

MINUTES
INFORMAL WORK SESSION
April 4, 2011 9:00 a.m.

Service Team Budget Presentations
Room 32, Courthouse

PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Laura Tschabold, Chuck Vesper, Becky Weaver, Brad Berry, Chris Osterhoudt, Ted Smietana, Jessica Beach, Vicki Wood, Tim Loewen, Scott Paasch, Lisa Hanes, Jack Crabtree, and Kellye Feters.

Guests: Michael Green, Chris McLaran, and Shelley Halleman, Budget Committee members; Hannah Hoffman, News-Register.

Mary called the meeting to order.

CRIMINAL JUSTICE TEAM

District Attorney's Office (10-18 and 10-22) - Brad Berry reviewed personnel changes, stating that he plans to fill a receptionist position that has been vacant for about nine months, bringing him up to full staff. He explained that the beginning balance reflects significant personnel savings from vacancies and lower personnel costs in 2010-11. He stated that he hopes to get \$40,000 in VOCA grant funding for the Restitution Specialist position, but will have the funds to continue that position even without the grant. Leslie pointed out that the budget is subject to any YCDDAA settlement. She said that the negotiations are currently scheduled for arbitration and the budget does not reflect any negative award. Brad stated that he has budgeted for step increases and a COLA for YCDDAA employees.

He stated that the rate of misdemeanor case filings has stayed relatively flat from last year, but felony filings are up 17.5%, which is a significant increase. He reported that the new case management software system is fully up and running, and in a few days his office will begin to provide discovery by electronic files only. He said that he anticipates having some collection issues with defense counsel fees as the office moves to electronic discovery.

He stated that the Support Enforcement Division budget (10-22) was built on the expectations that the ability to use federal incentive money for local match funds will not continue after September 30 and there will be no state backfill. He said that Bonnie Sliper is planning to retire in June and he anticipates making significant changes in the SED office, although the personnel changes should not affect the overall budget. He said that he is proud of the office's accomplishments, but thinks they can do better.

Community Corrections (Fund 21) - Ted Smietana stated his proposed budget is based on an estimate that the county will receive 2% of \$200 million from the state. He said that 90% of his budget comes from the state. He reported that there is quite a bit of pending legislation right now, some of which would benefit Community Corrections and some of which would not. He said that he anticipates having to modify the budget significantly once he gets the final numbers from the state, and will likely have to make some personnel cuts. He stated that he would also re-evaluate his plans for using fund balance at that time. He said that the proposed budget uses 45% of the fund balance in 2011-12, and the

remaining 55% would probably not be enough to get through the second year of the biennium.

He stated that the bed rental revenue is being moved from 21-41 to 10-41 and 40-41. Vicki Wood reviewed the requested changes to the proposed budget (see Exhibit A).

Ted stated that national crime rates have decreased significantly and the state workload in Community Corrections continues to hold steady. He said that it is difficult to figure out a fair way to fund supervision, but the current system provides a reverse incentive, with counties receiving less money when they do a better job. He said that a \$10 million allocation for treatment and supervision is included in the proposed budget, but that is very much up in the air.

Juvenile Department (10-74) - Tim Loewen stated that he has backfilled a net loss of \$65,000 in the two funds by discontinuing a \$40,000 transfer to HHS, eliminating a .5 FTE receptionist position, and using about \$10,000 of fund balance. He said that the summertime work grants have been discontinued. He discussed the possibility of having youth set up local bus shelters and participate in a home remodeling project in Amity.

Juvenile Detention (10-77) - Scott Paasch stated that this has been a tough year with some long-time staff leaving and with some legal issues around department policies, with which he is still dealing. He said that the community service program is continuing to grow and becoming more visible in the community, and he is getting a lot of positive feedback. He said that he would increase the budgeted revenue from wood sales to \$12,000 so it matches the restitution payments, and also increase the ending balance by the same amount.

Sheriff's Office - Sheriff Jack Crabtree stated that he has made a significant transfer from the patrol division to the jail in order to make the jail budget work, but he won't be able to continue doing that in future years. He said that the jail's fund balance will be going from a beginning balance of \$291,000 to an ending balance of \$330. He reviewed a handout of requested budget changes (see Exhibit B). He also reviewed a list of capital improvement projects for the jail (see Exhibit C) and noted that the first eleven projects would be paid for out of next year's bed rental money, with the remaining projects to either be done with any extra funds from the first eleven or put off until the following year. Laura stated that the Board should decide if it wants to have a formal approval process for this list, similar to its process for the maintenance capital improvement projects list.

Jack explained that the personnel changes in the marine patrol budget (10-42) are in response to a request by the Oregon State Marine Board and they more accurately reflect supervision time.

He stated that the fund balance in 10-43 will be going from a beginning balance of \$370,000 to an ending balance of \$32,000, and the 2012-13 budget will be about \$350,000 short unless something changes by then. Mary said that other departments are also using up their fund balances, and a discussion will be needed about a plan for future years. Leslie later expressed concern about the sheriff drawing down his fund balance so much and suggested that some cuts be made in 2011-12 to preserve some of that fund balance.

Jack reviewed a time study of courthouse security services (see Exhibit D). He said that he isn't sure what the expectations are regarding court security's help in implementing all the changes associated with the improvements being made in the courthouse, but they may be asked for even more services. He

said that the county needs to determine what level of services is required to provide to the courts and what adjustments can be made to reconcile the \$17,000 deficit, most of which is being covered by the jail.

He said that he has been talking with the City of Newberg about taking over its dog licensing program and would have more information about that in May. Mary suggested that he increase the reimbursement revenue line (13-47-362.12) by \$15,000, along with the ending balance, to be more reflective of what's been happening.

Jack reviewed the new jail capital budget (40-41), explaining that the beginning balance comes from bed rental revenue from March through June of this year. He noted that the construction loan was paid off in February. Mary stated that if his preference is to increase the \$17.40 share for operations as the rental rate increases, the Board could either authorize that to be done automatically or periodically approve increases.

Mary stated that the Board needs to look at how budget cuts within the criminal justice system affect the individual departments in that system, then look at the county system as a whole.

The meeting recessed at 11:14 a.m.

April 4, 2011 1:30 p.m.	Oval Office, Fenton House
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PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Laura Tschabold, Chuck Vesper, Becky Weaver, Mike Brandt, Dan Linscheid, Al Westhoff, Ken Huffer, Ted Smietana, John Phelan, Bill Gille, LouAnn Schenk, and Russ Heath.

Guests: Michael Green, Chris McLaran, and Shelley Halleman, Budget Committee members; Hannah Hoffman, News-Register.

The meeting reconvened at 1:30 p.m.

LAND USE TEAM

Surveyor (10-21) / Corner Restoration (37-37) - Dan Linscheid stated that there are no major changes in these budgets. He reported that the contract services for corner restoration are still going well and said that he had included some of those expenses in the ORMAP grant.

Planning (10-20) - Mike Brandt stated that his revenue will be \$167,000 less than it was this year, mostly because the beginning balance is down about \$200,000. He reviewed the personnel reductions. He stated that activities have slowed down somewhat, although the number of plans coming into the office is up about 10% compared to the same time last year.

He presented a request for an increase in electrical and septic fees, noting that the proposed

budget is based on the new fee schedule. He stated that land use fees were never established to cover the cost of staff time, and statutes and case law have made the land use process more extensive and time-consuming. He pointed out that the current fees only cover about 70% of the actual cost, even with CPI adjustments. He added that Yamhill County fees are substantially below the comparable fees in primary and secondary counties, which receive on average about 45% of their budget from the general fund or other revenue sources that his department doesn't get. He said that the Board would need to schedule a public hearing on the proposed increase. Mary suggested that the Board do that during deliberations.

Solid Waste (17-28) - Mike said that this fund balance is continuing to increase. He said that he had increased his role in this division after Dyke Mace passed away, but is now planning to reduce his time from .4 to .1 FTE in Solid Waste and move that time over to Planning.

CULTURE & RECREATION TEAM

Fair (20-80) / Fair Event Center (20-82) - Al Westhoff stated that Extreme Motor Sports, which used to be a separate event, will now be included as part of the annual County Fair and Rodeo in order to broaden the audience and save on advertising costs. He said that he has received about \$24,000 so far in sponsorships and expects to get between \$27,000 and \$30,000. He reported that all of the food stands from last year are back and there is a waiting list.

He said that he is working with Public Works on a large paving project at the fairgrounds. Leslie noted that a five-year loan for the project is included in the budget. She also pointed out that all revenue is shown in 20-80, but fair expenses are shown in 20-80 and other event expenses are shown in 20-82. Al praised the contributions of the inmate work crew and said that very few fairs have such a good situation.

Parks (10-81) - Ken Huffer stated that there are no major changes to his budget. He said that he is not sure what the impact will be from the rising fuel costs and the economy. He noted that Tom Genco will be retiring on June 30 and Ron Jones will be moved from 21-63 into that work crew supervisor position, which will have no impact on the budget but will be a loss of institutional knowledge. He reported that he is seeing less vandalism at the parks lately and is now dealing mainly with wear and tear from increased usage. He discussed an issue with a damaged vault toilet at Ed Grenfell Park, stating that it is currently closed down and may be moved to a nearby location.

The meeting recessed at 2:31 p.m. and reconvened at 2:33 p.m.

PUBLIC WORKS TEAM (Funds 11, 41, and 45)

Bill Gille reviewed the departmental revenue. Leslie stated that \$61,312 should be moved from 11-60-990.01 to 11-01-990.01. Russ Heath said that more of the state highway funds are going to the 11-29 budget now, rather than directly to 11-60, and 11-60 will be billed for all fleet costs. He said that the numbers would be evaluated monthly.

John Phelan stated that he is seeing some improvements as a result of efforts to get the workers' compensation claims under control. He said that he has decided to start an incentive program whereby employees would receive a gift award of up to \$50 value whenever a quarter is completed with no lost time incidents. Mary suggested that the funds be budgeted in a new line called "Safety Awards," rather than in the Employee Recognition line, so as not to be misleading.

Road Fund (11-60) - Bill stated that the large beginning balance in 11-60 is due to contingency roll-over, and the increase in revenue is primarily due to HB 2001 revenue. Leslie expressed concern about the large budgeted increase in ODOT revenue, since ODOT has been talking about having no money. Bill agreed to double check the figures. John P stated that he would like to change from calculating the Pavement Condition Index manually to doing it electronically and contracting that work out. Mary suggested putting budget footnotes in 11-60-611.02 (Contract Services), since there are so many big projects in that line. Kathy added that footnotes would also be helpful in 780.05, 780.34, and 811.02. She said that she supports getting so much contract work done while bid prices are low, but pointed out that if gas prices go substantially higher, then people curtail driving and highway tax revenue goes down, which would affect the county's ability to do so much.

Bicycle Footpath Fund (41-30) - John P stated that he had asked for potential projects from a local bike club and has a project slated, but it is just a rough concept right now. John K said that there would only be \$2000 in pool interest (361.01) instead of the budgeted amount of \$6000. Bill stated that he would move \$4000 out of the contingency line to make up the difference.

Motor Vehicles (45-29) - Russ noted corrections to be made to budget lines 380.11, 802.02, 990.06, and 800.81. He agreed to submit footnotes to break down the revenue sources. Leslie said that it would be good for the Board to take a look at the pool car reserve to see if the mileage rates are set appropriately. John K said that with the gas prices continuing to rise, the county should think about spending the money on more fuel-efficient vehicles. Russ agreed, stating that the older cars aren't worth repairing and he needs to start spending down the reserve on newer cars.

John P stated that the Maintenance Improvement Projects (MIP) list was bid out early this year to generate interest from contractors, and now the county crew needs to prepare the MIP roads for the contract overlays, so the cost of six additional temporary laborers and a new paver (\$570,796 total) is coming out of the 2010-11 budget. The Board agreed to approve a transfer of expenditure authority from the contingency account to cover the costs.

The meeting recessed at 4:03 p.m.

April 5, 2011 9:00 a.m. Oval Office, Fenton House

PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Laura Tschabold, Chuck Vesper, Becky Weaver, Silas Halloran-Steiner, Paul Kushner, Margaret Jarmer, David Manitsas, Lindsay Manfrin, Krisan Pendleton, Marilyn Kennelly, and Caren Anderson.

Guests: Michael Green, Chris McLaran, and Shelley Halleman, Budget Committee members.

The meeting reconvened at 9:00 a.m.

HHS TEAM (Fund 16)

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Overview of Fiscal Changes for 2011-12 - Silas Halloran-Steiner said that at the state level, the Health System Transformation Team has been meeting and there's a good chance that some of the legislation will move forward. He said that there is no question that the health care system needs to be overhauled, and there is a lot of work going on at that level with coordinated care organizations. He said that the goal of the Early Learning Council is to improve education outcomes and build a more fluid system without so many silos around funding streams. He noted that any substantive changes in the system would not come until 2012-13, and the proposed 2011-12 budget for HHS is based on the Governor's Recommended Budget.

He stated that growth in Oregon Health Plan (OHP) enrollment, PERS savings, and the YCEA settlement have helped to offset some of the revenue cuts. He said that he has made changes to the supervisory structure in several divisions, but has stayed fairly flat in overall FTE allocation. He stated that he would be using \$547,000 of his fund balance in 2011-12.

Division Review - Silas stated that Public Health is undergoing significant changes in its leadership structure that will allow for better management. He introduced Lindsay Manfrin as the new Nursing Manager. He said that he has allocated some general funds for Health Promotion Prevention and the conceptual dental program in order to balance a loss of revenue. John suggested including budget footnotes, if feasible, in any areas where multiple grants feed into one line.

Silas stated that Developmental Disabilities has been experiencing a growth in caseload, but there is a 10% projected reduction in state revenue, so he has elected to use \$26,000 in general funds in this area. He predicted that the next couple of years would be a huge transition for the DD system.

He stated that the Adult Mental Health budget is driven by the state budget, which is projected at a 19% reduction in funding for three service element areas. He said that there will likely be some shift in this area, and there are also new positions because of the OHP growth and a new pilot program.

He stated that the Abacus program is an amazingly strong program that is loved and respected by the community for what it does to help people with disabilities get back on their feet. He said that \$62,000 of fund balance is allocated to this program, which is fully staffed, and he hopes to see higher billing revenue to support the growth and build more sustainability.

Silas introduced David Manitsas as the new Family & Youth Division Manager. He said that he has added a nurse practitioner to better meet the psychiatric needs of families and individuals, and has modified the supervisory structure to have more supervisors, but the same allocation of supervisory time overall. He explained that he is reserving \$35,000 of fund balance for a contract with Oregon Family Support Network, and if that doesn't work out, he'll probably hire more family support specialists.

He stated that there are significant funding cuts in Chemical Dependency that will be addressed through retirement vacancy savings and a .3 FTE partial layoff. He said that the SAMHSA grant will also be expiring and there aren't enough resources to continue that program without the grant funding.

He stated that 4.11 positions have been cut in Central Services and reallocated out to the programs, and an Assistant Director position has been deleted. He explained that Paul Kushner is now working across the department as Administrative Manager and Margaret Jarmer is helping to backfill Paul's duties, which has been a very seamless transition.

