

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 18, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:04 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Springer voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 13-218** - March 28, 2013;
 - b. **B. O. 13-219** - April 4, 2013;
 - c. **B. O. 13-220** - April 11, 2013.

Personnel

2. **B. O. 13-221** - Approve the employment of Amy Lake and Christina Kronenberg as Office Specialist 2 in the Assessor’s Office, regular full-time, Range 7, Step 3, effective April 24, 2013.
3. **B. O. 13-222** - Approve the employment of Jeromy Pilon as Probation Officer Aide in Community Corrections, regular full-time, Range 10, Step 3, effective April 29, 2013.
4. **B. O. 13-223** - Approve the employment of Jennifer Leonard as HS Specialist 2 in HHS Adult Behavioral Health, regular full-time, Range 20, Step 3, effective April 24, 2013.
5. **B. O. 13-224** - Approve the employment of Bethany Ball as HS Specialist 2 in HHS Chemical Dependency, regular full-time, Range 20, Step 1, effective April 24, 2013.

Contracts/Grants

6. **B. O. 13-225** - Approve Amendment #18 to the 2011-13 Financial Assistance Agreement #134337 between Health & Human Services and Oregon Health Authority.

7. **B. O. 13-226** - Approve a memorandum of understanding between Yamhill County and the Willamette Water Trail Partnership regarding the Willamette River Water Trail system; designate Ken Huffer as the county's representative to act as liaison and attend Water Trail Group meetings.

Surplus Property

8. **B. O. 13-227** - Declare Public Works Unit #79-198, a 1979 Caterpillar front loader, as surplus county property to be sold on eBay to the highest bidder, reserve price \$10,000.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-228** - Consideration of adoption of an updated Parks Reservation Policy, effective April 18, 2013.

Mr. Springer moved approval of item D(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

2. **B. O. 13-229** - Consideration of the change of status of Bill Gille, retroactive to April 9, 2013:
a. Reduce status as County Engineer from 1.0 to .9 FTE;
b. Add .1 FTE as County Surveyor, Range 32, Step 7.

Mr. Springer moved approval of item D(2). He agreed to follow up with John Phelan about changing the signage at the Public Works building. The motion passed, Commissioners George, Stern, and Springer voting aye.

3. Consideration of approval of agreements between Emergency Management and the following providers to serve as co-instructors for an All-Hazard Public Information Officer course, effective through April 26, 2013:
a. **B. O. 13-230** - Ron DeHart, \$3541;
b. **B. O. 13-231** - Kenneth V. Palmrose, \$3796.

Mr. Springer moved approval of item D(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-232** - Consideration of approval of a temporary license agreement between Yamhill County, licensor, and the City of McMinnville for use of the former YCAP Building, 800 NE 2nd Street, McMinnville, for tactical police training and K9 training, effective April 19, 2013, through June 30, 2013.

Laura Tschabold stated that the county has asked that the city hold no more than three training events so as not to disturb the neighbors too much, with at least five days' notice for each event. Mr. Springer added that it would be helpful to have a sign up explaining to the public about the police training in progress. He moved approval of item D(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-233** - Consideration of authorizing a payment of \$12,500 of strategic investment funding for Project Wesley, also known as Construction Equipment Company (CEC), to fulfill the second and final payment.

Ms. Stern moved approval of item D(5). Mr. Springer provided a report on his site visit the previous day, stating that he was very impressed with the company's progress, aggressive nature, and customer-oriented approach. He said that CEC is already producing heavy machinery, has brought fabrication back in-house from being outsourced, and is hiring from the local community and buying domestic parts. He stated that the company plans to bring its headquarters here from Tualatin and will be bringing in clients to show them around and introduce them to the area, giving the county additional exposure for economic development. Ms. George stated that she supports the early payment because CEC has exceeded expectations and has done it ahead of schedule. The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-234** - Consideration of authorizing a payment of \$15,000 from the Economic Development Fund to Construction Equipment Company to cover an unexpected loss of state funding.

Ms. Stern moved approval of item D(6), stating that this was a great suggestion by Mr. Springer to cover the payment that Job Growers is unable to fulfill. She said that this would bring the county's total investment in CEC to \$40,000, which is still less than the amount it previously invested in NW UAV. Mr. Springer explained that the \$15,000 would be used for training purposes. Ms. George said that CEC might be a potential partner for the internship program that Climax Portable Machining and Welding Systems is planning to expand to other businesses around the county. The motion passed, Commissioners George, Stern, and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:26 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER