

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on August 26, 2009, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were John Gray, Jr., County Counsel; Laura Tschabold, Administrative Services Director; John Krawczyk, Budget Director; Pat Anderson, Human Resources; Murray Paolo, Information Services Director; and Hannah Hoffman, News-Register.

Commissioner Lewis called the meeting to order. She noted that there was an error in the published agenda and there would be no public hearing held today regarding the surveyor position.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 09-515** - Approve the change of status of Yvette Gaynor, R.N., Public Health, to extend temporary part-time employment, retroactive to August 19, 2009, through December 31, 2009.

2. **B. O. 09-516** - Approve the employment of Chris Bryant as Reserve Deputy in the Sheriff’s Office Marine Patrol, \$16/hr, effective August 26, 2009.

3. **B. O. 09-517** - Amend the position management roster in HHS Family & Youth to delete a Mental Health Specialist II position and approve a Mental Health Specialist III position that will be .25 supervisory and .75 direct service.

Contracts

4. **B. O. 09-518** - Approve Intergovernmental Agreement #128792 between Health & Human Services and the Oregon Department of Human Services (DHS) to accept tort liability coverage provided by DHS for the HHS Psychiatric Security Review Board, effective July 1, 2009, through June 30, 2011.

5. **B. O. 09-519** - Ratify approval of Amendment #80 to the 2007-09 Financial Assistance Agreement #119951 between Health & Human Services, provider, and Oregon Department of Human Services to add some transportation funding, reduce foster care due to moves, and make technical corrections to earlier amendments.

6. Approve the following actions regarding Modification #8 to Attachment K of an agreement between Health & Human Services, provider, and Mid-Valley Behavioral Care Network (MVBCN) for the EAST program:

a. **B. O. 09-520** - Nullify Modification #8 (B.O. 09-446) in its entirety and to adopt Modification #9, which correctly identifies the contracted dollar amount as \$203,809, retroactive to July 1, 2009, through June 30, 2010; and

b. **B. O. 09-521** - Approve a refund in the amount of \$23,627 to MVBCN for an amount erroneously paid to the county under Modification #8.

Grant funding

7. **B. O. 09-522** - Authorize an application for grant funding from the State School-Based Health Program in the amount of \$60,000 to create a School-Based Health Center in the Yamhill-Carlton School District, as requested by the Public Health manager.

Committee

8. **B. O. 09-523** - Approve the appointment of Lynai Briggs to the Housing Authority Board of Yamhill County to fill the remainder of a five-year term expiring December 31, 2010, that was previously filled by Ida Jean Kinman.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 09-524** - Consideration of approval of a revised Non-Exclusive Communications Site License between Yamhill County and Tillamook County for use of the Mt. Hebo tower site owned by Tillamook County, replacing Board Order 09-504.

John Gray explained that the legislature has amended the tort claim limits and this revised agreement updates the insurance requirements. He noted that the county's current insurance policy is in compliance with the new limits. Ms. Lewis moved approval of item D(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. Consideration of a request from the Facilities Committee to use contingency funds to update a long-term plan for the courthouse. [*Consensus to proceed, formal action to be taken when quote is received.*]

John Krawczyk presented the request and stated that Randy Saunders of RSS Architecture had previously done a long-term plan for the courthouse, but it would be good to update that plan in light of some short-term improvements that will be taking place in the courthouse with funds allocated through the courts. Ms. Stern stated that the Board also needs to discuss the future of court and campus security.

Laura Tschabold estimated that the plan update would cost between \$7000 and \$15,000. Ms. Lewis stated that the O&C reserve money should be used for real, tangible construction, but this could come from contingency funds. The Board agreed to proceed, with formal action to be taken when a quote is received from Mr. Saunders.

E. **PUBLIC HEARING:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, two full members and one alternate member;
- b. Parks & Recreation Board, two positions;
- c. Special Transportation Advisory Commission, two positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting recessed at 9:29 a.m. and reconvened at 9:45 a.m. in the Oval Office of the Fenton House. The meeting recessed to executive session at 9:46 a.m. pursuant to ORS 192.660(2)(i).

G. Executive session to conduct a performance review of Murray Paolo. After the executive session was adjourned, the Board reconvened into regular session at 11:28 a.m.

1. **B. O. 09-525** - Consideration of approval of the following actions:

a. Effective immediately, the Information Systems Department and its divisions (IS, GIS, Telecom, Air Support) will be organizationally placed in the Administrative Services Department. The IS Director position will be changed to IS Division Manager and will be responsible for the IS, GIS, and Telecom Divisions. As IS Division Manager, Mr. Paolo will be paid at Range 32, effective September 9, 2009, through September 8, 2010, and at Range 33 thereafter.

b. Effective immediately, the Air Unit Commander designation will be removed from Mr. Paolo's responsibility until the future disposition of the Air Support Division has been decided by the Board, at which time Mr. Paolo's role will be determined by the Board and the Administrative Services Director.

Ms. Lewis moved approval of item G(1). Ms. Stern stated that she agrees with the

changes except for the pay change. The motion passed, Commissioners Lewis and George voting aye and Commissioner Stern voting no.

The meeting adjourned at 11:31 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

LESLIE LEWIS

Commissioner

KATHY GEORGE

Commissioner

MARY P. STERN