

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 14, 2010, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were Laura Tschabold, County Administrator; John M. Gray, Jr., County Counsel; Pat Anderson, Human Resources; and Hannah Hoffman, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Ms. Lewis stated that she is honored to have received the “Cooperator of the Year” award the previous night from OSU Extension Service. She added that First Federal was the award recipient in the business category.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Minutes

1. **B. O. 10-176** - Approve the minutes from the March 24, 2010, formal session.

Personnel

2. **B. O. 10-177** - Approve the change of status of Jayme Kimberly to Deputy District Attorney 2 in the District Attorney’s Office, Range 26, Step 1, retroactive to March 29, 2010.

3. **B. O. 10-178** - Approve the change of status of Dan Stanhope, Facilities Maintenance, to extend health insurance coverage through May 31, 2010.

4. **B. O. 10-179** - Approve the change of status of Rae Parlier from .8 FTE to .6 FTE in HHS Public Health, retroactive to March 9, 2010.

5. **B. O. 10-180** - Rescind B.O. 10-160 and approve the employment of Dana Smothers as Registered Nurse 2 in HHS Public Health, regular full-time, Range 19, Step 5, retroactive to April 9, 2010.

6. **B. O. 10-181** - Approve the employment of Jesenia Guzman as Nursing Assistant in HHS Public Health, regular full-time, Range 12, Step 4, effective April 24, 2010.
7. **B. O. 10-182** - Approve the employment of Debra Bowen as HS Specialist 1 in HHS Chemical Dependency, regular full-time, Range 17, Step 1, effective April 28, 2010.
8. **B. O. 10-183** - Approve the change of status of Silas Halloran-Steiner to Health & Human Services Director, Range 36, Step 1, effective May 3, 2010.
9. **B. O. 10-184** - Modify the Community Corrections personnel management roster to replace the full-time Programs Supervisor position, Range 24, with a full-time Community Corrections Manager position, Range 25, effective May 3, 2010.

Contracts/Grants

10. **B. O. 10-185** - Approve a contract employee agreement between HHS Adult Mental Health and Tabatha Bird Weaver for Dialectical Behavioral Therapy consultation and training services, \$50/hour, retroactive to March 1, 2010, through June 30, 2011.
11. **B. O. 10-186** - Approve an agreement between HHS Developmental Disabilities and Julie Beaton, provider, for Functional Assessment and Behavior Support services, \$80.86/hour, retroactive to February 11, 2010, through April 30, 2010.
12. **B. O. 10-187** - Approve Service Element Prior Authorization (SEPA) Approval Unit #445063 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, -\$15,634.
13. **B. O. 10-188** - Ratify approval of Amendment #16 to the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services to reduce mental health funding by \$7571, retroactive to March 24, 2010.
14. **B. O. 10-189** - Approve Intergovernmental Agreement #4600008146 between HHS Public Health, provider, and Multnomah County for case management, mental health, and transportation services for persons living with HIV/AIDS, not to exceed \$40,372, retroactive to March 1, 2010, through February 28, 2011.
15. **B. O. 10-190** - Approve an agreement between the Commission on Children & Families, provider, and Oregon School-Based Health Care Network to enroll children and families in the Healthy Kids Program of Oregon, \$17/hour plus benefits and mileage reimbursement.
16. **B. O. 10-191** - Designate Knife River as the apparent low bidder for the 2010 Maintenance Improvement Projects List for Public Works and authorize a notice of intent to award the contract.

Surplus Property

17. **B. O. 10-192** - Declare a list of office equipment as surplus county property to be sold on craigslist.

Refunds

18. **B. O. 10-193** - Authorize a \$540 refund from the Planning Department to Skye Bault.

Plans

19. **B. O. 10-194** - Approve the Yamhill County Comprehensive Plan for Children and Families, 2010 Update.

Roads

20. **B. O. 10-195** - Approve an order initiating the transfer of jurisdiction over Sandoz Road and a portion of Springbrook Road to the City of Newberg; schedule a public hearing for June 2, 2010.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 10-196** - Consideration of authorizing a \$50 change fund for the surplus sale referred to in item B(17).

Ms. George moved approval of item D(1). The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 10-197** - Consideration of authorizing the Prevention Program to apply for a \$12,000 grant from the Oregon Department of Human Resources to increase alcohol sales decoy operations and offer training to alcohol retailers to reduce illegal sales.

Ms. George moved approval of item D(2). The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **B. O. 10-198** - Consideration of approval of an interfund loan from Fund 45 (Vehicle Replacement Fund) to Fund 11-60 (Public Works) for capital contract services, \$252,643.

Ms. Lewis stated that the 2010 Maintenance Improvement Projects List bid package had a base package that came out to about \$660,000 and three alternate roads, which would have an additional cost of about \$252,000. She said that Public Works would really like to do the entire package this year since the bidding environment is so good. She stated that the Budget Committee had suggested that Public Works borrow \$500,000 as a mini-stimulus package to do additional work in 2009, but Public Works had been able to complete the suggested \$1.1 million in overlays without borrowing any money. She explained that the county has received about \$450,000 from a transportation package, but could lose those funds if HB 2001 is successful. She stated that if that happens, it may result in a leaner package of overlay projects in future

years, but the county would get more miles out of its money by doing the work this year.

Ms. Lewis moved approval of item D(3). The motion passed, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, four alternate members;
- b. Parks & Recreation Board, one position;
- c. Planning Commission, one position;
- d. Special Transportation Advisory Commission, one position.

The meeting adjourned at 9:18 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS