

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on May 3, 2010, at 2:00 p.m. in the Oval Office of the Fenton House, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were Laura Tschabold, County Administrator; John M. Gray, Jr., County Counsel; Pat Anderson, Human Resources; and Hannah Hoffman, News-Register.

Commissioner George called the meeting to order at 2:28 p.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 10-229** - Consideration of the employment of Amanda Marson as Deputy District Attorney 1 in the District Attorney’s Office, regular full-time, Range 21, Step 2, effective May 10, 2010.
2. **B. O. 10-230** - Consideration of the employment of Brian Young as Deputy Sheriff in the Sheriff’s Office Patrol, regular full-time, Range 12, Step 7, effective May 9, 2010.
3. **B. O. 10-231** - Consideration of the change of status of Frederick Scott Paasch to Juvenile Corrections Division Manager, Range 27, Step 3, effective May 9, 2010.
4. **B. O. 10-232** - Consideration of the change of status of Cassandra Van Domelen from .5 to .575 FTE in HHS Abacus, effective May 3, 2010, through June 30, 2010.

Ms. Stern moved approval of items B(1) through B(4). The motion passed, Commissioners George, Stern, and Lewis voting aye.

Contracts

5. **B. O. 10-233** - Consideration of approval of an agreement between Emergency Management and Todd Terp, provider, for preparation of a communications plan, \$3000.

Laura Tschabold stated that this communications plan, which is a requirement of Oregon Emergency Management, would cover both city and county communications. She said that Mr. Terp would be coordinating with all parties, including Murray Paolo for the radio project. John Gray explained that the plan would essentially be an inventory of all items available to the community from different jurisdictions. He said that once the information is compiled, Doug McGillivray would make the decisions as to who gets called in emergencies. Ms. George moved approval of item B(5). The motion passed, Commissioners George, Stern, and Lewis voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of adoption of the following minutes:
  - a. **B. O. 10-234** - March 22, 2010, informal session;
  - b. **B. O. 10-235** - March 29, 2010, informal session;
  - c. **B. O. 10-236** - March 31, 2010, formal session.

Ms. Lewis moved approval of item D(1). The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 10-237** - Consideration of increasing the vacation accrual rate for Ted Smietana from 8 hours/month to 16 hours/month.

Ms. Tschabold recommended approval of the request, based on the length of time Mr. Smietana has been working in the field and on the fact that his salary is under market. Ms. Stern moved approval of item D(2). The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **B. O. 10-238** - Consideration of a modification to a contract employee agreement between HHS Adult Mental Health and Tabatha Bird Weaver for Dialectical Behavioral Therapy consultation and training services, correcting the hours worked from 10 hours/week to 10 hours/month, retroactive to March 1, 2010.

Ms. George moved approval of item D(3). The motion passed, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, four alternate members;
  - b. Parks & Recreation Board, one position;

- c. Planning Commission, one position;
- d. Special Transportation Advisory Commission, one position.

2. The Board's informal session on May 10 will begin at 3:00 p.m. Due to Budget Committee meetings, there will be no formal session on May 5.

The meeting adjourned at 2:53 p.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner LESLIE LEWIS