

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on August 23, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern and Kathy George being present and Commissioner Leslie Lewis attending by telephone.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Hannah Hoffman and Edward Stratton, News-Register; Edwin Sharer, 16500 SE Lafayette Hwy; and Luke Belanger.

Commissioner Stern called the meeting to order at 10:00 a.m. Ms. George moved to allow Ms. Lewis to participate telephonically. The motion passed, Commissioners Stern, Lewis, and George voting aye.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Contracts/Grants

1. **B. O. 11-506** - Consideration of approval of an agreement between the Commission on Children & Families, 211 *info*, and United Way of the Mid-Willamette Valley for information and referral services, county to pay \$17,500, retroactive to July 1, 2011, through June 30, 2012.

Ms. George moved approval of item B(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-507** - Consideration of approval of an agreement between Yamhill County and Head Start of Yamhill County for the expansion of the McMinnville Head Start facility, funding to be provided by a state grant and Head Start.

Ms. Stern moved approval of item B(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-508** - Consideration of approval of a trust deed between Yamhill County, beneficiary, Head Start of Yamhill County, grantor, and First American Title, trustee for the McMinnville Head Start expansion project.

Ms. Stern moved approval of item B(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-509** - Consideration of approval of Intergovernmental Agreement #136384 between HHS Abacus, provider, and Oregon Department of Human Services to extend the Employment Network Satellite program, not to exceed \$50,000, retroactive to July 1, 2011, through June 30, 2013.

Ms. George moved approval of item B(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

Committees

5. **B. O. 11-510** - Consideration of the reappointment of Cynthia Easterday to the Local Public Safety Coordinating Council for a three-year term to expire July 14, 2014.

Ms. Stern moved approval of item B(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. **B. O. 11-511** - Acknowledge the resignation of Frances Hannan from the Commission on Children & Families.

Ms. George moved approval of item B(6). The motion passed, Commissioners Stern, Lewis, and George voting aye.

Deeds

7. **B. O. 11-512** - Consideration of accepting a roadway deed from Joda Meeks for public roadway and utility purposes.

Ms. Lewis moved approval of item B(7). Edwin Sharer reviewed the request. The motion passed, Commissioners Stern, Lewis, and George voting aye.

C. **OLD BUSINESS:**

1. **B. O. 11-513** - Consideration of adoption of findings in support of Planning Docket SDR-12-11, a site design review application for a farm stand to be operated out of existing buildings, applicants Janna Ellings and Philip Cleys, as tentatively approved August 11, 2011.

Ms. Stern moved approval of item C(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-514** - Consideration of the change of status of the following employees to extend temporary part-time employment in Community Corrections:
 - a. Richard McKenna, effective August 27, 2011, through February 26, 2012;
 - b. Duane Terry, effective September 10, 2011, through March 9, 2012.

Ms. Stern moved approval of item D(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-515** - Consideration of the change of status of Caren Anderson to Program Supervisor in HHS Public Health, Range 19, Step 6, effective August 24, 2011.

Ms. George moved approval of item D(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-516** - Consideration of the change of status of Jill Slaughter to .77 FTE in HHS Public Health, effective August 24, 2011.

Ms. George moved approval of item D(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-517** - Consideration of the employment of Irma Del Rayo Saldana as Human Services Tech in HHS Public Health, temporary part-time, Range 11, Step 1, effective August 24, 2011, through December 31, 2011.

Ms. George moved approval of item D(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 11-518** - Consideration of the change of status of Michelle Morrison to .875 FTE in the Juvenile Department, effective August 24, 2011.

Ms. Stern moved approval of item D(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. **B. O. 11-519** - Consideration of the change of status of the following employees in the Sheriff's Office:
a. Michael Mendenhall, Court Security Corrections Officer, on-call, \$14/hour, retroactive to August 19, 2011;
b. John Lavish and Corey Goss, Deputy Sheriff, effective September 9, 2011.

Ms. Stern moved approval of item D(6). The motion passed, Commissioners Stern, Lewis, and George voting aye.

7. **B. O. 11-520** - Consideration of the change of status of Susan Hoyt to regular full-time employment in HHS Adult Mental Health, effective August 24, 2011.

Ms. George moved approval of item D(7). The motion passed, Commissioners Stern, Lewis, and George voting aye.

8. **B. O. 11-521** - Consideration of the employment of Elsa Pantoja as Office Specialist 2 in HHS Public Health, regular part-time, Range 7, Step 3, effective August 24, 2011.

Ms. George moved approval of item D(8). The motion passed, Commissioners Stern, Lewis, and George voting aye.

9. **B. O. 11-522** - Consideration of approval of an Equitable Sharing Agreement and Certification between Yamhill County Interagency Narcotics Team and Oregon Department of Justice for participation in the federal equitable sharing program.

Ms. Stern moved approval of item D(9). The motion passed, Commissioners Stern, Lewis, and George voting aye.

10. Consideration of approval of the following minutes:
- a. **B. O. 11-523** - April 7, 2011, formal/informal session;
 - b. **B. O. 11-524** - April 14, 2011, formal/informal session;
 - c. **B. O. 11-525** - April 18, 2011, informal session;
 - d. **B. O. 11-526** - April 21, 2011, formal session;
 - e. **B. O. 11-527** - April 25, 2011, informal session;
 - f. **B. O. 11-528** - April 28, 2011, formal session;
 - g. **B. O. 11-529** - May 9, 2011, informal session;
 - h. **B. O. 11-530** - May 12, 2011, formal session;
 - i. **B. O. 11-531** - May 19, 2011, formal/informal session;
 - j. **B. O. 11-532** - May 23, 2011, informal session.

Ms. Stern moved approval of item D(10). The motion passed, Commissioners Stern, Lewis, and George voting aye.

11. Discussion of a request from Willamette Valley Medical Center for participation in the Pink Glove Dance Contest sponsored by St. Vincent Hospital. *[Consensus to film in Room 32 of the courthouse on September 8.]*

Ms. Stern stated that Steve Singleton from WVMC would like to film the commissioners and other county employees as part of a video contest. She said that the winning video would receive \$10,000 for charity, and that would go to the Cancer Foundation if WVMC wins. After further discussion, the consensus of the Board was to participate in the project, with footage to be filmed at 9:00 a.m. on September 8 prior to formal session.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
- a. Commission on Children & Families, four full members and three alternate members;
 - b. Parks & Recreation Board, one position;
 - c. Special Transportation Advisory Commission, two positions.

The meeting adjourned at 11:08 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE