

## INFORMAL MINUTES

June 7, 2010

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: Laura Tschabold, Chuck Vesper, Rick Sanai, Pat Anderson, Ron Huber, John Phelan, Roy Panschow, Murray Paolo, and Jason Mosiman

Guests: Hannah Hoffman, News-Register; Mike McNally and Ken Wright, Yamhill Carlton Winegrowers' Association.

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\* indicates item forwarded to formal agenda

Kathy called the meeting to order at 2:10 p.m.

\* Personnel - Pat presented personnel requests from various departments. See agenda for details.

### Department Updates

**Public Works:** John Phelan provided an update on the purchase of a road widener, the selection of an overseer for the Cove Orchard Sewer Service District, and overlay projects. He explained that residents are notified in advance of paving projects in the area to allow them to contract for additional work while the contractors are there. He said that Public Works typically paves to the edge of the right-of-way line, including aprons. Roy Panschow provided a monthly status report on the 2010 Maintenance Improvement Projects list.

The Board discussed a recent bicycle event and the need to be able to enforce the requirements in the county's special events ordinance. John agreed to check into what other counties do and report back to the Board. Rick Sanai stated that the Board may have the authority to require a deposit as a condition of permit approval.

**Administrative Services:** Laura Tschabold reported on the courthouse improvement project, stating that funding looks promising. Murray provided an update on the radio system (see Exhibit A). He said that the group is preparing to bring the simulcast system online. Leslie suggested that Murray plan a press-suitable celebration when the project is complete.

Signs - Mike McNally presented a request from the Yamhill Carlton Winegrowers' Association to place a welcome sign at the entrance to the Yamhill Carlton Viticultural Area. He stated that the association would eventually like to erect and maintain signs at several key locations, but is starting with this one because it requires approval from the Oregon Department of Transportation. He explained that ODOT will not require a permit if the sign is supported by a governmental unit. He distributed copies of the form that would need to be approved by the Board and stated that the purpose of the sign is to support economic development, but it does not relate to any specific commercial activity. Rick Sanai stated that the exact location of the sign

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2:00 p.m.

KG\_\_MS\_\_LL\_\_

would need to be stated on the form before the Board could approve it. Mike agreed to bring the completed form back after the association gets permission from the property owners.

\* Fees - Authorize the Sheriff's Office to charge a \$20 fee for written recruitment testing. Ron Huber stated that the deputy recruitment test costs the department \$15 and there are additional expenses related to physical fitness testing. Mary stated that the fee would ensure that the county gets serious candidates. She added that the applicant would receive official test results that could be used elsewhere.

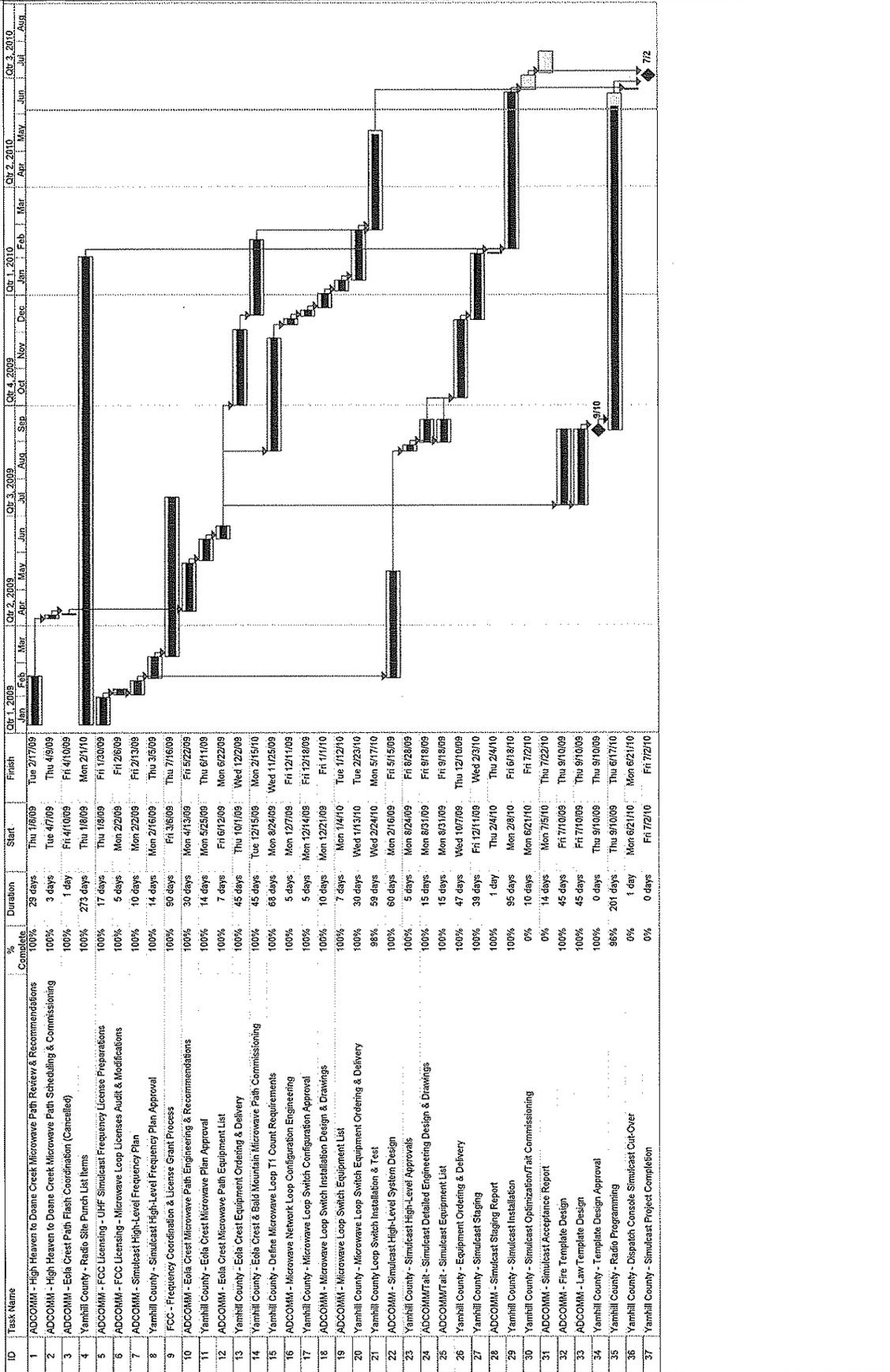
\* Approve a fee schedule for services provided to the public by the Commissioners' Office, County Administrator, County Counsel, and Human Resources.

\* Contracts/Grants - See agenda for details.

Committees - The Board acknowledged the resignation of Silas Halloran-Steiner from the Commission on Children & Families.

The meeting adjourned at 3:21 p.m.

Anne Britt  
Secretary



Project: Yamhill County Projects  
 Date: Fri 6/4/10

Task Split

Progress Milestone

Summary Project Summary

External Tasks External Milestone

Deadline

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Yamhill County Projects Master Schedule

Ex. A 1/4

Mode/Knob	8 Character Alias	Channel/Site Name	Channel Designation	Mobile Receive Frequency	Mobile Receive CTCSS	Mobile Transmit Frequency	Mobile Transmit CTCSS
01	LAW	Simulcast - Countywide	Law Dispatch	460.1875	97.4	465.1875	173.8
02	OPS 2	Simulcast - Countywide	Law/Lifeflr/Fire	460.2750	97.4	465.2750	173.8
03	OPS 3	Simulcast - Countywide	Pub Wks/Law/Fire	460.1000	97.4	465.1000	173.8
04	OPS 1	Simulcast - Countywide	Fire/Law	460.0500	97.4	465.0500	173.8
05	SO NET	Sheriff IO	Law Interop	460.5000	CSQ	460.5000	CSQ
06	HEBO	Hebo	Fire/Law	460.2375	203.5	465.2375	203.5
07	LTAC 01	Law Tactical 1	Law Tactical/Training	453.0625	107.2	453.0625	107.2
08	LTAC 02	Law Tactical 2	Law Tactical/Training	453.1125	107.2	453.1125	107.2
09	LTAC 03	Law Tactical 3	Law Tactical/Training	453.1375	107.2	453.1375	107.2
10	LTAC 04	Law Tactical 4	Law Tactical/Training	458.0625	107.2	458.0625	107.2
11	FIRE	Simulcast - Countywide	Fire Dispatch	453.8375	97.4	458.8375	173.8
12	FGND-DC	Doane Creek	Fire Ground	453.4375	97.4	458.4375	173.8
13	FGND-SP	Spirit Mountain	Fire Ground	453.3375	97.4	458.3375	173.8
14	FGND-EC	Eagle Crest	Fire Ground	453.2375	97.4	458.2375	173.8
15	FGND-EH	Eola Hill	Fire Ground	453.5500	97.4	458.5500	173.8
16	FGND-HH	High Heaven	Fire Ground	460.1625	97.4	465.1625	173.8
17	FGND-MT	Mountain Top West	Fire Ground	460.4125	97.4	465.4125	173.8
18	FGND-BP	Bald Peak	Fire Ground	453.3250	97.4	458.3250	173.8
19	FGND-MF	McMinnville Fire	Fire Ground	453.6375	97.4	458.6375	173.8
20	TRAIN 01	Fire Training 1	Fire Training	458.1125	107.2	458.1125	107.2
21	TRAIN 02	Fire Training 2	Fire Training	458.1375	107.2	458.1375	107.2
22	TRAIN 03	Fire Training 3	Fire Training	460.5625	107.2	460.5625	107.2
23	TRAIN 04	Fire Training 4	Fire Training	465.5625	107.2	465.5625	107.2
24	UTAC2aBP	Bald Peak	National Tactical	453.7125	156.7	458.7125	127.3
25	UCALLaDC	Doane Creek	National Calling	453.2125	156.7	458.2125	156.7
26	UTAC3aEC	Eagle Crest	National Tactical	453.8625	156.7	458.8625	100.0
27	UTAC3aEH	Eola Hill	National Tactical	453.8625	156.7	458.8625	156.7
28	UTAC1aHH	High Heaven	National Tactical	453.4625	156.7	458.4625	100.0
29	UTAC1aMF	McMinnville Fire	National Tactical	453.4625	156.7	458.4625	156.7
30	UTAC2aMT	Mountain Top West	National Tactical	453.7125	156.7	458.7125	156.7
31	UCALLaSB	Saddle Bag Mountain	National Calling	453.2125	156.7	458.2125	127.3
32	UCALLaSP	Spirit Mountain	National Calling	453.2125	156.7	458.2125	100.0

Please approve or mark up mode/knob position changes and FAX to Murray Paolo at 503.472.9179.

Yamhill County Radio Channel Alias Approval

Agency Name \_\_\_\_\_

Your Name \_\_\_\_\_

Approval Signature \_\_\_\_\_

Date \_\_\_\_\_

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Model/Knob Position	8 Character Alias	Channel/Site Name	Channel Designation	Mobile Receive Frequency	Mobile Receive CTCSS	Mobile Transmit Frequency	Mobile Transmit CTCSS
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03	OPS 2	Simulcast - Countywide	Law/Lifefit/Fire	460.2750	97.4	465.2750	173.8
04	OPS 3	Simulcast - Countywide	Pub Wks/Law/Fire	460.1000	97.4	465.1000	173.8
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Yamhill County Radio Template Approval

Agency Name \_\_\_\_\_

Your Name \_\_\_\_\_

Approval Signature \_\_\_\_\_

Date \_\_\_\_\_

Ex. A 3/4

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