Silas said that \$88,000 of fund balance is being used in the Enhanced Care Facilities budget because the ECF helped build that balance in past years. He said that he hasn't made program cuts in this area because the services are critical and he anticipates that the state will be doing a rate study in 2011-12.

John K discussed the need to show how much general fund and fund balance is being allocated to the different programs. He acknowledged that Silas needs the ability to move those funds around throughout the year, but said that it would be good to have a starting point documented for reference.

Threats and Opportunities - Silas reviewed FTE changes, new positions, budget changes, and an analysis of general fund and fund balance usage (see Exhibit E). He stated that the threats include the 19% reduction in OHP funding along with higher enrollment; the reallocation at the state level of distribution to small counties, resulting in an estimated \$24,000 decrease to Yamhill County; bigger system changes and associated hydraulics; and big changes in how the county is expected to deliver services.

He said that opportunities include building health collaboratives; bringing behavioral health care into the picture as a factor in reducing health care costs; and an Adult Mental Health initiative that would move county residents out of the state hospital to live in the community, which would ultimately result in cost savings, but would also bring challenges.

The meeting recessed at 10:30 a.m. and reconvened at 10:45 a.m.

COMMUNITY SERVICES TEAM

Commission on Children & Families (18-64) - Marilyn Kennelly stated that as of now, both the governor's and the co-chairs' budgets have CCF slated to continue as is until June 30, 2012, so she is proceeding with her budget accordingly. She said that because of potential budget cuts, however, the county needs to get more outside grant funding. She noted that grant expenses are listed in more detail in the 2011-12 budget than in previous years. Leslie said that it could be misleading to include the Reading For All expenses in the Central Supplies line (510.01). Laura suggested creating a new line called "Grant Expenses."

Transit (25-33) - Leslie stated that this budget was previously included in the general fund as 10-33, and the beginning balance is being transferred in on line 380.91. She reviewed the funding streams, noting that half of the Business Energy Tax Credit money will go into the fuel budget (520.04) as a reserve, and the other half will go to providers for operations. She noted that a slight recalculation needs to be made to lines 720.02 and 720.07. She said that since YCAP is subcontracting with Chehalem Valley Senior Citizens Council (CVSCC), the provider payment should be shown as going to YCAP.

Mary suggested going over the budget again with Tonya Saunders at the next YCTA meeting. She expressed concern about the YCAP drivers losing health benefits when they transition to CVSCC, and said that the Board needs to have a discussion about that.

Law Library (14-26) - Laura stated that Marilyn Westfall had retired the previous week, but she had prepared the 2011-12 budget before leaving. She said that interviews are being conducted to find a replacement, and she would be working with the judges, Phil McCollister, and the new librarian to

modernize the library, put more of the reference materials on the Internet, move the library to the courthouse, and integrate it with the courts if possible. Chuck suggested that the former Telecom office in the courthouse might have enough room for the library if the number of books is limited.

The meeting recessed at 11:33 a.m.

April 5, 2011 1:15 p.m.

Oval Office, Fenton House

PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Laura Tschabold, Chuck Vesper, Becky Weaver, Rick Sanai, Scott Maytubby, Becky Stern Doll, Gayle Jensen, Brian Dunn, Murray Paolo, Debbie Gill, Claudia Godinez, and Doug McGillivray.

Guests: Michael Green, Chris McLaran, and Shelley Halleman, Budget Committee members.

The meeting reconvened at 1:16 p.m.

GENERAL GOVERNMENT TEAM

Assessor (10-12) - Scott Maytubby explained that the ORMAP grant amount is doubled because he is now submitting two applications per year. He said that he started including corner restoration costs in the grant last year and will continue doing that. John stated that the grant funds could be allocated on the basis of expenses, but county counsel has always donated his share back to the Assessor's Office and Dan Linscheid can do the same if he wishes. Mary noted that the grant revenue is not budgeted in the Dan's budget.

Scott stated that he is eliminating a .48 FTE Office Specialist 2 position and an Office Specialist Technician position, and those duties will be moved into Cartography. He explained that deeds are down and he expects that to continue for three or four more years. He said that he would need to hire somebody for two weeks in November while property tax payments are being received. He stated that his proposed budget includes the reclassification of two Appraiser 1 positions to Appraiser 2. He said that he is planning to have one of the appraisers take a lead role and earn lead worker pay.

He stated that he would like to start the reappraisal process in 2013 or 2014 and would need two or three additional positions for about six years to help with that project. He said that his office space is very cramped, however, and there is no room for more employees. He mentioned the former Telecom office as a possible short-term location for those working on the software project, for which he is required to provide temporary office space with an Internet connection.

He said that his office is now open during the lunch hour in order to provide better customer service, and he is also working on a way to collect feedback from customers on the service they receive.

Leslie suggested that he take another look at his budgeted beginning balance to see if it is accurate.

Clerk (10-15) - Becky Stern Doll reported that recordings have been better than projected due to foreclosures and liens. She said that there is not much change in the budget. She explained that the budgeted use of fund balance is to plan for unknown expenditures. She stated that an office audit is currently underway to look at the distribution of workload and see if there are ways for staff to work more efficiently. She said that reclassifications may be requested as a result of the audit and any subsequent rearrangement of duties, and she has budgeted enough funds to cover that, although the budget does not actually make those reclassifications.

Clerk's Records Fund (12-15) / Equipment Reserve (40-15) - Becky SD reported that the microfilm project was completed well under budget. She said she has budgeted for additional cabinets for the plat maps, additional shelving for paper records storage, and some extra help in 12-15. She said that she would like to be able to put aside more in 40-15, but is at least budgeting something each year.

County Counsel (10-25) - Rick Sanai stated that he is maintaining the same number of personnel and his office remains amazingly efficient. He said that he will have some budget savings as a result of his salary being lower than John Gray's was and Christian Boenisch's salary being lower than his was. He said that he has budgeted \$10,000 in Extra Help to allow him to use John Gray's expertise for matters that could be more efficiently handled by him. John K recommended that he add something to Contract Services for Diana Moffat.

Rick stated that he has been asked by the Sheriff's Office to handle forfeitures on some high-profile drug cases, which he has agreed to do on a very selective basis. He said that this would not be a predictable revenue stream, so he has not included it in the budget. Mary suggested that he budget a small amount for it. She added that he needs to set up a policy regarding his hourly rate for those cases. Rick stated that he has been asked repeatedly by the Newberg-Dundee Police Department about providing forfeiture counsel services, but he doesn't have the time to do that. Mary said that the Board should have a discussion with him about the issue.

Veterans (10-24) - Debbie Gill stated that the number of appointments has picked up considerably compared to last year. She said that the advertising campaign has helped bring many new people in, and the clients really like the new office location. Claudia Godinez pointed out that it takes more staff time to process all of the new claims, which take longer than those of existing clients. She said that the new clients are from the younger generation and tend to have more issues than the older generation. Debbie stated that she has reduced her budget for travel expenses significantly. She said that she would like to get a concrete pad next to the handicapped parking spot for wheelchair access, handicapped-accessible restrooms and exit, and electrical wiring improvements. Laura advised her to fill out a capital improvements request.

Facilities Maintenance (40-16) - Brian Dunn thanked the Board for the increased revenue and said that it would be put to good use. He reviewed personnel changes, stating that the net change is a .5 FTE decrease. He anticipated that one employee would be promoted from Building Maintenance Worker 2 to Building Maintenance Worker 3 when he finishes his licensing requirements. Laura stated that if a partial position would ever be sufficient, the county could consider sharing a position with the City of McMinnville. Brian said that the maintenance workers would now be using a computer for tasks such as work orders and scheduling preventive maintenance.

Emergency Management (10-40) - Doug McGillivray stated that the main change in his budget is

the increase in revenue because he has been doing a lot more. He said that he has asked the state repeatedly to revisit the allocation formula. Mary suggested that he take another look at his beginning balance and adjust it if necessary.

The meeting recessed at 3:02 p.m. and reconvened at 3:11 p.m.

Information Systems (10-17) / Software Reserve (40-117) / Telecom (48-14) - Murray Paolo provided an overview of his budgets (see Exhibit F). Leslie stated that the simulcast project has gone very well. The group confirmed that \$50,000 would be allocated from 40-117 toward the Assessor's Office software replacement project.

Commissioners (10-13) - Chuck stated that the only change in this budget is in John K's time. John K said that his FTE should be reduced by .14 in this budget and by .14 in 10-10-401.51.

Administrative Services (10-10) - Laura stated that John K would be available by e-mail over the next year to answer historical questions, and could be hired at an hourly rate if needed for a project. She said that the county's employee count and the workload in Human Resources merits having a full-time assistant for Pat Anderson. Mary agreed that an assistant is much needed.

Laura explained that the treasurer's budget has been rolled into 10-10. Mary stated that Chuck is handling the treasurer's responsibilities, but no FTE has been allocated to the position. She recommended that the Board determine the appropriate FTE and associated compensation. John said that he doesn't want to put Chuck in the position of holding two lucrative offices, but the Board could assign FTE for the treasurer duties with \$1 compensation and adjust Chuck's FTE as Deputy County Administrator accordingly.

The meeting recessed at 3:46 p.m.

April 6, 2011 9:00 a.m. Oval Office, Fenton House

PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Laura Tschabold, Chuck Vesper, Becky Weaver, John Phelan, Bill Gille, LouAnn Schenk, Jack Crabtree, and Kellye Fetters.

Guests: Michael Green, Chris McLaran, and Shelley Halleman, Budget Committee members; Hannah Hoffman, News-Register.

The meeting reconvened at 9:00 a.m.

INTERNAL SERVICES TEAM

John K and Chuck reviewed the remaining budgets. John K stated that he has budgeted a 2% increase in current property taxes. He said that there is some essential building work in the amount of about \$200,000 that will need to be discussed during deliberations, as it was not included in the budget.

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He said that there is \$116,000 reserved in Economic Development for community requests.

Chuck stated that the HHS loan would be paid off in October 2011. He reviewed a handout showing amortization tables for the remaining loans.

John K said that efforts are still ongoing to turn the Air Support program over to another county, but he has budgeted enough to cover any expenses that may come up.

DELIBERATIONS

Public Works - John P reviewed the budget changes recommended by the Board (see Exhibit G). Leslie stated that the new line item for the workers' comp safety incentive also needs to be shown in Fund 45 for the motor pool.

The meeting recessed at 10:07 a.m. and reconvened at 10:20 a.m.

Sheriff's Office - Laura handed out the 2011-12 FTE information that Kathy had requested from the Sheriff's Office (see Exhibit H). John K stated that the table he used to calculate discretionary resource allocations didn't include a later allocation to the jail and to the Sheriff's Office. He recommended taking money from the 10-02 reserve line and adding \$40,702 to the 10-41 discretionary revenue and ending balance and \$5446 to the 10-43 discretionary revenue and ending balance.

Leslie stated that she is still concerned about using so much fund balance, and if the sheriff thinks his budgeted numbers are realistic, the group should talk about making some reductions. She said that the county is mandated to run the jail and has a contractual obligation for staffing, so the jail's budget problems may have to be solved by making cuts in 10-43. John K stated that the sheriff's budget is predominantly supported by discretionary resources, and his costs will escalate more rapidly than the county can accommodate, since the criminal justice team uses the majority of the county's discretionary dollars.

Jack stated that he would make every cut necessary to keep his budget in the black, but he also needs to maintain a minimum level of service. He said that the team needs to work together over the next twelve months to paint a picture of what his office should look like, determine the needs, and look for alternative funding sources.

He stated that if his beginning balance is higher than projected, the difference would go toward reducing the shortfall in the 2012-13 budget, and he needs to budget conservatively in order to prepare for unexpected expenses. Mary emphasized the importance of being accurate and transparent in the budget. Kellye Fetters agreed to re-evaluate the projected fund balance by the end of the following week and, if necessary, revise the budget numbers to be presented to the Budget Committee.

Capital Projects - The Board agreed to approve an annual Jail Capital Projects List and to consider a capital projects request from Ken Huffer for video lottery funds in the near future.

Kathy stated that Chris Johnson had previously given some money from the HHS budget to the Sheriff's Office for a capital project, and had asked, during the initial discussions of the Jail Capital Improvement Fund, about the possibility of getting some of that money back. She suggested that the

Board consider allocating some of the jail capital funds to departments in need who have previously contributed money. Leslie stated that it would be very difficult to re-create and memorialize all of the past contributions and budget reductions that have affected departments. Mary said that departments in need can come to the Board with funding requests, but it wouldn't be a good policy to designate the Jail Capital Improvement Fund as a potential source of funds for those situations. Laura agreed, stating that departments need to see the county budget as a whole system and get away from the tendency to focus solely on their own discretionary allocations.

Transit - Leslie reviewed a handout of budget changes (see Exhibit I). She explained that providers will be keeping all of the BETC funds and the county will reduce provider payments by 50% and reserve the other 50% for fuel increases. She said that funding streams have been hard to project, but they are up almost \$400,000 from the current fiscal year, largely due to the State of Good Repair grant for two new buses. The Board approved the budget changes as presented.

Assessor - The Board agreed to increase the assessor's beginning balance by \$110,000, with that amount to be placed into a reserve account for future software maintenance costs.

Mary said that the Board has allocated \$550,000 for the assessor's new software program, but Scott thinks it may cost \$650,000 and has suggested that the additional funds come from 40-117 (Software Reserve). John K stated that it makes sense to take any additional allocation out of 40-117 because that's what the account was set up for and because the O&C Reserve is more flexible funding. Mary said that if Scott has an additional \$110,000 of fund balance in his budget, he should use some of that. She said that it might provide an incentive for him to get the vendor to come down on the price. Leslie suggested that Laura, without setting an amount, let Scott know that the commissioners want him to have that discussion with the vendor and that they don't necessarily expect him to cover the entire \$650,000. The Board agreed to leave 40-117 as is for now.

Contingency - John K stated that the asbestos project in the courthouse will total over \$200,000 by the time it's finished and that will need to come out of the 2010-11 budget. After some discussion, the Board agreed to transfer \$206,336 from the O&C Reserve (Fund 50) for the project in order to keep the contingency fund over \$1 million.

The meeting adjourned at 11:38 a.m.

Anne Britt
Secretary

		Currently In Budget	Add/Subtract	What budget should be
21-63-479.00	Other Earnings	1,000.00	-1,000.00	0.00
21-63-481.00	Overtime	6,000.00	-5,000.00	1,000.00
21-63-482.00	Extra Help	0	6,000.00	6,000.00
			0.00	
21-67-479.00	Other Earnings	1,000.00	-1,000.00	0.00
21-67-543.01	Dept Equipment	1,500.00	1,000.00	2,500.00
			0.00	
More accurately reflect the spending patterns				
	Fund 21 net change		0.00	

Ex. A 1/1

4/1/2011/10:30 AM

		Currently		What budget
		In Budget	Add/Subtract	should be
10-41-342.25	Benton Cty Bed Rental	35,000.00	28,510.00	63,510.00
10-41-543.01	Dept equipment	10,000.00	28,510.00	38,510.00
Increase Benton County bed rental allocations to 10 beds per month instead of 5 @ \$17.40 split				
40-41-342.02	Rm & Bd of Prisoners	115,000.00	97,700.00	212,700.00
40-41-543.01	Dept equipment	88,750.00	5,173.00	93,923.00
40-41-820.01	MISC Bldg Resmodeling	46,250.00	92,527.00	138,777.00
Increase Benton County bed rental allocations to 10 beds per month instead of 5.				
Funds expended for material and building needs for the operation of the Jail.				
10-43-341.36	Lafayette Contract	256,070.00	-61,130.00	194,940.00
10-43-699.98	City Contract	114,053.00	-61,130.00	52,923.00
Lafayette: no increase to 2 fte and Code Enf only contracted for 1.5 and Code Enf.				
13-47-322.31	Dog License	216,000.00	60,000.00	²⁷⁶ 236,000.00
13-47-482.00	Extra Help	15,000.00	55,000.00	70,000.00
13-47-XXX.XX	City payment	0.00	5,000.00	5,000.00
YC Dog Control will take on licensing responsibilities for City of Newberg/Dundee				
Expense placed in extra help to offset additional part-time license checker to assist with expanded area.				
Expense paid to city for assistance at facility with licensing, est. \$5,000				

Ex. B 1/1

4/4/2011/06:38

Capital improvement projects –Fund 40

1.	Hot water - Hot water systems Inmate Workers, kitchen, H block, Laundry (do now)	\$50-\$60,000
2.	Replace Showers in Restitution Center Work Release, J Block and FGP (13 showers)	\$13-15,000
3.	Kitchen doors Interior and Exterior doors (Sallyport entrance) 2 doors @ \$5,000 each	\$10,000
4.	Upgrade security camera system Digital Video Recorders, Pan tilt zoom camera's	\$40,000
5.	Combination Toilet Units \$1,000.00 a piece	\$5,000
6.	HVAC Main Jail Repair freeze damage coil system	\$30,000
7.	New roof – H Block	\$40,000
8.	New concrete front porch area (tree removal)	\$10,000
9.	Upgrade intercom monitors and control unit Jail Records area	\$20,000
10.	Blood Pressure machine for medical	\$1,500
11.	Water delivery system Restitution Center	\$40-60,000
		<u>\$209,500-229,500</u>
12.	Bathroom/UA area Restitution	\$20,000
13.	Staff Break room and bathroom upgrade	\$15,000
14.	Expand A Block and C Block	\$900,000

Ex - C ✓

User	Services Provided	Hours	% of Total Hrs	Budgeted	% of Revenue provided
YCCF	In Custody Court	1005	14.53%	\$100,000	=\$22,000 Beg Balance, \$78,000 Discretionary from Jail
	Book & Release	162.5	2.34%		
	Transports	1159.5	16.76%		
	Bank Deposit	37.5	0.51%		
Total YCCF		2364.5	34.14%		45%
Courts	Non Custody Court	725.5	10.49%	\$50,000	Fines & Assessments
	Courtroom Readiness (est)	240	3.47%		
	Assist Pub / 2nd Floor Presence (est)	1125	16.26%		
	Bank Deposit	37.5	0.54%		
Total Courts		2128	30.76%		23%
County	5:00 - 7:00 pm coverage / building inspect.	520.5	7.52%	\$66,941	Discretionary
	Assist Pub / Req Standby / Presence (est)	1869	27.04%		
	Bank Deposit	37.5	0.54%		
		2427	33.4%		
Total County					31%

COURTHOUSE SECURITY TIME STUDY

Ex.D 1/1

FTE explanation

BOC BUDGET PRESENTATION - OVERVIEW OF FTE CHANGES				
2010-11 ADOPT FTE	Job Grouping	2011-12 COMM FTE	Variance	Explanation
8.00	other (mgmt anlyst, EH Spec, prog supervisor, extra help)	6.70	(1.30)	Margaret J reclass from Sr. Mgmt Anlyst to prog mgr I, -1.0 removed .30 in Extra Help per Admin instructions
19.44	clerical	19.93	0.49	incr Newberg .25, ERRONEOUS ADDITION OF .2 PH AOS AND .01 PH OS II, .03 rounding
9.46	acctg	9.46	-	
1.74	admin	1.00	(0.74)	removed Asst Director from budget
18.69	assoc	17.72	(0.97)	incr .50 new F&Y skills trainer, reduced .72 in PH (.20 Oliver V, .35 Norm, .22 Mary S, incr Olga .05), reduced .50 in Abacus (.1 Dorothy, .4 June), reduced .27 in ECF (.15 Melynda, .12 Heather)
10.00	nursing	10.45	0.45	repl MD time in AMH with NP Melanie M.68, reduced .05 Olga, .20 overall in PH add'l
8.45	prog mgr	9.65	1.20	Lindsey added .2 to PH mgr position Margaret J reclass from Sr. Mgmt Analyst, +1.0
34.94	spec I	35.17	0.23	added 1.0 CD prev position to PH, -1.0 DD layoff in 101, .50 new BJA grant position, new .80 Abacus position in 101, -1.07 reduction in CD (+10 Julio, -1.0 vacancy (Kelly Lesmeister-Cox left), -.17 Becca)
36.63	spec II	34.90	(1.73)	added 1.0 ENCC position in 101NOW, -.50 BJA grant we didn't get, -.05 Tabitha, -.08 Leonard, -1.0 F&Y reclassified to spec 3 in 101NOW, removed .6 (Jan C), -.1 Aubrey, reduced Carolyn S -.40
4.91	spec III	6.90	1.99	MH reclassification of BCN Regional Housing Coor position in 101NOW, F&Y reclassification in 101NOW
1.35	tech	2.30	0.95	added 2-19 hr/wk Adult Mental Health Initiative peer support specialist positions
153.61		154.18	0.57	TOTALS INCLUDES THE ERRONEOUS .21 CLERICAL
		153.97	0.36	ACTUAL FTE CHANGE WE'RE REQUESTING
BOC BUDGET PRESENTATION - NEW POSITIONS				
Job Grouping	2011-12 COMM ACCOUNT	FTE		Explanation
assoc	016-075-406.20	0.50		F&Y skills trainer
spec I	016-072-406.22	0.50		BJA grant position
tech	016-072-406.19	0.95		2-19 hr/wk Adult Mental Health Initiative peer support specialist positions
clerical	016-xxx-402.02	0.25		Newberg clerical position increase

EX-1714

LIST OF BUDGET CHANGES NEEDED

Ex E 2/4

BOC BUDGET PRESENTATION - BUDGET CHANGES NEEDED					
Account Code	Description	Current version 10 budgeted amount	amount of adjustment	correct amount to be budgeted in version 20	Explanation
016-070-380.01-H017	CO INT REVENUE	3,250	-	3,250	We budgeted \$3,250 for BOC temporary restaurant fee subsidy without verifying this matched County Admin 780 expense amount.
016-073-380.16-P138	INT Transportation	-	2,699	2,699	We were allocated \$10,400 in STF revenue. Erroneously only budgeted \$7,701. Need to add \$2,699 and decrease fund balance.
016-001-301.01	BEGINNING BALANCE	3,117,317	(2,699)	3,114,618	Reduce reliance on fund balance in Abacus to balance increase in STF \$.

BOC BUDGET PRESENTATION - FTE CHANGES NEEDED					
Account	Description				Explanation
016-070-401.02-H002	Admin Office Spec	UNKNOWN		0.05	Should be 1.0 FTE, erroneously budgeted 1.2 FTE.
016-070-401.02-H003	Admin Office Spec	UNKNOWN		0.09	
016-070-401.02-H004	Admin Office Spec	UNKNOWN		0.06	
016-070-401.02-H005	Admin Office Spec	UNKNOWN		0.20	
016-070-401.02-H006	Admin Office Spec	UNKNOWN		0.02	
016-070-401.02-H007	Admin Office Spec	UNKNOWN		0.18	
016-070-401.02-H010	Admin Office Spec	UNKNOWN		0.05	
016-070-401.02-H012	Admin Office Spec	UNKNOWN		0.14	
016-070-401.02-H017	Admin Office Spec	UNKNOWN		0.09	
016-070-401.02-H041	Admin Office Spec	UNKNOWN		0.12	
016-070-402.02-H002	Office Specialist 2	UNKNOWN		0.09	Should be 2.00 FTE, erroneously budgeted 2.01 FTE.
016-070-402.02-H003	Office Specialist 2	UNKNOWN		0.17	
016-070-402.02-H004	Office Specialist 2	UNKNOWN		0.13	
016-070-402.02-H005	Office Specialist 2	UNKNOWN		0.40	
016-070-402.02-H006	Office Specialist 2	UNKNOWN		0.03	
016-070-402.02-H007	Office Specialist 2	UNKNOWN		0.37	
016-070-402.02-H010	Office Specialist 2	UNKNOWN		0.11	
016-070-402.02-H012	Office Specialist 2	UNKNOWN		0.28	
016-070-402.02-H017	Office Specialist 2	UNKNOWN		0.19	
016-070-402.02-H041	Office Specialist 2	UNKNOWN		0.23	

FB analysis

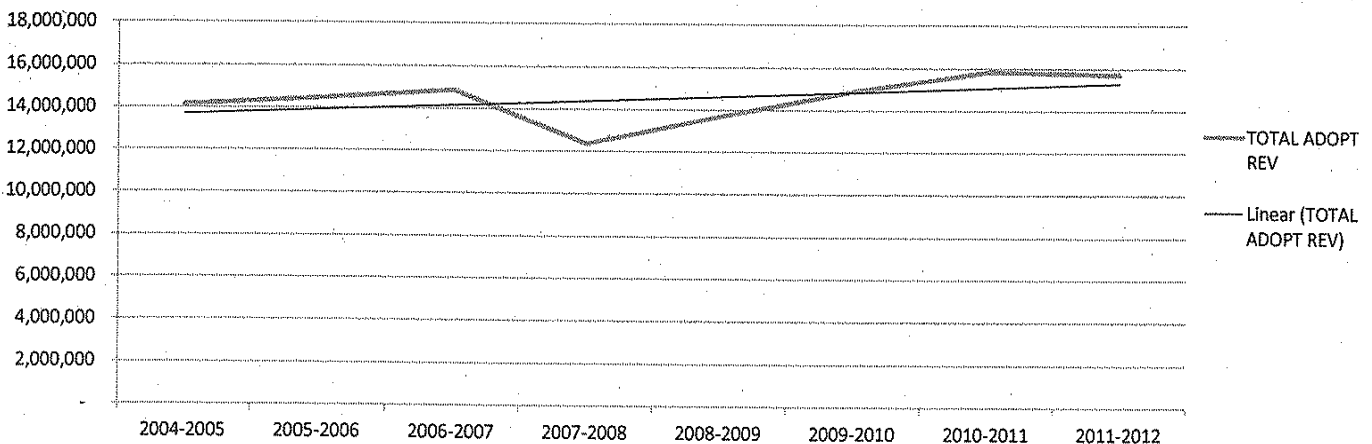
Use of FB in ADOPTED budgets

year	PH FB	PH FTE	DD FB	AMH FB	ABACUS FB	F&Y FB no P145	F&Y FB P145	CD FB no EOP	CD FB EOP	ADMIN FB	ECF FB	TOTAL PLANNED USE OF FB
2011-2012	122,033	27.64	-	109,303	67,472	35,000	-	9,418	28,664	80,000	95,424	547,314
% of total	22%		0%	20%	12%	6%	0%	2%	5%	15%	17%	
2010-2011	64,672	26.35	3,480	81,733	25,084	12,129	2,300	-	146,624	252,760	53,253	642,035
% of total	10%	0%	1%	13%	4%	2%	0%	0%	23%	39%	8%	
2009-2010	79,517	25.06	-	89,636	71,116	-	-	16,000	-	79,125	-	335,394
% of total	24%	0%	0%	27%	21%	0%	0%	5%	0%	24%	0%	
2008-2009	38,935	25.10	649	47,981	72,267	55,000	-	-	30,377	163,579	-	408,788
% of total	10%	0%	0%	12%	18%	13%	0%	0%	7%	40%	0%	
2007-2008	94,054	23.09	-	27,483	-	-	-	-	-	107,380	-	228,917
% of total	41%	0%	0%	12%	0%	0%	0%	0%	0%	47%	0%	
2006-2007	45,483	21.92	25,666	183,954	40,368	55,188	3,422	25,356	-	150,261	11,605	541,303
% of total	8%	0%	5%	34%	7%	10%	1%	5%	0%	28%	2%	
2005-2006	71,476	23.13	8,010	139,338	15,288	36,764	-	42,241	-	168,375	-	481,492
% of total	15%	0%	2%	29%	3%	8%	0%	9%	0%	35%	0%	
2004-2005	18,224	23.65	-	112,125	-	29,200	12,500	16,371	-	115,925	-	304,345
% of total	6%	0%	0%	37%	0%	10%	4%	5%	0%	38%	0%	

