

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on March 21, 2011, at 2:00 p.m. in the Oval Office of the Fenton House, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy County Counsel; Pat Anderson, Human Resources; Brad Berry, District Attorney; Ted Smietana, Community Corrections Director; Barbara Paladeni, Community Corrections Deputy Director; John Phelan, Public Works Director; Bill Gille, County Engineer; Russ Heath, Fleet Manager; Paul Kushner, HHS Administrative Services Manager; and Sherrie Mathison, Solid Waste Coordinator.

Commissioner Stern called the meeting to order.

**SPECIAL PRESENTATION:** Presentation to Barbara Paladeni in recognition of her 31 years of service to Yamhill County.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 11-147** - Consideration of the employment of Mike Hailey as Extra Help in Facilities Maintenance, temporary full-time, \$18/hour, effective April 4, 2011, through September 30, 2011.
2. **B. O. 11-148** - Consideration of the change of status of Daphne Bach from .5 to .6 FTE in Community Corrections, effective March 24, 2011, through June 30, 2011.

Ms. Stern moved approval of items B(1), B(2), and D(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

Contracts/Grants

3. **B. O. 11-149** - Consideration of approval of Amendment #40 to extend the 2009-11 Financial Assistance Agreement #127319 between Health & Human Services and Oregon Department of Human Services to September 1, 2011, for the purpose of amendments to adjust the allocated budget.
4. **B. O. 11-150** - Consideration of approval of Intergovernmental Agreement #4600008601 between HHS, provider, and Multnomah County for the utilization of Ryan White program funding for core medical and support services to low-income individuals with HIV/AIDS, \$35,150, retroactive to March 1, 2011, through February 29, 2012.

Ms. George moved approval of items B(3) and B(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 11-151** - Consideration of approval of Local Agency Agreement #27284 between Public Works and Oregon Department of Transportation for Phase 1 of the South Yamhill River (Bridge Street) Green Bridge #2557 Rehabilitation Project, Highway Bridge Project funds not to exceed \$3,000,000.

Ms. Lewis moved approval of item B(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. **B. O. 11-152** - Consideration of declaring Newberg Surveying, Inc., as the top proposer in RFP #8 for surveying services west of Carlton, and authorizing a notice of intent to award the contract to Newberg Surveying, Inc., not to exceed \$30,840.

Ms. Lewis moved approval of item B(6). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Policy

7. **B. O. 11-153** - Consideration of approval of the Health & Human Services Fraud & Abuse Policy.

Paul Kushner stated that this policy is a requirement and should probably be reviewed annually to refine it. Ms. George moved approval of item B(7). The motion passed, Commissioners Stern, Lewis, and George voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-154** - Consideration of the change of status of Claudia Cisneros to Senior Office Specialist in the District Attorney's Office, Range 10, Step 1, effective March 24, 2011.

2. **B. O. 11-155** - Consideration of approval of a contract employee agreement between Health & Human Services and Chris Johnson for consultation services, \$95/hour, retroactive to March 1, 2011, through December 31, 2011.

Ms. George moved approval of item D(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-156** - Consideration of the following changes to the Solid Waste Advisory Committee:  
a. Appoint Dave Larmouth and Kathleen Forrester-Iler for three-year terms to expire March 21, 2014;  
b. Reappoint Jennifer Redmond-Noble for a three-year terms to expire March 21, 2014.

Sherrie Mathison reviewed the requirements for the different committee positions and stated that two applicants had responded the last time an ad was placed for vacancies, but neither met the requirements for the positions open at that time. She said that she didn't run an ad this time because the two applicants were still willing to serve and met the requirements for these positions. Ms. George moved approval of item D(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

Ms. Stern stated that there would be several openings on this committee next year and suggested that Ms. Mathison send out an announcement in advance. She noted that with other committees, the Board often gets a recommendation from the committee regarding the applicants. She encouraged Ms. George to notify Brian Doyle, outgoing SWAC member, as soon as possible.

4. **B. O. 11-157** - Consideration of issuing a notice of intent to purchase a 2011 Lee Boy 8816B asphalt paver through the National Joint Powers Alliance federal contract #100-907-FCC; and declaring the county's Gilcrest Paver, Unit #98-303, as surplus county property to be traded in or sold on the open market.

Ms. George stated that she would like Russ Heath to talk to the dealer about flexibility with the warranty and see if it could be based on the number of hours used, since the county is small and doesn't put many hours on its paver. Ms. Lewis moved approval of item D(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, four full members and three alternate members;
  - b. Parks & Recreation Board, one position.

The meeting adjourned at 2:57 p.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE