

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on February 8, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Cheryl Anderson, District Attorney's Office Manager; Cassie Sollars, candidate for Commissioner; Marilyn Reeves, P.O. Box 1083, McMinnville; and Aron Perez-Selsky, Linfield intern.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda with item B(17) being omitted and item B(20) being moved to Other Business. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 06-72** - Approve the employment of Robin Reid, McMinnville, as on-call relief in the Juvenile Department, \$7.50/hour, effective February 8, 2006.

2. **B. O. 06-73** - Approve the employment of Gary Daniels, Luis Figueroa, and David Peterson as Corrections Reserve in the Jail, \$10/hour, effective February 9, 2006.

3. **B. O. 06-74** - Approve the change of status of Marie Sutter to Corrections Officer in the Jail, Range 12, Step 8, retroactive to February 3, 2006.

4. **B. O. 06-75** - Approve the change of status of John Krawczyk to regular full-time employment in Administrative Services, effective February 9, 2006 through July 8, 2006.

5. **B. O. 06-76** - Approve the change of status of Julia Staigers to regular part-time employment in Administrative Services, .8 FTE, effective February 9, 2006 through July 8, 2006.

Contracts/Grants

6. **B. O. 06-77** - Approve a road development agreement between the Planning Department and Philip Reister for Tax Lot No. R4512-3600, Planning Docket P-23-05.
7. **B. O. 06-78** - Approve Amendment #5 to the 2003-05 Financing Agreement #113258 between Public Health and Oregon Department of Human Services to include changes in the Breast & Cervical Cancer program, additional Preparedness grant funds, and the addition of the current fiscal year Asthma grant.
8. **B. O. 06-79** - Approve a personal services agreement between the Board of Commissioners and Coles Environmental Consulting, Inc. for Brownfields cleanup on the former Martin & Wright Asphalt Paving plant, not to exceed \$78,946, effective February 8, 2006 through December 31, 2007.
9. **B. O. 06-80** - Approve a two-year Flexible Service Maintenance Agreement between Public Works and Oregon Department of Transportation to share road and highway maintenance services, county obligation not to exceed \$40,000.
10. **B. O. 06-81** - Approve an agreement between Public Works and ServiceMaster of Yamhill County for housekeeping services, \$177/month.
11. **B. O. 06-82** - Approve a contract between Yamhill County and Fjelland Floors, Inc. for carpeting work at the Stern Building, \$8377, effective February 8, 2006.
12. **B. O. 06-83** - Approve Grant Agreement #22706 between Transportation and ODOT Public Transit Division for vehicle purchases, preventive maintenance, and a computer purchase, not to exceed \$268,111 or 89.73% of allowable costs, retroactive to July 1, 2005 through June 30, 2007.
13. **B. O. 06-84** - Approve a letter to the *ConnectOregon* Program in support of a grant application by the City of Salem for its Airport Improvement Project.

Vehicles/Equipment

14. **B. O. 06-85** - Authorize the purchase of six vehicles for the Public Works road crew as listed in a memo from Russ Heath dated February 2, 2006, and declare five vehicles as surplus county property to be sold on eBay or other public auction to the highest bidder (see attached list).
15. **B. O. 06-86** - Authorize the purchase of a new John Deere 5525 4x4 tractor with a 75" Tiger Industries roadside flail mower from Western Power and Equipment, \$62,822, and declare unit 93-164 as surplus county property to be sold on eBay or other public auction to the highest bidder.
16. **B. O. 06-87** - Authorize the purchase of a replacement condenser from Airefco, Inc. for the Moore Building, \$6555.

Policy

17. **Omit** - Approve a policy to end medical benefits for terminated employees on the last day

of the month of termination, effective April 1, 2006.

Delegation of Authority

18. **B. O. 06-88** - Authorize Sarah Jane Owens to represent Yamhill County in conducting HHS criminal record checks.

Budget

19. **B. O. 06-89** - Approve the transfer of appropriation authority for the Assessor's Office Supervising Appraiser position:

From	010-012-401.49	\$57,052
To	010-012-401.03	\$57,052

20. **See Other Business** - Approve a list of budget reductions necessary to re-balance the 2005-06 county budget.

Committees

21. **B. O. 06-90** - Reappoint Jane Beals to the Safety Advisory Committee for a three-year term to expire March 18, 2009.

Surplus Property

22. **B. O. 06-91** - Declare a list of computer equipment from the Planning Department as surplus county property to be sold at a future sale (see attached list).

C. **OLD BUSINESS:**

1. **B. O. 06-92** - Consideration of adoption of findings in support of granting a franchise extension to Newberg Garbage Service, Inc., as tentatively approved January 18, 2006, effective through December 31, 2015.

Ms. Stern moved approval of the findings. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 06-93** - Consideration of approval of M37-114-05, a Measure 37 claim allowing Hugh Norby to make application to divide approximately fifteen acres into three five-acre lots and to establish a dwelling on each vacant lot, as continued from February 1, 2006. [*Land use regulations waived back to August 6, 1999.*]

John Gray stated that because of a gap in ownership, he believes the effective date of ownership should be 1999 rather than 1971. He explained that since the claimant's wife was the sole owner of the property from 1998 to 1999, Mr. Norby had no legal ownership interest during that time. He read the operative part of the order and noted that the Planning Director is satisfied with the language.

Ms. Stern moved approval of M37-114-05, reflecting the ownership date back to 1999. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 06-94** - Consideration of approval of the reappointment of Michal Wert and Jeff Kizer to the Road Improvement Advisory Committee for three-year terms to expire February 1, 2009.

Ms. Lewis moved approval of the reappointment. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 06-95** - Consideration of approval of a list of budget reductions necessary to re-balance the 2005-06 county budget (see attached list).

Ms. Lewis stated that in last week's budget discussions, the Community Corrections Director had offered \$26,000 as a contribution to the Board's efforts to re-balance the budget, believing that it would not be necessary to transfer that amount to the District Attorney's Office. Ms. Stern explained that the District Attorney will actually need those funds in order to carry out his plan to increase Cynthia Easterday to full-time status, but Richard Sly would be agreeable to contributing \$21,000 from a different source instead. The commissioners agreed to the \$21,000 contribution, as listed in the budget reductions, and expressed their strong support for the plan to increase staffing in the District Attorney's Office.

Ms. Lewis moved approval of the list of budget reductions. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. Discussion of YCOM issues.

Ms. Lewis briefed the Board on issues discussed at the previous night's YCOM Policy Board meeting, including a proposal from Sheriff Crabtree for a new five-member executive board, which had received unanimous support from the Policy Board members. She explained how each of the five representatives would be selected and stated that John Gray will try to get a new draft of the ORS 190 agreement written before the next YCOM meeting on February 20, 2006.

She added that the Radio Implementation Committee will continue to be the sounding board for user issues regarding YCOM.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Ambulance Service Area Committee, one position for a member of the public;
 - b. Parks Board, three positions;
 - c. Fair Board, one position (must be bonded), applications accepted through February 28, 2006.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Rob Johnstone at (503)304-3451 or by e-mail at Rob.Johnstone@state.or.us.

The meeting adjourned at 9:40 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair	LESLIE LEWIS
-------	--------------

Commissioner	KATHY GEORGE
--------------	--------------

Commissioner	MARY P. STERN
--------------	---------------