

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 31, 2010, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were Laura Tschabold, County Administrator; Rick Sanai, Assistant County Counsel; Pat Anderson, Human Resources; John Phelan, Public Works Director; Bill Gille, County Engineer; Roy Panschow, Public Works; Hannah Hoffman, News-Register; Kris Bledsoe, 3500 SW Redmond Hill Rd; and Carole Joa, 1501 SW Baker #40, McMinnville.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Carole Joa, Chair of Pinwheels for Prevention, stated that this year’s theme is “Child Abuse Hurts for a Lifetime.” She thanked the commissioners for their support of child abuse prevention, stating that many cases of child abuse are never reported, so it is up to members of the community to keep their eyes and ears open, listen to the children, and report what’s going on.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 10-160** - Approve the employment of Dana Smothers as Registered Nurse 2 in HHS Public Health, regular full-time, Range 19, Step 3, effective April 9, 2010.

2. **B. O. 10-161** - Approve the change of status of Erin Beyer to extend temporary full-time employment in HHS Public Health, retroactive to March 24, 2010, through April 26, 2010.

Contracts/Grants

3. **B. O. 10-162** - Approve an agreement between HHS Developmental Disabilities and Theresa Heidt Vanderschoot, provider, for client transportation services, \$108 per client per month, retroactive to December 14, 2009, through June 30, 2010.

4. **B. O. 10-163** - Approve Service Element Prior Authorization (SEPA) Approval Unit #443960 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, -\$6716.

5. **B. O. 10-164** - Approve a memorandum of understanding between the Commission on Children & Families and Oregon Commission on Children & Families regarding a statewide training fund in the

amount of \$30,000.

6. **B. O. 10-165** - Authorize Yamhill County to apply for a Community Development Block Grant in the amount of \$1,000,000 for the McMinnville Head Start Expansion Project.

7. **B. O. 10-166** - Authorize the Commission on Children & Families to apply for a Youth Opportunity System Grant of up to \$400,000 from the Enterprise for Employment and Education.

#### Dues

8. **B. O. 10-167** - Authorize the payment of \$1626 to the National Association of Counties (NACo) for 2010 membership dues.

#### Resolutions

9. **B. O. 10-168** - Approve Resolution 10-3-31-1 recognizing April 2010 as Child Abuse Prevention and Awareness Month.

10. **B. O. 10-169** - Approve Resolution 10-3-31-2 proclaiming April 5-9, 2010, as Public Health Week in Yamhill County.

#### C. **OLD BUSINESS:**

1. **B. O. 10-170** - Consideration of adoption of Ordinance 853 in support of Planning Docket Z-01-10, a request for zone change from EF-80 to F-80 on 41.6 acres, applicants Kathryn McCallie, Bette Suderman, and Barbara Thompson, as tentatively approved by the Planning Commission on March 4, 2010.

Rick Sanai provided the first and second readings of Ordinance 853 by title only, declaring an emergency. Ms. Lewis moved to adopt the ordinance. The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 10-171** - Consideration of adoption of Ordinance 854 in support of Planning Docket Z-03-09, a request for zone change from EF-80 to AF-80 on approximately 397 acres, applicant John Balwit, as tentatively approved by the Planning Commission on March 4, 2010.

Mr. Sanai provided the first and second readings of Ordinance 854 by title only, declaring an emergency. Ms. Stern moved to adopt the ordinance. The motion passed, Commissioners George, Stern, and Lewis voting aye.

#### D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 10-172** - Consideration of the employment of Paul May as Corrections Reserve in the Sheriff's Office Court Security, part-time, on-call, \$17.23/hour, effective April 9, 2010.

Ms. Stern moved approval of item D(1). The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 10-173** - Consideration of the employment of Yesenia Lopez-Duran as HS Associate in HHS Public Health, temporary part-time, Range 14, Step 1, effective April 9, 2010.

Ms. George moved approval of item D(2). The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **B. O. 10-174** - Consideration of establishing Range 38 for the County Counsel recruitment process.

Ms. Tschabold stated that she is ready to start recruiting for John Gray's replacement. She said that Pat Anderson has conducted a salary and study and she agrees with Ms. Anderson and Mr. Gray that Range 38 is appropriate. Ms. Stern stated that she has a few suggestions for the job description and will send those to Ms. Anderson. Ms. George moved approval of item D(3). The motion passed, Commissioners George, Stern, and Lewis voting aye.

4. **B. O. 10-175** - Consideration of approval of Service Element Prior Authorization (SEPA) Approval Unit #442875 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, \$11,039.

Ms. George moved approval of item D(4). The motion passed, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, four alternate members;
  - b. Parks & Recreation Board, one position;
  - c. Planning Commission, one position;
  - d. Special Transportation Advisory Commission, one position.
2. Due to budget presentations, there will be no regular Board sessions next week.

The meeting adjourned at 9:20 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner LESLIE LEWIS