

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 23, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Laura Tschabold, Administrative Services Assistant Director; and Kris Bledsoe, 3500 SW Redmond Hill Rd.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-252** - Ratify the employment of Eric Geelan, McMinnville, as Facilities Maintenance Worker 1 in Facilities Maintenance, temporary full-time, Range 10, Step 2, \$2248/month, retroactive to April 17, 2008 through October 17, 2008.
2. **B. O. 08-253** - Approve the employment of Shannon Hankel, Newberg, as Marine Reserve Deputy in the Sheriff’s Office Marine Division, temporary part-time, \$14/hour, effective April 24, 2008 through October 8, 2008.
3. **B. O. 08-254** - Approve the employment of Reed Hedlund, Wilsonville, as HS Associate in HHS Enhanced Care, regular part-time, Range 14, Step 1, effective April 24, 2008.
4. **B. O. 08-255** - Approve the change of status of Olivia Carson to Range 20, Step 1 in HHS Enhanced Care, effective May 9, 2008.
5. **B. O. 08-256** - Approve the reinstatement of 31.2 hours each of vacation and sick leave to Kari Lewers.

Policy

6. **B. O. 08-257** - Approve an updated county policy on refunds by department heads.

Refunds

7. **B. O. 08-258** - Authorize the following refunds from the Surveyor's Office:
- a. Dick Paay, \$702;
 - b. Hoichi Kurisu, \$975;
 - c. Cascade Pacific Development, \$1080;
 - d. IFR Holding, LLC, \$1243;
 - e. Coyote Homes, Inc., \$1163;
 - f. Glen Greg, \$738;
 - g. Allen Springer, \$1231;
 - h. NWT Development, LLC, \$1070.

Committees

8. **B. O. 08-259** - Approve the appointment of Shirley Calonder as a lay member on the Commission on Children & Families for a four-year term to expire April 23, 2012.

C. **OLD BUSINESS:**

1. **B. O. 08-260** - Consideration of approval of Public Works Docket RV-01-2008, a petition by Georgia Weiser to vacate a portion of White Street in Whiteson, no public hearing necessary under ORS 368.351, as continued from April 16, 2008.

Ms. Lewis moved approval of Public Works Docket RV-01-2008. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-261** - Consideration of adoption of findings for the transfer of jurisdiction to the City of Newberg over portions of Mountainview Drive, Springbrook Road, and Zimri Drive, as tentatively approved April 16, 2008.

Ms. Lewis moved to adopt the findings. The motion passed, Commissioners Stern, Lewis, and George voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-262** - Consideration of authorizing the Chair to sign a 14-month agreement between the Sheriff's Office and the City of Willamina for code enforcement services, effective April 28, 2008, subject to approval by County Counsel.

Ms. Stern moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. Discussion of the Rice Property near the old Whiteson Landfill. *[No action taken.]*

John Krawczyk reported that he and Ken Huffer had visited the property that morning and Mr. Huffer will be drafting a proposal to utilize the lodge and surrounding area for a county park. He noted that he still needs to talk to Mike Brandt because the property is owned by the Solid Waste Division.

3. Discussion of the Water Supply Analysis, Phase 2 grant application. *[No action taken.]*

Ms. Lewis stated that the county did not receive the \$20,000 grant it had requested for

Phase 2 of the Water Supply Analysis. Ms. George said that if the cities want to continue with the process, additional funding will have to be found. Laura Tschabold noted the possibility of another source of grant funding and stated that the task force will be meeting at the end of May to get feedback from the cities.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Commission on Children & Families, one lay position, two lay alternate positions, one youth position, and one professional alternate position;
 - b. Parks & Recreation Board, two positions;
 - c. Planning Commission, one position;
 - d. Road Improvement Advisory Committee, one position;
 - e. Special Transportation Advisory Commission, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
 - a. Senior Advisory Council, one position;
 - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting adjourned at 9:09 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE