on the proposed project, if and when it comes before Polk County.

Mike Brandt stated that Ms. Stern's draft letter was based on the letter from the congressional delegation, but he had recently heard from Mr. Millegan's representative that Mr. Millegan would prefer no letter over using that one. He said that Mr. Millegan would prefer that the Board state its desire for mediation between the parties. The commissioners agreed to continue discussing the matter and whether or not to write a different letter.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-255** - Consideration of the change of status of the following employees in the Assessor's Office, effective May 9, 2013:

- a. Derrick Wharff, Supervising Chief Appraiser, Range 23, Step 3;
- b. Christopher Lanegan, Appraiser 3, Range 20, Step 4.

2. **B. O. 13-256** - Consideration of the employment of Dwight Demmin as Work Crew Supervisor in Community Corrections, temporary part-time, Range 14, Step 1, effective May 9, 2013, through November 9, 2013.

3. **B. O. 13-257** - Consideration of approval of a lease agreement between Yamhill County and Shannon Thorson, tenant, for temporary use of the Family & Youth parking area on Saturdays for The Market, \$217/month, effective May 3, 2013

Laura Tschabold discussed the terms of the agreement and options for portable restroom facilities or an arrangement with a nearby business. She said that she had explained to Ms. Thorson that the Board's intent in offering a low rental price was to support economic development by helping her make the market viable and work toward establishing a permanent location. Mr. Springer moved approval of item D(3). The motion passed, Commissioners

George, Stern, and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

G. **EXECUTIVE SESSION** pursuant to ORS 192.660(2)(e) to discuss real property transactions.

The Board recessed to executive session at 10:43 a.m. The meeting reconvened at 11:12 a.m. with no final decisions made and the sense of the Board conveyed to staff. The meeting adjourned at 11:13 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER