

INFORMAL MINUTES

February 26, 2007

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., John Krawczyk, Laura Tschabold, Steve Mikami, Julia Staigers, Nancy Reed, Susan Muncy, Russ Heath, and Ken Friday.

Guests: David Bates, News-Register; and Paul Nielson, Isler & Co., LLC.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - The Board discussed personnel requests from various departments. See agenda for details.

* Contracts/Grants - See agenda for details.

The Board reviewed an updated letter of commitment to Chief Eckhardt for 10% match funding for a fire equipment grant. John K stated that an interfund loan from the Bridge Fund to YCOM would be easier than selling Full Faith and Credit Obligations. He said that he would set up the interfund loan in the Communications Levy Fund 44 and put the loan into place after the grant is received.

Water Line - John G discussed a request from Pioneer Trust Bank for permission to attach a water line to a county bridge to serve another house after the land is partitioned. Kathy expressed concern about the county being in an adverse position of liability if the bridge were ever replaced. John G will ask Bill Gille and Ken Huffer for their input before responding to the request.

Visitors Guide - The Board agreed to renew its ad in the Yamhill County Visitors Guide at a cost of \$2100.

* Equipment - Authorize the purchase and installation of a Petro Vend fuel island card reader and Phoenix Plus software from Northwest Pump and Equipment, \$11,948.

* Capital Improvements - Approve the 2007-08 Capital Improvements Project List for Public Works.

Susan Mundy explained that several bridges in dire need of repairs have been placed as top priority and paving projects were prioritized based on the Pavement Condition Index and traffic counts. She provided an update on roads treated with Earthbind and discussed the benefits of a lime-treated base.

MINUTES INFORMAL SESSION

Page 1

February 26, 2007

2:00 p.m.

KG__MS__LL__

The meeting recessed at 2:57 p.m. and reconvened at 3:00 p.m.

Land Use Briefing - Ken Friday briefed the Board on Planning Docket PAZ-08-06, a request for Plan Amendment/Zone Change from EF-40 to PAI to allow a church, applicant City Church of Promise. He discussed an ongoing Board hearing for Docket S-13-06, stating that applicant John Kroo intends to reduce the number of lots in his proposed subdivision from twelve to ten. The Board tentatively scheduled three site visits for February 28, 2007 at 1:30 p.m.

Parking - Leslie presented a citizen complaint about neighbors parking trailers and other large vehicles on Bayou Drive. After some discussion, the Board agreed to have Public Works investigate the situation and determine if a traffic hazard exists which could be enforced by the Planning Department.

Rainbow Lodge - John K presented a request from Steve Miller for a long-term lease at Rainbow Lodge to construct a new facility for foster children respite care and other programs. He said that in exchange, the county would have access to the facility for limited use such as conference meetings. Kathy discussed the importance of ensuring that the proposed use would not interfere with the neighboring property and that the lease would not automatically continue if the use of the facility were to change. The Board tentatively scheduled a meeting with Mr. Miller at 1:30 p.m. on March 19, 2007 as part of informal session.

Executive Session - The meeting recessed to executive session at 3:15 p.m. pursuant to ORS 192.660(2)(h) for the purpose of discussing litigation and pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. The meeting reconvened at 3:25 p.m. with no final decisions made and the sense of the Board conveyed to John G.

John G stated that he would make an appearance on behalf of the county at the Land Use Board of Appeals for Planning Docket S-11-06, a subdivision application filed by Robert and Betty Janzen following approval of M37-115-05, a Measure 37 claim filed by the Youngman Family Trust and Maude Youngman, Trustee.

He stated that Leslie will present to the Fair Board his recommendation to decline a proposal for a cell tower at the fairgrounds without making a counter offer, following which he will draft a formal response to the proposal.

Relay for Life - Jeanie Sandall followed up on an earlier request to form a county team for Relay for Life in honor of the many county employees who have been affected by cancer. She said that according to Nancy Nunley, there are currently no programs in Health & Human Services directly related to cancer. John K said that he would have no objection to using the county email system to share information about the event because it is similar to blood drives, which are already allowed to use the email system. John G suggested posting the information on the county intranet and sending a county email to let interested employees about it. The Board agreed to the suggestion. John G added that the issue should be cleared with David Bousquet of Information Services first and employees should be reminded to use their break or lunch time to read the information.

The meeting adjourned at 3:37 p.m.

Anne Britt
Secretary