

INFORMAL MINUTES

December 19, 2005

2:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Jack Crabtree, and Paul May.

Guests: David Bates, News-Register.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

- * Personnel - Steve presented personnel requests from various departments. See agenda for details.
- * Contracts - See agenda for details.
- * Refund - Approve a \$115 refund from the Planning Department to Sherry Collett.
- * Committees - Approve the appointment of Dale Stepper to the Commission on Children and Families to fill a vacated lay member position, term to expire November 1, 2009.
- * PERS- Approve a Board Order clarifying the Board’s intent in providing PERS police and fire membership for members of the Federation of Oregon Parole and Probation Officers (FOPPO), effective July 1, 1990.
- * Policy - Amend the Policy on County Computers (Including Internet Usage) to recognize certain exceptions for official law enforcement activities, effective December 21, 2005.

Julia suggested reviewing the county’s policy regarding taxes on fringe benefits. She noted that if expense reports are not turned in to the IRS within 60 days, the reimbursement becomes taxable income. She added that achievement awards and clothes which are easily adaptable for street wear are also taxable.

- * Measure 37 - Authorize a waiver of filing fees for the reconsideration of M37-100-05, applicant Ralph Schoof.

Mary presented a request from the applicant to amend the number of lots on the claim from one to three due to some confusion over the initial request. John G stated that the best solution would be to have him reapply with the number of lots clearly stated as three. The Board agreed to waive the filing fee in this situation.

- * YCOM - Approve a declaration of provisional notice of termination of Yamhill County’s continued participation in the Yamhill Communications Agency (YCOM). Jack expressed his support

of the declaration, stating that it allows the county to look at its options without being locked into YCOM.

Mary read a motion passed by the McMinnville City Council in support of a mission essential emergency dispatch center. Leslie stated that a proposed motion on working toward consolidation has been submitted to the YCOM Policy Board, which will be meeting in January.

Health Savings Accounts - John K stated that he has received information indicating that there may be some problems with the retirement health savings account program for which the county recently signed up with International City Management Association (ICMA). He stated that a Variable Employee Benefits Account (VEBA) would provide an alternative way to put at least PEL funds into a tax-sheltered program, although it would not be an individual choice for each employee. He suggested polling employees to determine if there is a majority interest in doing this.

John K stated that a quit-smoking program is being offered at the hospital and he suggested sharing the information with employees and allowing them to use FET to participate if they wish to do so.

He stated that the county is not getting much from the defined contribution plan with Diversified Investment Advisors and he may come to the Board next year with a request for proposals to find a different provider.

* Minutes - See agenda for formal session minutes to be adopted.

Leslie moved approval of the following informal session minutes. The motion passed, Mary, Leslie, and Kathy voting aye.

July 11, 2005	August 15, 2005	October 10, 2005
July 18, 2005	August 22, 2005	October 17, 2005
July 25, 2005	September 12, 2005	
August 1, 2005	September 19, 2005	

Kathy moved approval of the following informal work session minutes. The motion passed, Mary, Leslie, and Kathy voting aye.

August 23, 2005	September 13, 2005 (10 a.m.)
September 13, 2005 (8 a.m.)	October 10, 2005

Helicopter Hangar - John K stated that in order to exercise the purchase option for the helicopter hangar, the Board would need to approve a memorandum of understanding with the Aviation Program that Murray would carry a deficit in that budget, to be paid off over the next five years. He noted that this is the same process previously used by the Sheriff's Office to pay for their records management system. He added that the county's second helicopter will be functional soon and housing will be fairly critical.

Fee Waiver Request - The Board discussed a request from Mr. Mihm to waive road vacation application fees because of financial hardship in the family. Mary pointed out that the road vacation was suggested by their realtor because it will increase the property value. John G cautioned the Board to think carefully before granting a waiver for financial hardship because of the precedent that would set for future requests. He stated that the only way he would be comfortable collecting the fee at the time the property is sold is by putting a lien on the property, although that would also set a precedent. The issue was tabled until the following week.

* Surplus Property - Declare houses on 602 and 616 NE Davis Street, McMinnville, as surplus county property to be disposed of by the Health & Human Services Director.

The meeting recessed to executive session at 3:12 p.m. pursuant to ORS 192.660(2)(d) for the purpose of discussing labor negotiations. The meeting reconvened at 3:20 p.m. with no final decisions made.

Carpet - The Board discussed carpet options for the new Commissioners' Office rooms in the white house and concurred with staff's selection for the main floor and stairs.

The meeting adjourned at 3:28 p.m.

Anne Britt
Secretary