

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 1, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis and Kathy George being present and Commissioner Mary P. Stern being excused.

Also present were Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Hannah Hoffman, News-Register; and Jerry Moen, 1849 NW Wallace Rd, McMinnville.

Commissioner Lewis called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Jerry Moen stated that the entire community is invited to a large celebration at 10:00 a.m. on September 18 to celebrate the 100<sup>th</sup> anniversary of the Church on the Hill being in McMinnville. He said that he would love to have the commissioners there to be introduced. He invited them to submit comments about any experiences they’ve had with the Church on the Hill, and said that the comments would be read by Judge Easterday at the celebration.

Ms. George expressed gratitude for the church’s involvement in the community and its partnership with the county in helping people. Ms. Lewis stated that each church plays a role in the community and she appreciates all that the Church on the Hill does.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Lewis and George voting aye.

Minutes

1. Approve the following formal session minutes:
  - a. **B. O. 11-533** - May 26, 2011;
  - b. **B. O. 11-534** - June 2, 2011.

Personnel

2. **B. O. 11-535** - Approve the employment of Pricilla Villa as Office Specialist 2 in Community Corrections, temporary part-time, \$10/hour, effective September 1, 2011, through March 1, 2012.

3. **B. O. 11-536** - Approve the employment of Joe Melvin as Facilities Maintenance 3 in Administrative Services, temporary part-time, \$35/hour, effective September 9, 2011, through June 30, 2012.
4. **B. O. 11-537** - Ratify the emergency employment of Catherine Stover as HS Specialist 2 in HHS Family & Youth, regular full-time, Range 20, Step 2, retroactive to August 24, 2011.
5. **B. O. 11-538** - Approve the change of status of Steven Wilkinson to Deputy Sheriff in the Sheriff's Office Patrol Division, retroactive to August 24, 2011.
6. **B. O. 11-539** - Approve the change of status of Jesse Beaudry to Corrections Deputy in the Jail, temporary full-time, Range 12, Step 1, effective September 9, 2011, through November 8, 2011.

Contracts/Grants

7. **B. O. 11-540** - Approve Letter of Agreement #614 between HHS Adult Mental Health and Marion County, provider, for after-hours crisis services, not to exceed \$188,327, effective October 1, 2011, through September 29, 2013.
8. **B. O. 11-541** - Approve Amendment #50 to the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services to add \$22,500 for guardianship services and \$29,486 for Positive Behavior Support training services.
9. **B. O. 11-542** - Approve an agreement between HHS Enhanced Care Services and Oregon Technical Assistance Corporation, provider, for Positive Behavior Support training services, not to exceed \$21,137, effective September 1, 2011, through December 31, 2012.
10. **B. O. 11-543** - Approve Agreement #27618 between the Transit Division and Oregon Department of Transportation for the STF Formula and STO programs, \$329,245, retroactive to July 1, 2011, through June 30, 2013.

Surplus Property

11. **B. O. 11-544** - Declare a list of office furniture and other property as surplus county property to be sold or disposed of by the Maintenance Division.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-545** - Consideration of approval of an agreement between HHS Family & Youth and Catholic Community Services for treatment services for youth in treatment foster care contracted beds, retroactive to July 1, 2011, through June 30, 2012.

Ms. George moved approval of item D(1). The motion passed, Commissioners Lewis and George voting aye.

2. **B. O. 11-546** - Consideration of approval of Amendment #1 to the agreement between

Yamhill County and Ethos Project Management, LLC, for consulting services regarding the courthouse HVAC and remodeling projects, not to exceed \$20,000 plus \$1500 expenses.

Ms. Lewis moved approval of item D(2). The motion passed, Commissioners Lewis and George voting aye.

3. **B. O. 11-547** - Consideration of rescinding Board Order 11-218 and authorizing the purchase of five new 2012 Dodge Chargers from Withnell Dodge of Salem, \$22,050 each; and declaring units P-252, P-254, P-224, P-246, and P-231 as surplus county property to be sold.

Ms. Lewis moved approval of item D(3). The motion passed, Commissioners Lewis and George voting aye.

4. **B. O. 11-548** - Consideration of the appointment of Cheri Strawn to the Yamhill County Housing Authority Board to fill Lynai Briggs' term through December 31, 2015.

Ms. George moved approval of item D(4). The motion passed, Commissioners Lewis and George voting aye.

5. **B. O. 11-549** - Consideration of accepting a roadway deed from Micheal Walsh and Penny Walsh for public roadway and utility purposes.

Ms. Lewis moved approval of item D(5). The motion passed, Commissioners Lewis and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

- 1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Local Investment Advisory Committee, one position;
  - b. Parks & Recreation Board, two positions;
  - c. Special Transportation Advisory Commission (STF), one position;
  - d. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

The meeting adjourned at 10:20 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair MARY P. STERN

\_\_\_\_\_  
Commissioner LESLIE LEWIS

\_\_\_\_\_  
Commissioner KATHY GEORGE