

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS FOR THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON sat for the transaction of County business in formal/informal session on July 21, 2011, 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy Counsel; Hannah Hoffman, News-Register.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None was offered.

B. **AGENDA:** Commissioner George moved approval of personnel items 1 through 8 below. The motion carried, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B.O. 11-431** - Consideration of the temporary change of status of Linda Lowe to full-time employment in the Planning Department, effective July 24, 2011, through October 31, 2011.
2. **B. O. 11-432** - Consideration of the change of status of Carolyn Graham to extend temporary part-time employment in HS Public Health, retroactive to July 1, 2011, through June 30, 2012.
3. **B. O. 11-433** - Consideration of the change of status of Eusebio Herrera-Perez to HS Specialist 2 in HHS Chemical Dependency, Range 20, Step 5, retroactive to July 9, 2011.
4. **B. O. 11-434** - Consideration of the change of status of Sarah Bates to .475 FTE in HHS Public Health, Range 20, Step 7, effective July 24, 2011.
5. **B. O. 11-435** - Consideration of the change of status of Kristin Short to Range 4, Step 3 in HHS Public Health, retroactive to July 9, 2011.
6. **B. O. 11-436** - Consideration of the change of status of Mary Sanchez to extend temporary part-time employment in HHS Public Health, effective August 8, 2011, through July 31, 2012.
7. **B. O. 11-437** Consideration of the employment of Kara DeMarco, R.N., in the

Communicable Disease Program of Public Health, regular part-time, 0.6 FTE, \$24.20/hr, effective July 24, 2011.

8. **B. O. 11-438** - Consideration of a change in status for Tracie Meaders, HHS Specialist II, to increase work hours to 0.9 FTE, Abacus Program, effective July 24, 2011.

Contracts/Grants

9. **B. O. 11-439** - Consideration of rescinding Board Order 11-425 and approving a revised Amendment #1 to the agreement between the Jail and South Salem Plumbing, LLC, for additional work on the kitchen area hot water system, revised total \$25,390.

Ms. Tschabold stated there was an error in the originally adopted board order and this action is necessary to correct it.

Commissioner Stern moved approval of the revised Amendment #1 to the agreement as listed above; the motion carried, Commissioners Stern, Lewis, and George voting aye.

10. **B. O. 11-440** - Consideration of approval of an intergovernmental agreement between the Sheriff's Office, provider, and Sheridan School District for School Resource Officer services, .5 FTE, \$52,312, retroactive to July 1, 2011, through June 30, 2012.

Commissioner Stern moved approval of the intergovernmental agreement as listed. The motion carried, Commissioners Stern, Lewis, and George voting aye.

11. **B. O. 11-441** - Consideration of participation in the Managed Pharmacy Benefit Services Agreement between the National Association of Counties ("NACO") and Caremark PCS Health, LLC, and enrolling in NACO's Prescription Discount Card Program.

Commissioner Stern moved approval of the County's participation in the agreement named above. The motion carried, Commissioners Stern, Lewis, and George voting aye.

12. **B. O. 11-442** - Consideration of a contract between HHS Family & Youth Program and Multnomah County Department of Human Services for renewal of the Verity Behavior Rehabilitation Support services contract.

Commissioner George moved approval of the contract as presented. The motion carried, Commissioners Stern, Lewis, and George voting aye.

13. **B. O. 11-443** - Consideration of approval of Amendment #1 to the Oregon Community Development Block Grant Agreement between Yamhill County and the State of Oregon (Infrastructure Finance Authority) for the McMinnville Head Start expansion project, Project Number C10008, increasing the grant amount to a total of \$1,500,000.00.

Commissioner Stern moved approval of Amendment #1 to the Oregon CDBG agreement as

listed above. The motion carried, Commissioners Stern, Lewis, and George voting aye.

14. **B. O. 11-444** - Consideration of approval of an intergovernmental agreement between the District Attorney's Office and the Oregon Department of Justice related to juvenile dependency proceedings, not to exceed \$50,706, effective July 1, 2011 through June 30, 2013.

Commissioner Stern moved approval of this biennial agreement between the District Attorney's Office and the Oregon Department of Justice. The motion carried, Commissioners Stern, Lewis, and George voting aye.

#### Request for Refund

15. **B. O. 11-445** - Consideration of granting a refund of \$2500 from the Planning Department for Randy Yates, Newberg, for an unnecessary application.

Commissioner Stern moved approval as recommended by the Planning Department. The motion carried, Commissioners Stern, Lewis, and George voting aye.

#### Public Hearing Scheduled

16. **B. O. 11-446** - Consideration of scheduling a public hearing for August 11, 2011 to consider a request for a mass gathering permit for the 2011 Chamber Trilogy Event to be held September 10, 2011, applicant Chehalem Valley Chamber of Commerce.

Commissioner Stern moved to approve scheduling of a public hearing for August 11, 2011 for a mass gathering permit. The motion carried, Commissioners Stern, Lewis, and George voting aye.

#### C. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-447** - Consideration of a Notice of Intent to Award a contract for Head Start expansion, addition, and remodel project to the apparent low bidder, Pavilion Construction, LLC in the amount of \$1,369,990 for the Base Bid work plus Alternate #1.

Commissioner Stern moved approval of the Notice of Intent to Award a contract as listed above. The motion carried, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-448** - Consideration of acceptance of a grant agreement between HHS Public Health-Environmental Health (grantee) and Northwest Health Foundation, Grant Number 15974, Public Health Accreditation Project, in the amount of \$10,000 effective July 1, 2011 through June 30, 2012.

Commissioner George moved approval of the grant agreement listed above. The motion carried, Commissioners Stern, Lewis, and George voting aye.

#### D. **OLD BUSINESS:** None.

#### E. **PUBLIC HEARINGS:**

