

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 8, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, County Administrator; and Dave Morgan, NewsYamhillCounty.com.

Commissioner Stern called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 11-748** - September 29, 2011;
 - b. **B. O. 11-749** - October 6, 2011.

Personnel

2. **B. O. 11-750** - Approve the change of status of Timothy Codiga to regular part-time employment in the Planning Department, .8 FTE, effective December 9, 2011.
3. **B. O. 11-751** - Approve the change of status of Lucia Mendez-Rubio to regular full-time employment in HHS Family & Youth, effective December 9, 2011.

Contracts/Grants

4. **B. O. 11-752** - Approve Intergovernmental Agreement #27816 between Public Works and Oregon Department of Transportation for right-of-way services related to Phase 1 of the South Yamhill River (Bridge Street) Green Bridge project, not to exceed \$25,000 obligation for Yamhill County, effective through June 30, 2014.
5. **B. O. 11-753** - Approve Intergovernmental Agreement #4624 between Community Corrections and Oregon Department of Corrections for Measure 57 funding, \$102,533, effective through June 30, 2012.
6. **B. O. 11-754** - Approve an extension of an agreement between the Surveyor’s Office and Leland MacDonald & Associates, LLC, for surveying services west of Carlton, RFP #9, to December 14, 2011.

Surplus Property/Vehicles

7. **B. O. 11-755** - Declare Unit 59-170, a 1959 Caterpillar D-7 Dozer, as surplus county property to be sold.
8. **B. O. 11-756** - Authorize the purchase of a new 2012 Dodge Charger from Withnell Dodge of Salem for the Juvenile Department, \$22,050; declare Unit P-122 as surplus county property to be sold on eBay.
9. **B. O. 11-757** - Authorize the purchase of a new 2012 Dodge Charger from Withnell Dodge of Salem for the Sheriff's Office, \$22,050; declare Unit P-249 as surplus county property to be sold on eBay.

C. **OLD BUSINESS:**

1. **Tabled** - Consideration of approval of an extension of the lease agreement between Yamhill County, the Fair Board, and Portland Karting Association through March 31, 2025, with an additional extension option through March 31, 2030.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **Tabled** - Consideration of declaring an inventory of bicycles from the Sheriff's Office as surplus county property to be donated.

Ms. Stern stated that the gentleman who rehabilitates bicycles for the needy is no longer partnering with the Vietnam veterans' association, but is now working with Amity High School. She said that she is checking with the school to see if the surplus bicycles could be donated to them, but hasn't heard back from them yet.

2. **B. O. 11-758** - Consideration of the change of status of Stephanie Armstrong to regular part-time employment in the Planning Department, .6 FTE, retroactive to December 1, 2011.

Ms. Stern moved approval of item D(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-759** - Consideration of declaring an inventory of office furniture and other items as surplus county property to be sold on craigslist.org or otherwise disposed of.

Ms. Stern moved approval of item D(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-760** - Consideration of declaring the following as surplus county property to be transferred to the Sacramento Police Department:
 - a. OH-58 helicopter (Call number N991YC);
 - b. Radio equipment obtained through Homeland Security Grant and currently installed on N991YC;
 - c. Nightsun search light;
 - d. Helicopter.

Ms. Stern stated that the county cannot sell this equipment, but can only transfer it to another law enforcement entity. Ms. George added that the county has looked extensively both locally and statewide for a recipient. Ms. Stern moved approval of item D(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. Update on the Newberg-Dundee Bypass project. *[No action taken.]*

Ms. Lewis stated that ODOT has received permission to design and bid out small elements of the bypass project, so hopefully local contractors will be able to bid on them. She said that if they were bid as a complete package, it would likely go to an out-of-state bidder. She noted that public input would be solicited on the design and aesthetics of the bridge structures. She said that the final Environmental Impact Statement is scheduled for publication on March 2, 2012, and the Record of Decision should be ready by April 1.

E. PUBLIC HEARINGS:

1. Consideration of Public Works Docket RV-1-11, a request for vacation of a gateway easement on Lot 4 of Margaret's Vineyard, applicant Margaret Bollinger, as continued from October 13, 2011, at the point of Deliberation. *[Continued to January 12, 2012.]*

Ms. Lewis stated that the two parties are working together and have requested a continuance. She said that she is hopeful that a resolution will be reached. She moved to continue the hearing to January 12, 2012. The motion passed, Commissioners Stern, Lewis, and George voting aye.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
- a. Local Investment Advisory Committee, one position;
 - b. Parks & Recreation Board, three positions;
 - c. Special Transportation Advisory Commission (STF), two positions;
 - d. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

The meeting adjourned at 10:17 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE