

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on November 8, 2010, at 2:00 p.m. in the Oval Office of the Fenton House, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; and Hannah Hoffman, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 10-719** - Consideration of the employment of Christian Boenisch as Deputy County Counsel, regular full-time, Range 27, Step 4, effective November 9, 2010.
2. **B. O. 10-720** - Consideration of the change of status of Claudia Godinez to regular full-time employment in Veterans Services, effective November 9, 2010.

Ms. George moved approval of items B(1) and B(2). The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **Continued to November 22, 2010** - Consideration of a request to credit Steve Manley time served for his employment in the Sheriff’s Office from 1974 through 1981, bringing his total years of service to 32.

The Board agreed to continue the item and have Pat Anderson do some research on it.

Contracts/Grants

4. **B. O. 10-721** - Consideration of declaring Magness Land Surveying as the top proposer in RFP #6 for surveying services north of Yamhill, and authorizing a notice of intent to award

the contract to Magness Land Surveying, not to exceed \$18,525.

Ms. Lewis moved approval of item B(4). The motion passed, Commissioners George, Stern, and Lewis voting aye.

5. Consideration of approval of Annual Certification Reports and Equitable Sharing Agreements between Yamhill County Interagency Narcotics Team (YCINT) and Oregon Department of Justice for participation in the federal equitable sharing program, replacing Board Order 10-713:

- a. **B. O. 10-722** - Fiscal year ending June 30, 2009, \$183,515;
- b. **B. O. 10-723** - Fiscal year ending June 30, 2010, \$181,411.

Ms. Stern moved approval of item B(5). The motion passed, Commissioners George, Stern, and Lewis voting aye.

6. **B. O. 10-724** - Consideration of approval of Intergovernmental Agreement #1573 between HHS Public Health, provider, and Marion County for information sharing during development of an electronic interface with the state's ALERT Immunization Information System, not to exceed \$22,421.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Lewis voting aye.

7. **B. O. 10-725** - Consideration of approval of Amendment #1 to renew an agreement between HHS Public Health, provider, and Oregon Health & Science University for the CaCoon program, \$22,977, retroactive to October 1, 2010, through September 30, 2011.

Ms. George moved approval of item B(7). The motion passed, Commissioners George, Stern, and Lewis voting aye.

8. **B. O. 10-726** - Consideration of approval of an agreement between HHS Developmental Disabilities and Renew Consulting, provider, for residential support, \$79,836 to be paid by the state, retroactive to November 1, 2010, through February 28, 2011.

Ms. George moved approval of item B(8). The motion passed, Commissioners George, Stern, and Lewis voting aye.

9. **B. O. 10-727** - Consideration of adding on design work for the courthouse boiler replacement to an existing contract with RSS Architecture, Inc., for upgrades to the courthouse HVAC system.

Chuck Vesper stated that it would save the county between \$9000 and \$10,000 to add the design work to the existing contract rather than going out with a separate RFP. Laura Tschabold

stated that no date has been set for replacement of the boiler, as it is a very expensive item. Ms. Lewis cautioned about doing the design work too far in advance, in case there are changes in things such as the plumbing codes. Ms. Stern said that the engineers should be aware of any upcoming changes. Ms. George moved approval of item B(9). The motion passed, Commissioners George, Stern, and Lewis voting aye.

Delegation of Authority

10. **B. O. 10-728** - Consideration of designating Chuck Vesper and Becky Weaver as Deputy County Accountants, rescinding Board Order 08-247.

Ms. George moved approval of item B(10). The motion passed, Commissioners George, Stern, and Lewis voting aye.

11. **B. O. 10-729** - Consideration of delegating to Yamhill County Counsel settlement and professional retention authority; establishing financial limits; rescinding Board Orders 05-607, 93-278, and 90-580.

Ms. George moved approval of item B(11). The motion passed, Commissioners George, Stern, and Lewis voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of scheduling budget meetings on November 29 and 30. [*Consensus, times to be determined.*]

Ms. Tschabold stated that she and John Krawczyk would like to move up the budget pre-planning process to allow some of the more mundane things to be worked out with department heads before they come to the Board. She agreed to work with Barbara Stanley to schedule the times.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

a. Commission on Children & Families, two regular lay member and three alternate members;

b. Fair Board, one position.

c. Parks & Recreation Board, one position;

d. Planning Commission, one position;

e. Special Transportation Advisory Commission, one position;

f. Mid-Willamette Valley Area Commission on Transportation (MWACT) , Private

Sector position (first posted 10-21-10).

2. Due to the holiday, the Commissioners' Office will be closed on November 11.

The meeting adjourned at 2:24 p.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS