

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on December 19, 2011, at 2:00 p.m. in the Commissioners’ Office, Commissioners Leslie Lewis and Kathy George being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy County Counsel; Pat Anderson, Human Resources; Dan Linscheid, Surveyor; and Dave Morgan, NewsYamhillCounty.com.

Commissioner Lewis called the meeting to order at 2:00 p.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. **B. O. 11-778** - Consideration of approval of minutes from the October 27, 2011, formal session.

Ms. George moved approval of item B(1). The motion passed, Commissioners Lewis and George voting aye.

Personnel

2. **Tabled** - Consideration of approval of the following actions for election personnel in the Clerk’s Office, effective January 1, 2012:

- a. Establish the base pay as “the state or federal minimum wage, whichever is higher,” with overtime pay at a rate of 1.5 times the base pay after 10 hours;
- b. Set minimum pay of 4 hours;
- c. Establish mileage reimbursement rate equal to that of full-time county employees for use of a personal car for ballot pickup.

Pat Anderson stated that she would like to talk to the clerk about the process and about the impact of the above actions. The Board agreed to table the request.

3. **B. O. 11-779** - Consideration of the change of status of Gordon Staebler to temporary on-call employment in Public Works, effective December 24, 2011, through December 23, 2012.

4. **B. O. 11-780** - Consideration of the employment of the following individuals in Public Works, temporary on-call, effective December 24, 2011, through December 23, 2012:

- a. Peter Jensen, Laborer 1;
- b. David Hancock and Christopher Kluser, Laborer 2.

Ms. Lewis moved approval of items B(3) and B(4). The motion passed, Commissioners Lewis and George voting aye.

5. **B. O. 11-781** - Consideration of the employment of Lori London as Office Specialist 1 in HHS Public Health, temporary part-time, Range 4, Step 2, effective December 27, 2011, through December 31, 2012.

Ms. George moved approval of item B(5). The motion passed, Commissioners Lewis and George voting aye.

6. **B. O. 11-782** - Consideration of the change of status of Sarah Appling to regular part-time employment in HHS Adult Mental Health, .8 FTE, effective December 24, 2011.

Ms. George moved approval of item B(6). The motion passed, Commissioners Lewis and George voting aye.

7. **B. O. 11-783** - Consideration of a correction to Board Order 11-767 to temporarily change the status of Lovetta Dill in HHS Chemical Dependency, up to full-time, retroactive to December 15, 2011, through January 31, 2012.

Ms. George moved approval of item B(7). The motion passed, Commissioners Lewis and George voting aye.

Contracts/Grants

8. **B. O. 11-784** - Consideration of approval of Amendment #6 to the 2011-13 Financial Assistance Agreement #134337 between Health & Human Services and Oregon Health Authority.

Ms. George moved approval of item B(8). The motion passed, Commissioners Lewis and George voting aye.

9. **B. O. 11-785** - Consideration of approval of Amendment #4 to the 2011-13 Financial Assistance Agreement #135583 between HHS Public Health and Oregon Health Authority to reduce funding by \$1219 for the period of August 10, 2011, through June 30, 2012.

Ms. George moved approval of item B(9). The motion passed, Commissioners Lewis and George voting aye.

10. **B. O. 11-786** - Consideration of ratification of an intergovernmental agreement between HHS Public Health, provider, and Washington County for the Cities Readiness Initiative program, not to exceed \$11,663, retroactive to August 10, 2011, through August 9, 2012.

Ms. George moved approval of item B(10). The motion passed, Commissioners Lewis and George voting aye.

11. **B. O. 11-787** - Consideration of approval of a subscriber agreement between HHS and ZirMed, Inc, provider, for claims services, projected cost \$2356, subject to approval by County Counsel.

Ms. George moved approval of item B(11). The motion passed, Commissioners Lewis and George voting aye.

12. **B. O. 11-788** - Consideration of approval of an agreement between HHS Developmental Disabilities and Children's Nursing Specialties, Inc., provider, for nursing care services, not to exceed \$131,537, effective December 19, 2011, through June 30, 2012.

Ms. George moved approval of item B(12). The motion passed, Commissioners Lewis and George voting aye.

Vacations

13. Consideration of scheduling a public hearing regarding a request to vacate Partition Plat 2007-59 and Vineyard Hill at Springbrook Farm Subdivision. *[Scheduled for March 8, 2012]*

Rick Sanai explained that the property owner had a Measure 37 subdivision approved in 2007, but did not make substantial construction and doesn't want to complete the project, so he is requesting to return the property to its original status. Dan Linscheid stated that there is no ordinance governing the process for vacating a subdivision and the county has never had such a request before. He said that he would waive the deposit except for expenses incurred. The Board agreed to schedule the hearing for March 8, 2012.

Committees

14. **B. O. 11-789** - Consideration of the appointment of Brenda Hopper and LouAnn Schenk to the Employee Safety Advisory Committee for three-year terms effective January 17, 2012, through March 18, 2015.

Ms. Lewis moved approval of item B(14). The motion passed, Commissioners Lewis and George voting aye.

15. **B. O. 11-790** - Consideration of the following changes to the Classification Committee:
a. The reappointment of Steve Rodewald as a YCEA representative for a three-year term to expire January 22, 2015;
b. The appointment of Michelle Mathis as a YCEA representative for a three-year term to expire January 22, 2015;
c. The appointment of Ted Smietana and Margaret Jarmer as management representatives

for three-year terms to expire January 22, 2015.

Ms. Lewis moved approval of item B(15). The motion passed, Commissioners Lewis and George voting aye.

Surplus Property

16. **B. O. 11-791** - Consideration of declaring an inventory of office furniture and other property as surplus county property to be sold on Craigslist or otherwise disposed of.

Ms. Lewis moved approval of item B(16). The motion passed, Commissioners Lewis and George voting aye.

17. **B. O. 11-792** - Consideration of declaring six laptop computers as surplus county property to be sold on the county's website.

Ms. Lewis moved approval of item B(17). The motion passed, Commissioners Lewis and George voting aye.

C. OLD BUSINESS:

1. **Tabled** - Consideration of approval of an extension of the lease agreement between Yamhill County, the Fair Board, and Portland Karting Association through March 31, 2025, with an additional extension option through March 31, 2030.

D. OTHER BUSINESS (Add-ons and non-consent items):

E. PUBLIC HEARINGS: None.

F. ANNOUNCEMENTS:

- 1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Local Investment Advisory Committee, one position;
 - b. Parks & Recreation Board, three positions;
 - c. Special Transportation Advisory Commission (STF), two positions;
 - d. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

The meeting adjourned at 2:44 p.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE