

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 16, 2010, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George and Leslie Lewis being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; and Hannah Hoffman, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners George and Lewis voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 10-788** - February 3, 2010;
 - b. **B. O. 10-780** - November 10, 2010, public hearing;
 - c. **B. O. 10-781** - November 15, 2010;
 - d. **B. O. 10-782** - November 22, 2010.

Personnel

2. **B. O. 10-783** - Approve the change of status of Deborah Bradley to Accounting Technician in Administrative Services, Range 14, Step 1, retroactive to December 9, 2010.

Contracts/Grants

3. **B. O. 10-784** - Approve an agreement between the Assessor’s Office and Accent Business Services, Inc., provider, for contract negotiation services related to the purchase of new software along with Marion and Josephine Counties, \$13,443.

Committees

4. **B. O. 10-785** - Merge the Special Needs Task Force into the Evidence-Based Decision Making Initiative.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **Tabled** - Consideration of approval of the 2011 Areas of Responsibility for the Board of Commissioners.

2. **B. O. 10-786** - Consideration of approval of an amendment to the agreement between Yamhill County and Scott|Edwards Architecture LLP, provider, for the McMinnville Head Start Expansion Project, \$10,000 for the additional scope of work.

Laura Tschabold stated that the \$10,000 would come out of Head Start's contingency fund. Ms. Lewis moved approval of item D(2). The motion passed, Commissioners George and Lewis voting aye.

3. **B. O. 10-787** - Consideration of approval of Version 2011 of a GIS Cadastral Data License Agreement between the Assessor's Office and Oregon Department of Revenue, allowing the Department of Revenue to share county tax lot information (with the exception of owners' names) with other state agencies, DOR to pay the county \$1000/year.

Commissioners George and Lewis agreed that the owners' names should not be included since that information is not currently provided on the county's website. Ms. Lewis moved approval of item D(3). The motion passed, Commissioners George and Lewis voting aye.

4. **Tabled** - Consideration of declaring two Zodiac boats and a trailer as surplus county property to be disposed of by the Sheriff's Office.

E. **PUBLIC HEARINGS:**

1. Consideration of the dissolution of West Sheridan Lighting District, as continued from September 29, 2010. *[Continued to January 6, 2011.]*

Ms. Lewis moved to continue the hearing to January 6, 2011. The motion passed, Commissioners George and Lewis voting aye.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

a. Commission on Children & Families, two regular lay members, two regular professional members, and three alternate members;

b. Fair Board, one position.

c. Parks & Recreation Board, one position;

d. Planning Commission, one position;

e. Special Transportation Advisory Commission, one position;

f. Mid-Willamette Valley Area Commission on Transportation (MWACT) , Private Sector position (first posted 10-21-10).

The meeting adjourned at 10:17 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS