

INFORMAL MINUTES

May 18, 2009

2:00 p.m.

Oval Office

PRESENT: Commissioners Leslie Lewis, Kathy George, and Mary P. Stern.

Staff: Laura Tschabold, John M. Gray, Jr., Dawn Cottrell, Sherrie Mathison, and Sarah Bates.

Guests: Rose Kelter, Linfield College intern; Tricia Harrop and Neal Nyssen, YCAP Food Bank; Merlin LaJoie and Sharon Bjorn, Newberg Garbage Service.

* indicates item forwarded to formal agenda

Leslie called the meeting to order.

* Personnel - Leslie presented personnel requests from various departments. See agenda for details.

* Contracts/Grants - See agenda for details.

Dawn Cottrell discussed the Parent Child Interaction Therapy grant application and showed a video of a therapy session. She stated that the program focuses on children between the ages of two to seven who are uninsured or under-insured.

The Board gave its consensus for Laura to sign a grant application for an electrical charging station that would require a \$3725 match.

* Resolution - Adopt Resolution 09-5-20-1 in the matter of the 2009 election to receive National Forest related safety-net payments.

* Surplus Property - Consideration of declaring a 3M printer/copier in the Surveyor's Office as surplus county property to be sold to JL Enterprises NW, Inc., for \$50.

* Vehicles -Authorize the purchase of a new Ford F-350 for the Juvenile Department from Chuck Colvin Ford of McMinnville for \$22,810; declare units P-105 and P-125 as surplus county property to be sold on eBay.

Economic Forum - The Board agreed to attend an economic forum luncheon on September 30 with John Mitchell, put on by Oregon Mutual Insurance.

Garbage Rate Reviews - John Gray suggested that the applicants make the presentation because Sherrie Mathison had raised a concern about a potential conflict of interest due to her husband's employment at Newberg Garbage Service. Sharon Bjorn presented requests from Newberg Garbage and Newberg Transfer & Recycling Center for rate increases (see Exhibits A and B).

She said that an anticipated rate increase from Riverbend has been included in the figures. Leslie stated that she would like some time to look over the projected fuel costs and other numbers. Mary suggested looking at what ODOT is budgeting for fuel costs. She pointed out that Newberg Garbage is budgeting for the calendar year 2009 and it's already five months into the year, so the figures seem high. She also suggested confirming the personnel total for Newberg Garbage, which might be less than it was last year. The Board agreed to continue the item to June 3.

Alternative Disposal Options - Sherrie stated that two bids were received for the study of alternative disposal options and Zia Engineering & Environmental Consultants/HDR, Inc. was the bidder recommended by both the Solid Waste Advisory Commission and the selection committee. John stated that notification will be sent to both bidders that Zia/HDR has tentatively been selected and that the county will attempt to negotiate a contract. He said that it would be fine to extend the deadline for the study to ninety days if the provider feels that's necessary to provide a better product.

Nutrition Access Map - Sarah Bates presented a Nutrition Access Map (see Exhibit C), a project being done as part of the Healthy Communities Grant. Tricia Harrop stated that YCAP is excited about the map and has already used it to target areas and schools for a meal pack program and a farm pilot program.

The meeting adjourned at 4:01 p.m.

Anne Britt
Secretary

Newberg
GARBAGE & RECYCLING
 Service

RECEIVED

APR 1 2009

YAMHILL COUNTY PLANNING

Sherrie Mathison
Yamhill County
Department of Planning and Development
535 NE Fifth Street
McMinnville, OR 97128-4523

March 31, 2009

Dear Sherrie:

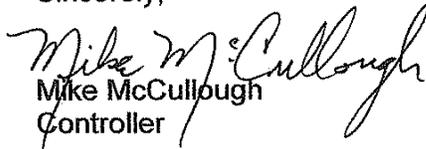
We have completed and attached our rate review information required by Section 8 of the 1997 Solid Waste Ordinance number 626 and amended April 15, 1999 by Ordinance 669.

The schedules provided are a Rate Review Report, an Operating Ratio Calculation and Allocation Formulas. Also attached is a "Review Report" of our financial statements for the year ended December 31, 2008. Please treat this filing as confidential, in accordance with the above Ordinance.

The expected operating ratio for calendar year 2009 is 92.09%. This operating ratio is outside the approved range of 85% to 91%. Therefore, Newberg Garbage Service, Inc. is requesting a rate increase of 4.57% as provided by Section 8.1.g of Solid Waste Ordinance. Included with this request are revised Yamhill County rate schedules reflecting current and proposed new rates.

If you have any questions or need additional information please call.

Sincerely,


Mike McCullough
Controller

Enclosure

MINUTES INFORMAL SESSION

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May 18, 2009

2:00 p.m.

LL__KG__MSEx. A 1/4

Yamhill County - Allocation Formulas

2008	Total Company	Yamhill County					
		Residential	%	Commercial	%	Recycling	%
Labor Hours	674.30	35.14	5.2%	206.30	30.6%	5.89	0.9%
Customer Counts	9,920	1,999	20.2%	215	2.2%	2,214	22.3%
Vessel Weights	42,028,012	4,514,193	10.7%	2,684,834	6.4%		

Yamhill County Operating Ratio Calculation

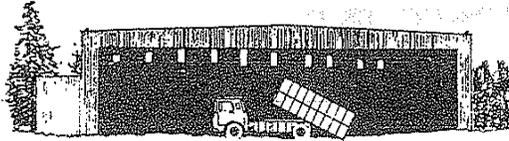
	Actual 2008	Expected 2009
Allowable Expenses		
Disposal Costs	\$2,310,472	\$2,402,891
Labor Costs	\$584,491	\$596,978
Operational Expenses	\$563,941	\$570,643
General and Administrative	\$174,030	\$176,579
Allowable Expenses	<u>\$3,632,934</u>	<u>\$3,747,091</u>
Revenue (less Franchise Fees)	\$4,068,816	\$4,068,816
Operating Ratio	89.29%	92.09%

EX.A 2/4

NEWBERG GARBAGE SERVICE, INC.		Current		Proposed
Yamhill County Rates		Rates	Adjustment	Rates
Current Rates Effective July 1, 2005 (BO 05-410)		7/1/2005	4.57%	7/1/2009
Residential Rates - Monthly				
One Can Weekly (Curbside)		12.84	0.59	13.43
Each Additional Can		11.37	0.52	11.89
One Can Weekly - Mountain Top Range	See Footnote 1	14.11	0.00	Discontinued
Each Additional Can		12.95	0.59	13.54
One Can Monthly (Curbside)		7.08	0.32	7.40
65 Gallon Cart Weekly (Curbside)		16.86	0.77	17.63
65 Gallon Cart Weekly - Mountain Top Range	See Footnote 1	18.15	0.00	Discontinued
95 Gallon Cart Weekly (Curbside)		20.50	0.94	21.44
95 Gallon Cart Weekly - Mountain Top Range	See Footnote 1	21.80	0.00	Discontinued
Recycling Add-On for UGB Residents		5.77	0.26	6.03
Multiple Residential Units and Mobile Parks (Single Billing)				
One Can Weekly (Curbside)		10.86	0.50	11.36
Each Additional Can		9.73	0.44	10.17
One can weekly (Enclosed Cans)		12.90	0.59	13.49
Each Additional Can		11.16	0.51	11.67
One Can Monthly (Curbside)		7.08	0.32	7.40
65 Gallon Cart Weekly (Curbside)		14.88	0.68	15.56
95 Gallon Cart Weekly (Curbside)		18.51	0.85	19.36
Recycling Add-On for UGB Residents		5.77	0.26	6.03
Call Rates (In Route)				
Regular customer - additional can curbside		2.64	0.12	2.76
Cash customer - per can (will call) on route		6.52	0.30	6.82
Bill customer - per can (will call) on route		7.08	0.32	7.40
Call Rates (Outside Route)				
Call-back charge		10.00	0.46	10.46
Appliances				
One truck - One man (Hourly Rate)		70.15	3.21	73.36
One truck - Two men (Hourly Rate)		87.69	4.01	91.70
Additional Rate Information				
Weekly Walk-in rate: first 50 feet		1.69	0.08	1.77
Weekly Walk-in rate: per foot over 50 feet		0.01	0.00	0.01
Extra - 32 gal can equivalent		2.64	0.12	2.76
Restart - Service Stopped for Nonpayment		10.31	0.47	10.78
NSF/Check Charge	See Footnote 2	10.31	9.69	20.00
Commercial Container - Weekly Service				
1 Yard		72.49	3.31	75.80
1-1/2 Yard		98.45	4.50	102.95
2 Yard		125.61	5.74	131.35
3 Yard		178.93	8.18	187.11
4 Yard		235.00	10.74	245.74
5 Yard		288.02	13.16	301.18
6 Yard		373.47	17.07	390.54
Commercial Container - Each Additional Weekly Stop				
1 Yard		54.81	2.50	57.31
1-1/2 Yard		86.48	3.95	90.43
2 Yard		112.10	5.12	117.22
3 Yard		158.36	7.24	165.60
4 Yard		200.67	9.17	209.84
5 Yard		240.58	10.99	251.57
6 Yard		285.24	13.04	298.28
Footnote 1: Mountain Top Range rates to be discontinued				
Footnote 2: NSF Charge is being increased by flat rate to \$20, not by % increase				

NEWBERG GARBAGE SERVICE, INC.	Current		Proposed
Yamhill County Rates	Rates	Adjustment	Rates
Current Rates Effective July 1, 2005 (BO 05-410)	7/1/2005	4.57%	7/1/2009
Commercial Container - Short Term Service			
(Includes delivery, pickup, one week rental, and first stop)			
1-1/2 Yard	33.72	1.54	35.26
2 Yard	41.73	1.91	43.64
3 Yard	55.73	2.55	58.28
4 Yard	69.47	3.17	72.64
Commercial Container - Short Term Service - Each Additional Weekly Stop			
1-1/2 Yard	27.51	1.26	28.77
2 Yard	31.69	1.45	33.14
3 Yard	45.07	2.06	47.13
4 Yard	59.56	2.72	62.28
Cardboard recycling container only (not a solid waste customer) - 40% of published rates			
Additional Container Rate Information			
Container enclosure - Open and Close	23.38	1.07	24.45
Dropbox Rates - Loose Rate			
10 Yard	178.92	8.18	187.10
20 Yard	291.79	13.33	305.12
30 Yard	427.60	19.54	447.14
40 Yard	561.14	25.64	586.78
50 Yard	701.45	32.06	733.51
Drop Box Rates - Compact Rate			
10 Yard	244.98	11.20	256.18
20 Yard	423.91	19.37	443.28
30 Yard	625.77	28.60	654.37
40 Yard	797.15	36.43	833.58
Drop Box Rates - Heavy Rate			
10 Yard	305.88	13.98	319.86
20 Yard	545.72	24.94	570.66
30 Yard	808.51	36.95	845.46
40 Yard	1,040.79	47.56	1,088.35
Additional Industrial Rate Information			
Volume Discount Rates, Applies to Customers with Over 1,500 Yards per Month			
Haul to Landfill - Industrial	103.41	4.73	108.14
Disposal Landfill - Regular	32.12	1.47	33.59
Disposal Landfill - Beneficial Use (BO 01-385 - 06/14/01)	14.88	0.68	15.56
Disposal Landfill - De-Ink Reject Material	24.50	1.12	25.62
Permanent Dropbox Rental Rates			
Permanent rent - per \$1,000 box value	28.41	1.30	29.71
20 yard - per month	47.28	2.16	49.44
30 yard - per month	59.40	2.71	62.11
40 yard - per month	63.30	2.89	66.19
50 yard - per month	73.58	3.36	76.94
Screen lid	11.36	0.52	11.88
Metal covered lid	14.32	0.65	14.97
Dropbox Delivery Charge - Plus Mileage	17.55	0.80	18.35
Demurrage - Temporary (Per Day)	4.67	0.21	4.88
Mileage - per mile over 10 miles round trip	1.93	0.09	2.02
Tires:			
Car tires off rim - Plus NTRC Disposal	2.64	0.12	2.76
Car tires on rim - Plus NTRC Disposal	2.64	0.12	2.76
Truck tires off rim - Plus NTRC Disposal	2.64	0.12	2.76
Truck tires on rim - Plus NTRC Disposal	2.64	0.12	2.76
One dropbox truck - One man (Hourly Rate)	76.01	3.47	79.48
One dropbox truck & trailer - One man (Hourly Rate)	93.52	4.27	97.79

Newberg Transfer & Recycling Center, Inc.



Hours: 8:00 a.m. - 5:00 p.m.
Monday - Saturday
(503) 538-0103

We take all types of Garbage and Refuse
Also full line of Recycling

P.O. Box 1000
2904 S. Wynooski Road
Newberg, Oregon 97132

Sherrie Mathison
Yamhill County
Department of Planning and Development
535 NE Fifth Street
McMinnville, OR 97128-4523

March 31, 2009

Dear Sherrie:

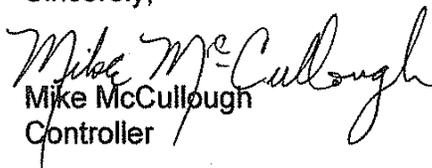
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The expected operating ratio for calendar year 2009 is 93.26%. This operating ratio is outside the approved range of 85% to 91%. Therefore, Newberg Transfer & Recycling Center, Inc. is requesting a rate increase of 5.97% as provided by Section 8.1.g of the Solid Waste Ordinance. Included with this request are revised Yamhill County rate schedules reflecting current and proposed new rates.

If you have any questions or need additional information please call.

Sincerely,


Mike McCullough
Controller

Enclosure

Ex. B 1/3

Yamhill County Operating Ratio Calculation					
				Actual	Expected
				2008	2009
Allowable Expenses					
Hauling & Disposal Costs				\$ 1,503,363	\$ 1,521,507
Labor Costs				\$ 201,247	\$ 205,579
Operational Expenses				\$ 177,055	\$ 177,358
General and Administrative				\$ 138,266	\$ 140,391
Allowable Expenses				\$ 2,019,931	\$ 2,044,835
Revenue (less Franchise Fees)					
				\$ 2,192,566	\$ 2,192,566
Operating Ratio					
				92.1263%	93.26%
Allocation Formula Disclosure					
Section 8.1.e of Yamhill County Solid Waste Ordinance 626 (1997) calls for the use of a mutually agreed upon allocation formula for allocating the use of common resources among identifiable jurisdictions. Since the transfer site operates only in Yamhill County, all allowable costs are allocated 100% to Yamhill County. The Rate Review Report is prepared on this basis.					

NEWBERG TRANSFER & RECYCLING CENTER, INC.
Yamhill County Rates
 Current Rates Effective July 1, 2005 (BO 05-409)

Description	Lbs/Yd	Current Rates \$ per Yard	Adjustment 5.97%	Proposed Rate Effective 7/1/09	Rate Charged
Public Loose - First Yard	300	\$11.95	\$0.71	\$12.66	\$12.65
Public Loose - Each Add'l Yard	300	\$11.35	\$0.68	\$12.03	\$12.00
Commercial Loose	300	\$10.65	\$0.64	\$11.29	\$11.30
Compacted	500	\$17.30	\$1.03	\$18.33	\$18.30
Extra-Heavy	900	\$23.50	\$1.40	\$24.90	\$24.90
Yard Debris		\$8.85	\$0.53	\$9.38	\$9.35
Appliance		\$ per Each			
Appliance with motor / no Freon		\$5.85	\$0.35	\$6.20	\$6.20
Appliance with Freon	Footnote (1)	\$17.65		\$30.00	\$30.00
Appliance with no motor / no Freon		no charge		no charge	no charge
Tires					
Motorcycle off rim		\$0.55	\$0.03	\$0.58	\$0.60
Motorcycle on rim		\$1.15	\$0.07	\$1.22	\$1.20
Passenger off rim		\$2.30	\$0.14	\$2.44	\$2.45
Passenger on rim		\$3.55	\$0.21	\$3.76	\$3.75
Truck off rim		\$6.50	\$0.39	\$6.89	\$6.90
Truck on rim		\$12.65	\$0.76	\$13.41	\$13.40
Heavy Equip By Size From		\$29.60	\$1.77	\$31.37	\$31.35

Footnote (1): Rate requested due to KB Recycling disposal increase.



HEALTH AND HUMAN SERVICES DEPARTMENT

PUBLIC HEALTH

412 NE Ford Street– McMinnville, OR 97128
Phone: (503) 434-7525 Fax: (503) 472-9731
TTY: 1-800-735-2900 www.co.yamhill.or.us/ph

Yamhill County Nutrition Access Map

The Yamhill County Nutrition Access Map was a collaborative effort by Yamhill County Public Health and various community partners in an attempt to create a visual representation of nutritional opportunities and disparities in Yamhill County. Data was collected from Yamhill County Slow Foods, Yamhill County Assessor's Office, YCAP, Housing Authority of Yamhill County, Oregon Department of Agriculture, and other community agencies. The map includes area food banks, community supported agriculture, community and school gardens, farmers markets, grocery stores, corner stores, convenience stores, farm stands, fast food establishments and multi unit housing. The map is for planning purposes in order to identify and improve access to fresh fruits and vegetables for underserved populations.

Some locations may be missing from the data sets as additional farm stands and gardens are continuing to be identified. In turn, a few locations did not have physical addresses that could be mapped.

Description of Data Sets:

- **Multi-Unit Housing**

Multi-Unit housing is defined as structures in Yamhill County that include two or more housing units. This includes apartment complexes, townhomes, condominiums, senior living facilities, and duplexes.

- **Food Distribution Sites**

Part of the Yamhill County Action Plan, these are services that provide emergency food assistance to those in need. Surplus and donated food is distributed through 26 agencies including 12 emergency food box pantries, 11 group homes, 2 soup kitchens, and 1 gleaning group.

- **Community Supported Agriculture (CSA)**

These are local farms that offer a CSA program. CSA is a relationship between local farms and community members who pay an annual membership fee to cover the production costs of the farm. In return, members receive a weekly share of the harvest during the growing season.

- **Community Gardens/School Gardens**

Community Gardens are pieces of land gardened by community members. They create both a social community and a chance for citizens to grow their own food and ensure food security.

School Gardens are pieces of land located at elementary and high schools and tended to by the students. They provide educational opportunities for the students as well as some fresh produce.

Ex. C 1/2



HEALTH AND HUMAN SERVICES DEPARTMENT

PUBLIC HEALTH

412 NE Ford Street- McMinnville, OR 97128
Phone: (503) 434-7525 Fax: (503) 472-9731
TTY: 1-800-735-2900 www.co.yamhill.or.us/ph

- **Farmers Markets**

These are community outdoor markets offering fresh produce and other products from local vendors. Take place weekly over the summer months.

- **Grocery Stores**

Large scale markets offering a wide variety of foods, including an array of fresh fruits and vegetables.

- **Corner Stores**

Small scale markets with a limited selection of fresh fruits and vegetables.

- **Convenience Stores**

Stores selling a limited variety of foods, not including fresh fruits and vegetables. Focus on packaged snacks and other convenience items.

- **Farm Stands**

Local farms that offer on-site retail locations for customers to purchase pre-picked or u-pick fresh fruits and vegetables.

- **Fast Food**

Locations offering quick accessibility of food for immediate consumption. Not categorized by nutritional value.

- **Hospital Cafeterias**

Cafeterias open to the public.

Developed by Rose Kelter, Linfield College Intern
Sarah Bates, Healthy Communities Coordinator
John Caputo, GIS