

INFORMAL MINUTES

March 15, 2010

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: Laura Tschabold, Rick Sanai, Pat Anderson.

Guests: Hannah Hoffman, News-Register; Barry Donenfeld, and Lisa Parker-Cowan, 3410 Cherry Ave, Salem 97303; Charlene Gibb, 300 SW Hill Rd, McMinnville; Jo McIntyre, 131 NW 8th, McMinnville; and Gordon Cook, 24850 Albertson Rd, Hillsboro 97123.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Pat presented personnel requests from various departments. See agenda for details.

NWSDS - Barry Donenfeld, Executive Director of NorthWest Senior & Disability Services (NWSDS), explained that the reason the budget published in January 2010 is higher than the initial budget adopted in June 2009 is that initial budget was based on the Governor's Recommended Budget and the adopted budget is based on what was later approved by the state legislature. He provided an overview of the services provided by NWSDS, eligibility requirements, locations, statistics, and effective business practices being used. He stated that OPI clients receive minimal service, but their services are increased temporarily as needed to keep them from having to enter the Medicaid system.

Kathy thanked Barry for the update and stated that NWSDS is a great program. Leslie emphasized the importance of helping people stay in their homes whenever possible.

RIAC Annual Report - Gordon Cook, Chair of the Road Improvement Advisory Committee, presented the 2009 annual report (see Exhibit A). He said that one of the high points of 2009 was getting RIAC on the county's website and he would like to build on that and track how much the website is being accessed. He stated that giving citizens the ability to see online that RIAC is involved with the roads and is getting things done helps calm their concerns. He added that under John Phelan's leadership, staff has done a more effective job of handling citizen calls as well. He noted that changes in grading methods may generate some citizen complaints at first, as dirt is being pulled back onto the roads from ditches, but the changes will eventually lead to better roads that will require much less maintenance.

He stated that John's communication with everyone has really improved things and presentations to RIAC by staff members have been extremely helpful. The group discussed ways to share those presentations with the Board and with the public.

MINUTES INFORMAL SESSION

Page 1

March 15, 2010

2:00 p.m.

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Gordon said that RIAC would like to become even more involved in the budget process and would like to increase communication with the Sheriff's Office. He suggested putting more emphasis on hazardous intersections and better equipment utilization. Leslie stated that John has also targeted RIAC's subcommittees more to have them make recommendations and develop long-term strategies in different areas.

Prescription Drug Plan - The group briefly discussed the prescription drug plan available through the National Association of Counties (NACo). Kathy and Leslie agreed that there is no reason not to offer this plan in addition to the state program already available to everyone in the state. Laura stated that John Gray has a few concerns about the agreement that need to be resolved first.

LNG Resolution - Kathy and Leslie agreed to review the draft resolution prepared by Mary and send her any suggestions for changes.

* Biennial Plan - Approve the 2011-13 Addictions & Mental Health Biennial Implementation Plan.

The meeting adjourned at 3:45 p.m.

Anne Britt
Secretary

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE
2009 ANNUAL REPORT**

This report summarizes the activities of the Yamhill County Road Improvement Advisory Committee (YCRIAC) for 2009.

YCRIAC Purpose

The YCRIAC was created in 1976 for the purpose of holding meetings as necessary to:

- develop a master plan for the construction, maintenance and improvement of County roads, considering traffic patterns and anticipated resources,
- to review accident rates on each of the County roads,
- to hear complaints about County roads and identify road deficiencies throughout the County,
- to consider petitions affecting any County road, and
- to study the existing location, condition, and use of the County roads.

The Committee is to recommend to the Board of County Commissioners:

- a priority for correcting road deficiencies identified by the Committee,
- criteria to be used in prioritizing road improvement projects,
- division of effort between paving new roads and maintaining the existing roads, and
- other such advice as the Board may request.

The Committee makes its recommendations for priorities for correcting road deficiencies by submitting a priority list for projects to be scheduled in the next fiscal year.