TOTAL PLANNED USE OF FB



TOTAL ADOPT REV



GF and total rev analysis

Use of GF in ADOPTED budgets												
year		PH	DD	AMH	ABACUS	F&Y no P145	F&Y P145	CD no EOP	CD EOP	ADMIN	ECF	TOTAL
2011-2012	GF	629,866	31,958	83,702	-	5,390	179,922	187,508	204,408	49,925	-	1,372,679
	% of total	54%	3%	7%	0%	0%	15%	16%	17%	4%	0%	100%
	total rev	2,906,184	1,626,436	3,955,173	686,374	2,456,453	259,079	1,537,115	441,784	338,144	1,502,022	15,708,764
	% GF of total rev	22%	2%	2%	0%	0%	69%	12%	46%	15%	0%	8.74%
2010-2011	GF	528,049	27,976	98,368	-	5,267	177,758	119,397	204,000	87,527	-	1,348,342
	% of total	55%	2%	9%	0%	0%	16%	10%	18%	8%	0%	100%
	total rev	2,651,416	1,753,164	3,480,144	659,388	2,430,408	254,135	1,865,832	452,333	830,864	1,452,027	15,829,711
	% GF of total rev	24%	2%	3%	0%	0%	70%	6%	45%	11%	0%	8.52%
2009-2010	GF	636,607	-	47,906	-	17,509	179,516	165,648	200,000	68,354	-	1,315,540
	% of total	57%	0%	4%	0%	2%	16%	15%	18%	6%	0%	100%
	total rev	2,463,003	1,696,335	3,196,334	654,684	2,103,371	266,892	1,881,276	497,301	653,196	1,475,253	14,887,645
	% GF of total rev	26%	0%	1%	0%	1%	67%	9%	40%	10%	0%	8.84%
2008-2009	GF	570,094	-	86,025	21,280	42,158	190,660	137,171	100,000	39,360	-	1,186,748
	% of total	52%	0%	8%	2%	4%	18%	13%	13%	4%	0%	100%
	total rev	2,394,528	1,366,195	2,949,877	750,591	1,567,446	277,070	1,844,082	588,471	525,433	1,436,622	13,700,315
	% GF of total rev	24%	0%	3%	3%	3%	69%	7%	17%	7%	0%	8.66%
2007-2008	GF	501,694	-	80,791	-	36,188	203,826	154,387	-	70,591	-	1,047,477
	% of total	48%	0%	8%	0%	3%	19%	15%	0%	7%	0%	100%
	total rev	2,087,994	1,179,731	2,524,037	600,365	1,452,198	282,251	1,777,677	568,136	549,096	1,350,356	12,371,841
	% GF of total rev	24%	0%	3%	0%	2%	72%	9%	0%	13%	0%	8.47%
2006-2007	GF	541,056	15,667	26,499	-	26,539	246,563	228,452	-	45,253	-	1,130,029
	% of total	48%	1%	2%	0%	2%	22%	20%	0%	4%	0%	100%
	total rev	2,021,981	4,233,310	2,375,641	561,670	1,399,589	347,520	1,812,127	-	879,450	1,231,109	14,862,397
	% GF of total rev	27%	0%	1%	0%	2%	71%	13%	#DIV/0!	5%	0%	7.60%
2005-2006	GF	445,743	15,667	53,126	1,823	72,169	239,159	180,014	-	45,179	-	1,052,880
	% of total	42%	1%	5%	0%	7%	23%	17%	0%	4%	0%	100%
	total rev	2,041,822	4,201,373	2,255,967	535,540	1,234,160	326,569	1,696,709	-	955,710	1,202,989	14,450,839
	% GF of total rev	22%	0%	2%	0%	6%	73%	11%	#DIV/0!	5%	0%	7.29%
2004-2005	GF	428,244	17,156	79,514	-	79,045	229,961	177,480	-	-	-	1,011,400
	% of total	42%	2%	8%	0%	8%	23%	18%	0%	0%	0%	100%
	total rev	2,032,327	4,061,831	2,356,005	522,458	1,147,823	335,876	1,595,088	-	918,428	1,159,713	14,129,549
	% GF of total rev	21%	0%	3%	0%	7%	68%	11%	#DIV/0!	0%	0%	7.16%
2003-2004	GF	411,112	7,542	96,651	3,109	73,678	229,935	183,913	-	5,460	-	1,011,400
	% of total	41%	1%	10%	0%	7%	23%	18%	0%	1%	0%	100%
	total rev	1,756,280	3,628,263	1,699,953	468,041	760,918	360,121	1,490,679	-	829,360	518,257	11,511,872
	% GF of total rev	23%	0%	6%	1%	10%	64%	12%	#DIV/0!	1%	0%	8.79%
2002-2003	GF	405,110	14,546	72,562	-	89,612	230,090	180,679	-	-	-	992,599
	% of total	41%	1%	7%	0%	9%	23%	18%	0%	0%	0%	100%
	total rev	1,643,820	4,299,315	1,995,079	525,099	1,086,705	320,830	2,051,203	-	1,180,379	527,452	13,629,882
	% GF of total rev	25%	0%	4%	0%	8%	72%	9%	#DIV/0!	0%	0%	7.28%
2001-2002	GF	396,946	14,386	27,123	-	136,650	226,261	171,623	-	-	-	972,989
	% of total	41%	1%	3%	0%	14%	23%	18%	0%	0%	0%	100%
	total rev	1,606,528	4,125,897	1,716,717	518,140	949,499	311,649	1,945,353	-	1,378,960	536,627	13,089,370
	% GF of total rev	25%	0%	2%	0%	14%	73%	9%	#DIV/0!	0%	0%	7.43%
2000-2001	GF	404,994	13,500	21,558	-	99,649	212,332	161,056	-	-	-	913,089
	% of total	44%	1%	2%	0%	11%	23%	18%	0%	0%	0%	100%
	total rev	1,286,681	3,816,689	1,442,808	494,490	862,123	369,640	1,679,626	-	1,198,456	609,583	11,760,096
	% GF of total rev	31%	0%	1%	0%	12%	57%	10%	#DIV/0!	0%	0%	7.76%
1999-2000	GF	334,733	25,162	34,124	-	99,607	-	62,347	-	46,000	-	601,973
	% of total	56%	4%	6%	0%	17%	0%	10%	0%	8%	0%	100%
	total rev	1,345,030	3,128,279	1,299,810	464,196	749,790	-	1,781,114	-	820,405	504,907	10,093,531
	% GF of total rev	25%	1%	3%	0%	13%	#DIV/0!	4%	#DIV/0!	6%	0%	5.96%

Budget Committee Overview
IS and Telecomm Departments
FY 2011/12

Information Systems, 010-017:

- Revenue: Network charges increased by 2%. City of McMinnville revenue will increase by 2%. The communications tower revenue is being shifted to the YCOM budget.
- Personnel: Nancy Keim is retiring this year in September. She'd like to continue to work two days a week for about three years. Plan is to see if we can hire someone to fill the other three days per week. Overlap would be good. The budget reflects a full-time position in the event that we can't find someone who will work the three day a week schedule. Good transition plan.
- Expenses: Reflect that we no longer have a contract employee. Also, reflect that with some turnover, we will likely have increased training and travel costs.
- Capital: Servers, expansion of SQL server system, network wide version control and maintenance software.
- Initiatives: Continuity of operations, increased security and update of server hardware and software, expansion of virtual machine technology (and internal cloud computing), working closely with the Assessor's office on their software project, and supporting the EBDM initiative with the public safety team. Mobile computing and access via wireless devices. RADIO PROJECT, which is not reflected in this budget.

Computer Replacement, 040-017:

- \$350 per P/C, consistent for several years.
- Used for targeted 3 – 5 year roll out of Desktop Platforms.
- This is a tremendous program, and has resulted in a substantial reduction in the need for support of aging equipment.

Telecomm, 048-014:

- Revenue: No change in phone charges. Slight increase in BFB due to the reserve for the new phone system building.
- Personnel: No changes.
- Expenses: No significant changes.
- Capital: Anticipation of a major purchase in the coming fiscal year.
- Initiatives: New technology, (Voice over IP), we continue to explore what our alternatives are and anticipate the work on either an RFI or RFP in the coming months.

2011/2012 BUDGET CHANGES

	Currently in Budget	Add/Subtract	What Budget should be
011-060-405.02	LABOR II	-40,720	79,280
011-060-780.05	MOTOR POOL	-210,000	247,500
011-060-811.02	CAPITAL CONTRACT	-320,620	2,197,053
	ADJUSTMENT TO BID	-86,657	2,110,396
011-060-301.01	BEGINNING BALANCE	-657,997	962,744
NEW LINE ITEM	W/C SAFETY INCENTIVE		
FOOT NOTES			
011-060-780.05	GRADER	100,000	
MOTOR POOL	EQUIPMENT REPLACEMENT	70,000	
	UST	17,000	
	LIGHT VEHICLES	35,500	
	USED TRACTOR	25,000	
011-060-811.02	LAUGHLIN BRIDGE CRANE/TRANSPORT	25,000	
CAPITAL CONTRACT	MIP OVERLAY 2011	1,745,396	
	In House MIP prep work	0	
	In House MIP	300,000	
	BIKE PATH IMP.	40,000	
	OTHER		
	Total	2,110,396	

Ex. G 1/2

011-060-821.01	LAUGHLIN ROAD BRIDGE	30,000
PROFESSIONAL SERVICES	<20' Inspection Bridge-	
	Green Bridge 1/3 cost	100,000
	TOTAL	130,000

011-060-611.02	SHOULDER SPRAYING	25,000
NON CAPITAL CONTRACT	DE-ICING WASHBURN	18,000
	CONTRACT STRIPPING	165,000
	PHASE III CEILING	20,000
		228,000

011-060-610.01	LAUGHLIN ROAD BRIDGE-	
NON CAPITAL	<20' Inspection Bridge	8,500
PROFESSIONAL	Green Bridge 1/3 cost-	
	HCP	60,000
	PCI Study	50,000
	TOTAL	118,500

Ex G. 2/2

2011-12 FTE's

Red= changes in fte from 2010-11 to 2011-12 proposed; Green is position fte in other Division

JAIL		2010-11 FTE	2011-12 FTE	+/-	Added/ Reallocated/ Reduced	2010-11 to 2011- 12 Loc	2011-12 Position Split between Div	2011-12 Position 2nd Split between Div	Split + Div allocation equals
010-041-400.04	SHERIFF	0.5	0.50				.5 Patrol 10-43		1
010-041-401.14	SERGEANT	5	4.80		Reallocated	from here to Ct Sec	.2 Ct. Sec 10-86		5
010-041-401.25	PROGRAM SUPERVISOR	1	1.00						
010-041-401.27	CAPTAIN	1	1.00						
010-041-404.01	JAIL COOK	2	2.00						
010-041-404.05	RECORDS CLERK	2	2.00						
010-041-404.09	JAIL DEPUTY	18	20.00	+2	Added	From 21-41	Add'l 1 deputy in Fund 21-41, for total 21		21
010-041-404.14	SR. RECORDS CLERK	2	3.00	+1	Added				
010-041-404.21	MED TECH	2	2.00						
010-041-406.08	REGIS NURSE 3	1.9	2.00	+1	Added				
		35.4	38.30						

MARINE		2010-11 FTE	2011-12 FTE	+/-	Added/ Reallocated/ Reduced	2010-11 to 2011- 12 Loc	2011-12 Position Split between Div	2011-12 Position 2nd Split between Div	Split + Div allocation equals
010-042-401.08	SERGEANT	0	0.30		Reallocated	.3 From Patrol to here	.5 Patrol 10-43	.2 Dog Cntrl 13-47	1
010-042-404.02	DEPUTY	0	0.20		Reallocated	.2 From Patrol to here	.8 Patrol 10-43		1
		0	0.50						

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2011-12 FTE's

PATROL						
010-043-400.04	SHERIFF	0.5	0.50		.5 Jail 10-41	1
010-043-401.02	ADMIN OFFICE SPECIALIST	1	1.00			
010-043-401.08	SERGEANT (.5 Contract here, plus .3 Marine grant, = .8contract-grnt, 1 YCINIT, 4.2 Rural) total 6 sgts, counting Marine, Dogs, YCINT	6	4.50		.5 From here to Marine (.3) & Dog (.2)	5
010-043-401.08-SYCT	SERGEANT- YCINT		1.00			
010-043-401.27	CAPTAIN	0.75	0.75			1
010-043-402.06	ADMIN SUPPORT PROGR	1	1.00		.25 Dog Cntl 13-47	
010-043-404.02	DEPUTY SHERIFF (10.78 contract here, plus .2 in Marine= 10.98 contract/Rural=15.02) total 26 deputies, counting Marine	28	25.80		.2 From here to Marine	26
010-043-404.04	CIVIL DEPUTY	1	1.00			
010-043-404.05	RECORDS CLERK	2.5	3.00	+5 Added		
010-043-404.08	DETECTIVE	4	3.00			
010-043-404.08-	DETECTIVE-CRT		1.00			
010-043-404.14	SR. RECORDS CLERK	2	1.00	-1 Reduced		
010-043-404.16	PROPERTY EVID TECH	0.5	0.50			
		47.25	44.05			

COURT SECURITY						
010-086-401.14	CORRECTIONS SERGEANT	0	0.20		.2 From Jail to here	1
010-086-404.09	CORRECTIONS DEPUTY	1	1.00			
		1	1.20			

DOG CONTROL						
013-047-401.27	CAPTAIN	0.25	0.25		.75 Patrol 10-43	1
013-047-401.08	SERGEANT	0	0.20		.2 From patrol to here	1
013-047-404.05	RECORDS CLERK	1	1.00		.3 Marine 10-42	.5 Patrol 10-43
013-047-404.07	DOG CNTRL OFFICER	2	2.00			
		3.25	3.45			

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4/5/2011	Transportation Budget - FY11-12		Requested Changes to Initial Budget		
Account Code	Account Name	Initial Budget	Change +/-	Proposed Budget	Reason for Requested Change
25-33-331.33	Federal Transportation Grant Jobs & Transportation Act \$221,882 Job Access Reverse Commute \$ 34,850 State of Good Repair \$310,400	606,732	-39,600	567,132	Revised SOGR grant amount received from ODOT for 2 new buses.
25-33-334.99	Other State Grants BETC funding	225,000	-225,000	0	Providers will retain 100% BETC funds. County will reduce payments to providers by 50% of BETC funds. 50% of BETC amount will be reserved by county for fuel increases.
	TOTAL REVENUE	2,355,981	-264,600	2,091,381	
25-33-520.04	Fuel 50% of Business Energy Tax Credit reserved for fuel increases. YCAP \$44,750; Chehalem Valley \$70,000	100,000	14,750	114,750	50% of projected BETC amounts
25-33-680.08	Equipment Maintenance	100,000	-99,999	1	Reserve amount placed in fuel line.
25-33-720.02	YCAP	255,734	526,823	782,557	Payments for YCAP's DAR at their requested rate (\$37.74/hour) and the subcontract payment to Chehalem Valley Transit at our standard rate (\$35.00/hour).
2-33-720.07	Chehalem Valley Sen Citizens	1,066,119	-542,892	523,227	YCAP will pay CVT for fixed/commuter routes per subcontract.
	TOTAL FOR MATERIALS & SERVICES	1,604,036	-101,318	1,502,718	
25-33-802.03	Other Vehicles SOGR grant plus county match (2 buses)	409,500	-21,500	388,000	Revised SOGR grant amount received from ODOT for 2 new buses.
25-33-950.01	Contingency	259,604	-141,782	117,822	Contingency decreased due to less revenue.
	TOTAL EXPENSES TRANSPORTATION	2,355,981	-264,600	2,091,381	

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4/5/2011	Answers to Questions About FY 10-11 Budget Compared to FY11-12 Budget				
Account Code	Account Name	FY10-11 Budget	Change +/-	FY11-12 Budget	Reason for Change
	Federal Transportation Grant				
	5311 Funds	538,023	-538,023	0	Moved to code 334.76.
	Job Access Reverse Commute	34,850	0	34,850	
	ARRA Mobility Management	14,000	-14,000	0	One-time funding no longer available.
	New Freedom grant	4,019	-4,019	0	
	Jobs & Transportation Act	60,364	161,518	221,882	
	State of Good Repair \$310,400	0	310,400	310,400	One-time funding for bus purchases
331.33	Total Federal Transportation Grant	651,256	-84,124	567,132	
	Department of Transportation				
	STG Grant	246,212	73,121	319,333	ODOT increased this funding.
	STO Grant	147,715	-147,715	0	Funding eliminated due to state budget problems.
334.02	Total Department of Transportation	393,927	-74,594	319,333	
334.41	STF Grant	198,029	-47,939	150,090	Funding reduced due to state budget problems. ODOT actually reduced FY10-11 amount to \$150,090 in June 2010 after the bad May 2010 revenue forecast.
334.76	Small City & Rural	0	606,242	606,242	This is a new account code for 5311 funds.
	FY Comparison of Federal/State Revenues	1,243,212	399,585	1,642,797	Overall increase is largely due to SOGR grant for new buses