

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on January 27, 2010, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were Laura Tschabold, County Administrator; John Krawczyk, Budget Director; John M. Gray, Jr., County Counsel; and Hannah Hoffman, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Minutes

1. Approve the following formal session minutes:
  - a. **B. O. 10-35** - December 16, 2009;
  - b. **B. O. 10-36** - December 21, 2009;
  - c. **B. O. 10-37** - January 6, 2010.

Personnel

2. **B. O. 10-38** - Approve the employment of Roland Gille as HS Associate in HHS Adult Mental Health, temporary on-call, Range 14, Step 2, effective February 9, 2010, through June 30, 2011.
3. **B. O. 10-39** - Approve the employment of Ashley Lee as Extra Help in HHS Abacus, temporary part-time, \$10/hour, effective February 1, 2010, through June 30, 2010.
4. **B. O. 10-40** - Approve the change of status of Julio Matamala-Ost to regular part-time status in HHS Chemical Dependency, .9 FTE, retroactive to January 19, 2010.

Contracts/Grants

5. **B. O. 10-41** - Approve Service Element Prior Authorization (SEPA) Approval Unit #435137 for the 2009-11 Financial Assistance Agreement #127319 between Health & Human Services and Oregon Department of Human Services, \$60,245.

6. **B. O. 10-42** - Approve the eleventh extension of a lease agreement between Yamhill County and the Lewis and Stark Company, lessor, for law library space in the Stark Building, 401 NE Evans Street, McMinnville, effective through March 31, 2012.

7. **B. O. 10-43** - Authorize the Commission on Children & Families to apply for a grant from the Oregon Community Foundation to establish a Parenting Education Hub in Yamhill County, \$90,000/year for up to three years.

#### Reserve Account

8. **B. O. 10-44** - Establish a reserve account in the amount of \$392,659 in anticipation of property tax refunds to Comcast Corporation.

#### Committees

9. **B. O. 10-45** - Approve the appointment of Craig Hinrichs to the Ending Homelessness Governing Council.

#### Plans

10. **B. O. 10-46** - Approve the 2010 Juvenile Crime Prevention Plan Update.

#### C. **OLD BUSINESS:**

1. **B. O. 10-47** - Consideration of approval of Resolution 10-1-27-1 proclaiming February 2010 as Heart Healthy Month, as continued from January 20, 2010.

Ms. George read the proposed resolution. After some discussion about minor wording changes, Ms. Lewis moved approval of the resolution with the changes discussed. The motion passed, Commissioners George, Stern, and Lewis voting aye.

#### D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 10-48** - Consideration of authorizing a notice of intent to award a contract for surveying services to Magness Land Surveying, Project 03-09, not to exceed \$37,500.

Ms. Lewis moved approval of item D(1). The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. Consideration of scheduling a meeting of the Local Contract Review Board to consider an exemption from competitive bidding for repair work in the Sheriff's Office due to mold. *[Meeting scheduled for 8:45 a.m. on February 3, 2010, in Room 32 of the Courthouse.]*

Mr. Gray explained that he is requesting the exemption from competitive bidding because most of the liability is covered by insurance. The Board agreed to schedule the meeting.

#### E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Budget Committee, one position;
- b. Commission on Children & Families, one full member, one youth member, and four alternate members;
- c. Parks & Recreation Board, one position;
- d. Planning Commission, one position;
- e. Road Improvement Advisory Committee, one position;
- f. Special Transportation Advisory Commission, one position.

The meeting adjourned at 9:17 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner LESLIE LEWIS