

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on April 4, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; Murray Paolo, Information Systems Manager; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. Consideration of approval of the following minutes:
 - a. **B. O. 13-177** - November 29, 2012, public hearing;
 - b. **B. O. 13-178** - December 3, 2012, informal session;
 - c. **B. O. 13-179** - December 7, 2012, work session;
 - d. **B. O. 13-180** - December 13, 2012, formal session;
 - e. **B. O. 13-181** - December 17, 2012, informal session;
 - f. **B. O. 13-182** - December 20, 2012, formal session;
 - g. **B. O. 13-183** - January 3, 2013, formal session;
 - h. **B. O. 13-184** - January 10, 2013, formal session;
 - i. **B. O. 13-185** - January 15, 2013, formal session;
 - j. **B. O. 13-186** - January 24, 2013, formal session;
 - k. **B. O. 13-187** - January 28, 2013, informal session;
 - l. **B. O. 13-188** - January 31, 2013, formal session;
 - m. **B. O. 13-189** - February 4, 2013, informal session;
 - n. **B. O. 13-190** - February 7, 2013, formal session;
 - o. **B. O. 13-191** - February 14, 2013, formal session;
 - p. **B. O. 13-192** - February 21, 2013, formal session;
 - q. **B. O. 13-193** - February 28, 2013, formal session;

- r. **B. O. 13-194** - March 4, 2013, informal session;
- s. **B. O. 13-195** - March 7, 2013, formal session;
- t. **B. O. 13-196** - March 14, 2013, formal session;
- u. **B. O. 13-197** - March 18, 2013, informal session;
- v. **B. O. 13-198** - March 21, 2013, formal session.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Personnel

2. **B. O. 13-199** - Consideration of the employment of Peter Jensen and James Kent as Laborer 1 in Public Works, temporary full-time, \$13/hour, effective April 8, 2013, through November 8, 2013.

Mr. Springer moved approval of item B(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

3. **B. O. 13-200** - Consideration of the change of status of Reed Hedlund to HS Specialist 1, Range 17, Step 2, .5 FTE, and HS Associate, Range 14, Step 4, .2 FTE, in HHS Adult Behavioral Health, effective April 9, 2013.

Ms. George moved approval of item B(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-201** - Consideration of the change of status of Noreen Gruber, Health & Human Services, to include 5.5% lead worker pay, effective April 9, 2013.

Ms. George moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-202** - Consideration of the change of status of Christina Malae to Data Analyst in HHS Business Services, regular full-time, Range 17, Step 1, effective April 9, 2013.

Ms. George moved approval of item B(5). The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-203** - Consideration of the change of status of Dana Smothers to regular full-time employment in HHS Public Health, effective May 24, 2013.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

Contracts/Grants

7. **B. O. 13-204** - Consideration of approval of a contract employee agreement between HHS Adult Behavioral Health and Tomais Weinstock-Blair for consultation and specialized

orientation services, \$50/hour, not to exceed \$750, retroactive to March 9, 2013, through April 30, 2013.

Ms. George moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

8. **B. O. 13-205** - Consideration of approval of an agreement between HHS Community Support Services and Resource Connections of Oregon, Inc., provider, to function as fiscal intermediary for Community Support and Integration Teams, not to exceed \$5000 per year, retroactive to March 28, 2013.

Ms. George moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

9. **B. O. 13-206** - Consideration of accepting a Transportation Alternatives Program grant from Oregon Department of Transportation (ODOT) for the Westsider Trail corridor acquisition, \$1.4 million.

Laura Tschabold stated that after the Board accepts the grant, ODOT will prepare the intergovernmental agreement for approval. She provided an update on the appraisal process. Mr. Springer moved approval of item B(9). The motion passed, Commissioners George, Stern, and Springer voting aye.

Radio Sites

10. Update on the State Radio Project and radio site plans. *[No action taken at this time.]*

Murray Paolo reviewed the history of the radio project, noting that the State Radio Project is substantially reduced in scope from the former Oregon Wireless Interoperability Network (OWIN) project. He discussed the state's plans for expanding the Doane Creek and High Heaven tower sites (see Exhibit A) and explained that formal agreements would follow if the Board approves of the concepts.

He stated that ADCOMM Engineering Company has cautioned the county over the years to be clear about who is responsible for maintaining the link, who is responsible if it goes down, and who pays for maintenance and repairs. He said that the county needs to talk through the details with the state, consult ADCOMM about potential risks, and proceed cautiously. Laura Tschabold stated that this has been a joint discussion with YCOM.

The consensus of the Board was to move forward with the project. Mr. Paolo said that he would like to take the commissioners on a field trip to the two tower sites in the near future.

Refunds

11. **B. O. 13-207** - Consideration of authorizing a \$952 refund from the Planning Department to Weston Investment Company.

Ms. Stern moved approval of item B(11). The motion passed, Commissioners George,

Stern, and Springer voting aye.

Areas of Responsibility

12. **B. O. 13-208** - Consideration of amending the Board of Commissioners Areas of Responsibility to designate Allen Springer as liaison to the Public Works department, retroactive to April 1, 2013.

Ms. George moved approval of item B(12). The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Discussion of Dog Control Ordinance. *[No action taken at this time.]*

Ms. Stern stated that she had talked with Rick Sanai, Mike Brandt, and Tim Svenson about Renee Zipser-Luckart’s request to increase the number of dogs allowed on rural properties. She said that there is more to the story than meets the eye, but the issue should still be revisited if there is legitimate reason. She said that the Dog Control Ordinance is in the process of being updated anyway, and if there is a recommendation for a change to the limit, that can be included in the draft.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners’ office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:50 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER



Yamhill County
"Excellence in Service"

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1 April, 2013

Board of Commissioners:

I have previously reported that the State Radio Project, (formerly known as OWIN), has expressed interest in sharing some of our County radio facilities. They have provided us with specific plans for two of our locations. With the reduced scope of the project, it does not appear that there is any additional interest beyond the plans for these two sites. The general plans are as follows:

Doane Creek tower site:

1. Enlarge the site for a new 49' x 49' compound.
2. Install a new 11' x 32' communications shelter.
3. Install 2 omni antennas and 1 - 4' Microwave dish on the 140' tower.

High Heaven tower site:

1. Install a new 500 gallon propane tank.
2. Install a new 11' x 23' shelter within the existing compound footprint.
3. Install 2 omni antennas and 1 - 6' Microwave dish on the 200' tower.

The SRP would also like to discuss with Yamhill County the opportunity to share the microwave path between Eagle Crest and Doane Creek. Polk County is concerned that the tower at Eagle Crest is reaching capacity and SRP intends to add that path when we are up at Doane Creek. Thus, the opportunity to possibly share the microwave path with us exists.

I will be sharing with the Board specific site drawings for each of the above locations. If there is consensus of the Board to proceed with these plans, we will need to construct the specific agreements for these partnerships. We would also need to approve these plans with the landowners of each of the sites. At this point, I am asking for the Board to review and approve the concepts for each of these sites.

Best regards,

Murray Paolo

Cc: Laura Tschabold, County Administrator

Exhibit A VI