Membership

Membership on the YCRIAC is intended to provide representation from all parts of Yamhill County. Thomas Hoy serves as the Yamhill County Sheriff's Office representative to RIAC. Following is the membership for 2009:

- Gordon Cook, Chair NE Yamhill County - Newberg area
- Dennis Rogers, Vice Chair SW Yamhill County - Sheridan area
- Jay B. Dick SE Yamhill County - Amity area (resigned 9/09)
- Tamara Garvey NW Yamhill County - Yamhill area
- Clint Giberson NW Yamhill County - Yamhill area
- Jeff Kizer SE Yamhill County - McMinnville area
- Rocky Losli NW Yamhill County - Yamhill area
- Tony Roos NE Yamhill County - Newberg area
- Michal Wert NE Yamhill County - Newberg area

Ex. A 1/3

2009 Accomplishments

- Chairman Cook presented the RIAC 2008 Annual Report at a regular meeting of the County Board of Commissioners.
- A subcommittee, chaired by Michal Wert, prepared and submitted a proposal to the Department of Land Conservation and Development (DLCD) for funding to update the County Transportation System Plan (TSP). Letters of support were included from each city in the County. ODOT Region 2 set aside the County proposal and promised funding when Newberg-Dundee Bypass environmental impact statement (EIS) issues are resolved.
- A subcommittee, chaired by Gordon Cook, reviewed and made recommendations on Public Works Department equipment purchases and capital expenditures.
- A subcommittee, chaired by Gordon Cook, updated the RIAC website.
- Staff used the RIAC priority list to identify projects for the federal stimulus funding. Baker Creek Road overlay was selected to meet funding requirements. Leftover stimulus monies will be applied to North Valley Road.
- Members went on a daylong road tour to look at projects done in 2009.
- A weekly manager's report is circulated to RIAC members and the Board of Commissioners.
- The RIAC meetings moved into the new and improved Public Works conference room.

Informational Items

- Staff developed a list of lessons learned and provided an overview of FEMA projects from the 2008-2009 snowstorm. Projects included Gopher Valley, Stringtown, and Agency Road slides; Gilbert and Green Acres Roads; and Baker Creek and Ayers Creek Bridges.
- Director John Phelan provided regular reports on personnel, management, and general Public Works Department operations.
- Regular updates were provided on significant projects, including Quarry Road, Haskins Creek Bridge, Albertson Road, Fulquartz Landing Road, and the Hill Road bike path.
- Deputy Hoy provided regular reports on road issues and citizen concerns.
- The Maintenance Improvement Projects (MIP) list and annual budget was reviewed with RIAC for comments and prioritization.
- Commissioner Lewis reported on House Bill 2001, a major transportation package passed by the 2009 Legislature.

Citizen Appearances/Letters

The following citizens raised County road issues or expressed interest in RIAC:

- Joshua Ferguson expressed an interesting in joining RIAC.

- Deputy Hoy brought citizen concerns about visibility at the intersection on Highway 47 from Moores Valley Road in Yamhill. This intersection is under city/state jurisdiction but was brought to the attention of Yamhill and ODOT.
- Deputy Hoy received a thank you letter from a citizen for the new stop sign at the intersection of Fryer/Withycomb Roads.
- Deputy Hoy reported on citizen concerns about speeders on Skyline and Wheatland Ferry Roads.
- Summer Garvey attended a RIAC meeting for an advanced Placement Government class assignment.
- Gordon Cook brought a citizen request for a speed study on Zimri Road in Newberg.

Presentations/Discussions

- Pete Lindberg and Susan Mundy gave a presentation on culverts, tiles and bridge supports that need repair or replacement throughout the county.
- Russ Heath gave a presentation on the Public Works shop maintenance, motor pool vehicles, fleet vehicles and equipment.
- Steve Kindel gave a presentation on the County vegetation management program.
- Russ Heath gave a presentation on the uses and condition of the County's brush cutter and gave an update on the purchase of two new road graders.
- Steve Rodewald gave a presentation on road safety and intersections of concern.
- Bill Anderson gave a presentation on the Public Works Sign Department program and products.
- Deputy Hoy gave a demonstration of training for finding/locating hidden drugs and paraphernalia with his dog Blackie.
- Bill Gille gave a presentation on the top five intersections of greatest concern in the County and possible solutions.
- Russ Heath gave a presentation on the Trimbel GPS system for maintenance tracking of equipment and safety for operators.
- John Phelan showed a video to explain the new grading/ditching technique now being used to reshape County gravel roads.
- Pete Lindberg gave a presentation on the history and current use of the Wheatland Ferry.
- Bill Gille gave a presentation on the Sheridan bridge painting project and its application for HBRR funding. Two other bridge projects were also submitted for potential funding – Ballston Bridge and Old Railroad Grade Bridge.

Ex. A 3/3