

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on June 14, 2012, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis and Kathy George being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; Sherrie Mathison, Solid Waste Coordinator; Murray Paolo, Information Systems Manager; Tonya Saunders, Transit Manager; Dan Linscheid, Surveyor; Nathalie Hardy, News-Register; Charlene Gibb, 300 Hill Rd, McMinnville; Dave Huber, 2904 Wynooski Rd, Newberg; and Ross Swartzendruber, 3655 Zena Rd NW, Salem, OR 97304.

Commissioner Lewis called the meeting to order at 10:01 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Ross Swartzendruber introduced himself as a candidate for House District 23 and provided background information on his family and business. He said that with the recent redistricting of the state, District 23 now has more area in Yamhill County, and he believes he would be able to serve the new parts of the district well.

B. **AGENDA:**

Personnel

1. **B. O. 12-272** - Consideration of amending Board Order 12-232 to correct the salary rate for Rodney Thomas II, Adam Perez, and Rene Delgado, Juvenile Corrections, from \$8.50/hour to \$8.80/hour, retroactive to May 24, 2012.
2. **B. O. 12-273** - Consideration of the employment of William Collier as Laborer 2 in Facilities Maintenance, temporary part-time, Range 5, Step 3, effective June 14, 2012, through September 10, 2012.
3. **B. O. 12-274** - Consideration of the employment of Roberta Larmouth as Office Specialist 2 in Community Corrections, temporary part-time, \$10/hour, effective July 9, 2012, through January 9, 2013.

4. **B. O. 12-275** - Consideration of the employment of Sharon Thomson as HS Specialist 2 in HHS Adult Mental Health, regular part-time, Range 20, Step 1, effective June 24, 2012.
5. **B. O. 12-276** - Consideration of the employment of Molly Chew as Senior Office Specialist in HHS Public Health, temporary on-call, retroactive to June 4, 2012, through September 30, 2012.
6. **B. O. 12-277** - Consideration of the change of status of Blanca Marquez to Office Administrator in HHS Adult Mental Health and Chemical Dependency, Range 17, Step 7, retroactive to June 9, 2012.
7. **B. O. 12-278** - Consideration of the change of status of Janine Saxton to increase maximum temporary hours to 15 hours/week in HHS Public Health, effective June 24, 2012, through June 30, 2013.

Ms. George moved approval of items B(1) through B(7). The motion passed, Commissioners Lewis and George voting aye.

Contracts/Grants

8. **B. O. 12-279** - Consideration of ratifying Amendment #8 to the 2011-13 Financial Assistance Agreement #135583 between HHS Public Health and Oregon Health Authority, retroactive to May 17, 2012.

Ms. George moved approval of item B(8). The motion passed, Commissioners Lewis and George voting aye.

9. **B. O. 12-280** - Consideration of approval of Amendment #2 to Agreement #YAM1113 between HHS Public Health and Oregon Commission on Children and Families to allocate funding for the 2012-13 fiscal year, effective July 1, 2012, through June 30, 2013.

Ms. George moved approval of item B(9). The motion passed, Commissioners Lewis and George voting aye.

10. Consideration of approval of two Host Site Agreements between HHS Public Health, host, and Oregon Health Authority for participation in AmeriCorps VISTA projects:
  - a. **B. O. 12-281** - Healthy People Expansion Project, retroactive to April 23, 2012, through April 23, 2013;
  - b. **B. O. 12-282** - Medical Reserve Corps (MRC) and Accreditation Partnership Project, effective August 27, 2012, through August 27, 2013.

Ms. George moved approval of item B(10). The motion passed, Commissioners Lewis and George voting aye.

11. **B. O. 12-283** - Consideration of approval of the 2012-13 Special Transportation Fund allocations, as recommended by the Special Transportation Fund Advisory Committee, \$149,539.

Charlene Gibb, chair of the Special Transportation Fund Advisory Committee (STFAC), reviewed the allocation process used by STFAC. She said that the total available funding is the same as it was last year, with all but one of the same applicants as last year. She said that STFAC recommends that the \$501 previously allocated to McMinnville Senior Center be added to the Abacus program's allocation this year because of its funding shortfalls. She said that all of these providers coordinate well with the YCTA transit system.

Ms. Lewis moved approval of item B(11). The motion passed, Commissioners Lewis and George voting aye.

#### Surplus

12. **B. O. 12-284** - Consideration of declaring an inventory of computer equipment as surplus county property to be offered for sale on the county's website.

Murray Paolo explained that this equipment has been taken out of county service. He said that \$8000 to \$9000 is brought in each year from the sale of surplus computer equipment, and that money goes into the computer replacement fund. Ms. Lewis moved approval of item B(12). The motion passed, Commissioners Lewis and George voting aye.

#### Committees

13. **B. O. 12-285** - Consideration of the appointment of Cathy Bisset, Kathy Fitzgerald, and Walter Shields to the Forestland Classification Committee for four-year terms to expire June 30, 2016.

Ms. Lewis moved approval of item B(13). The motion passed, Commissioners Lewis and George voting aye.

14. **B. O. 12-286** - Consideration of the appointment of Buddy Sather to the Special Transportation Advisory Commission for a term effective July 1, 2012, through December 31, 2014.

Ms. Lewis moved approval of item B(14). The motion passed, Commissioners Lewis and George voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 12-287** - Consideration of approval of Grant Agreement #2011-6372 between the Juvenile Department, grantee, and Oregon Commission on Children and Families for the Peer Court program, \$7090, effective July 1, 2012, through June 30, 2013.

Ms. George moved approval of item D(1). The motion passed, Commissioners Lewis and George voting aye.

2. **B. O. 12-288** - Consideration of authorizing Health & Human Services to apply for a

Substance Abuse and Mental Health Services Administration (SAMHSA) Adult Drug Court Grant, \$325,000/year for three years.

Ms. George moved approval of item D(2). The motion passed, Commissioners Lewis and George voting aye.

3. **B. O. 12-289** - Consideration of approval of a Memorandum of Understanding between Yamhill County and the City of Newberg regarding the sharing of law enforcement data, retroactive to June 12, 2012.

Murray Paolo provided background information. Ms. Lewis moved approval of item D(3). The motion passed, Commissioners Lewis and George voting aye.

The meeting recessed at 10:29 a.m. and reconvened at 11:39 a.m.

4. Consideration of approval of the following rate increases for Waste Management, effective August 1, 2012:

- a. **B. O. 12-290** - Newberg Transfer Station & Materials Recovery Facility, 11.6%;
- b. **B. O. 12-291** - Newberg Hauling, 2.86% CPI adjustment.

Ms. George stated that Waste Management and SP Newsprint will have a separate rate agreement for one year, and that is still in discussions at this point. Sherrie Mathison confirmed that the gate rate at the transfer station is not related to SP Newsprint. Ms. George stated that it is important to note that many users of the transfer station are from outside Yamhill County. She said that SP Newsprint, which provides many family-wage jobs, is struggling financially, and she appreciates that Waste Management is working hard to cooperate with them and make this work.

Ms. Lewis explained that part of the reason for the significant rate increase at the transfer station is that the operating ratio is currently at 98.06% and the county is required by ordinance to bring that back down to 88%. She said that since Waste Management took over the facility from Newberg Garbage, it has made a tremendous number of improvements to the facility for health and safety reasons, as required by the state, and that large capital investment unfortunately raises costs. She said that although it is a large percentage increase, it shouldn't create a significant hardship on many because most people only make occasional trips to the facility. Dave Huber, Waste Management, added that much of the material brought in can now be diverted to another facility.

Ms. George moved approval of item D(4). The motion passed, Commissioners Lewis and George voting aye.

5. **B. O. 12-292** - Consideration of authorizing Public Works to purchase fuel tanks and equipment from Northwest Pump and Equipment Co. through an interstate cooperative procurement, estimated amount \$95,000.

Ms. Lewis moved approval of item D(5), explaining that it has been increasingly difficult to get insurance on the underground tanks, and Public Works has been setting aside funds to

replace them with above-ground tanks. The motion passed, Commissioners Lewis and George voting aye.

**E. PUBLIC HEARINGS:**

1. Consideration of a request by the County Surveyor to reduce the fee collected by the County Clerk for the Corner Restoration Fund from \$10 to \$5. *[Tentatively approved, ordinance to be adopted June 21, 2012.]*

Dan Linscheid stated that extensive corner restoration work has been accomplished in the last three years through outside contracts, and now the systems just need to be maintained. He assured the Board that the fee reduction would not have a negative impact on his department's work.

Ms. Lewis opened the public hearing. There being no public comment, the hearing was closed. Mr. Linscheid agreed to prepare draft ordinance amendment for county counsel to review.

Ms. Lewis moved tentative approval of the fee reduction, with findings to be adopted June 21, 2012, and commended Mr. Linscheid on a very successful project with the contracting of surveying work. Ms. George stated that Mr. Linscheid ought to be recognized statewide for having the courage to stand up to opposition from his peers in getting this project done. The motion passed, Commissioners Lewis and George voting aye.

**F. ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Fair Board, one position;
  - b. Local Investment Advisory Committee, one position;
  - c. Parks & Recreation Advisory Board, one position;
  - d. Road Improvement Advisory Committee, one position;
  - e. Special Transportation Advisory Commission (STF), three positions;
  - f. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

The meeting adjourned at 11:53 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LESLIE LEWIS

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Commissioner KATHY GEORGE

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Commissioner MARY P. STERN