

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on November 22, 2005 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present was John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Steve Mikami, Personnel Officer; Diane Cilenti, Veterans Officer; Peter Shultz, 9771 Hwy 47, Carlton; Tonya Saunders, 27005 SW Regia, Sheridan; Jamie Sheahan, 626 NE 7th Street; and David Bates, News-Register.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Jamie Sheahan stated that Yamhill Basin Council is celebrating its 10th anniversary this year and a fundraising event Saturday night raised about \$3800. She presented the commissioners with a plaque in recognition of Yamhill County's work with Yamhill Basin Council and the use of county office space. Ms. George pointed out that an article in the News-Register last week gave an excellent history of Yamhill Basin Council.

B. **AGENDA:**

Personnel

1. **B. O. 05-948** - Consideration of approval of the employment of Peter Jensen, Lafayette, as Laborer II in Public Works, on-call,\$10/hour, effective November 22, 2005.
2. **B. O. 05-949** - Consideration of approval of the change of status of the following Public Works employees to on-call status:
 - a. Rohn Reid, retroactive to November 10, 2005;
 - b. Jeffrey Elsenraat, retroactive to November 14, 2005;
 - c. Robert Morrill, retroactive to November 14, 2005;
 - d. William Hunter, effective November 22, 2005.
3. **B. O. 05-950** - Consideration of approval of the change of status of Karen Brooks to increase part-time status in HHS Abacus from .2 FTE to .75 FTE, retroactive to November 17, 2005 through May 17, 2006.
4. **B. O. 05-951** - Consideration of approval of the modification of the HHS Personnel Management Roster to delete 1.0 FTE MH Associate and add 1.0 FTE RN II, effective November 22, 2005.
5. **B. O. 05-952** - Consideration of approval of the employment of Kim Pinson, McMinnville, as Office Specialist 2 in the District Attorney's Office, regular full-time, Range 7, Step 2, effective November 28, 2005.
6. **B. O. 05-953** - Consideration of approval of the employment of Heidi King, Salem, as Probation Officer Aide in Community Corrections, regular full-time, Range 10, Step 2, effective November 28, 2005.

7. **B. O. 05-954** - Consideration of approval of the change of status of Maranda Lovold to regular full-time employment in HHS Family & Youth, effective November 28, 2005.

Ms. George moved approval of items #1-7. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Contracts/Grants

8. **B. O. 05-955** - Consideration of approval of a performance bond and agreement between Public Works and Coyote Homes, Inc. for road improvements in the Abbey Ridge Subdivision, \$68,543, effective November 22, 2005.

Ms. Lewis moved approval of the performance bond and agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

9. **B. O. 05-956** - Consideration of approval of Amendment #2 to an agreement between Public Works and OBEC Consulting Engineers for additional construction engineering tasks on the Willamina Creek Road Bridge #01751A, not to exceed \$197,196, effective November 22, 2005.

Ms. Lewis moved approval of the amendment. The motion passed, Commissioners Stern, Lewis, and George voting aye.

10. **B. O. 05-957** - Consideration of approval of Amendment #8 to the 2005-07 Financing Agreement #113020 between HHS and Oregon Department of Human Services to add \$13,042 for Prevention services.

Ms. George moved approval of the amendment. The motion passed, Commissioners Stern, Lewis, and George voting aye.

11. **B. O. 05-958** - Consideration of approval of an agreement between Community Corrections and Correctional Services, Inc. for Day Management Center coordination services, \$21/hour, effective November 22, 2005.

Ms. George pointed out a change in the compensation rate to \$21/hour. Ms. Stern moved approval of the agreement as amended. The motion passed, Commissioners Stern, Lewis, and George voting aye.

12. **B. O. 05-959** - Consideration of a approval a letter of agreement between the HHS Abacus Program and Mid-Valley Behavioral Care Network to accept grant funds for consumer-provided services, \$7479.

Ms. George moved approval of the letter of agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

13. **B. O. 05-960** - Consideration of approval of an agreement between Yamhill County and RSS Architecture for preliminary design of an access ramp or conveyor belt system for the Stern Building, \$2720, effective November 22, 2005.

John Krawczyk stated that because the bids for the dumbwaiter project were so high, it makes sense to consider some less expensive alternatives. Ms. George moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

14. **B. O. 05-961** - Consideration of approval of Grant Agreement #22704 between Yamhill County and Oregon Department of Transportation to fund implementation of public transit system improvements, not to exceed \$69,204, retroactive to July 1, 2005 through June 30, 2007.

Diane Cilenti, Peter Shultz, and Tonya Saunders discussed a transportation system concept approved

unanimously by the Special Transportation Advisory Commission, which would lead to full-scale routes from McMinnville to Salem and to Hillsboro and from Willamina to Sherwood. Handouts were distributed showing an outline of services and a sample logo for Yamhill Valley Transit. Ms. Cilenti explained that the grant agreement provides for a part-time position to develop the structure for a transportation district.

Ms. Lewis moved approval of the grant agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Committees

15. **B. O. 05-962** - Consideration of approval of the appointment of Phil Griffin to the Housing Authority of Yamhill County to complete the term of Barry Philpott to expire December 31, 2008, effective January 1, 2006.

16. **B. O. 05-963** - Consideration of approval of the reappointment of Ida Jean Kinman to the Housing Authority of Yamhill County for a five-year term to expire December 31, 2010.

Ms. George moved approval of items #15-16. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Property Tax Information

17. **B. O. 05-964** - Consideration of repealing B.O. 05-831 regarding public access to property tax information via the county website and authorizing a new procedure.

John Gray stated that the new procedure, which would identify everyone in the county as “resident”, is a compromise agreed upon by all parties. Ms. George moved to repeal B.O. 05-831 and authorize the new procedure. The motion passed, Commissioners Stern, Lewis, and George voting aye. Ms. Stern noted that Murray Paolo will continue to work on a portal and the Assessor’s Office will track the volume of customer calls.

Flag

18. Consideration of a request from a group of veterans to have the large flag in front of the courthouse replaced. *[No action taken, flag already replaced.]*

Mr. Krawczyk stated that Brian Dunn has already replaced the large flag, but the smaller one is used during winter months to minimize wear and tear on both the flag and the flagpole. Ms. Stern added that the request had been submitted before the old flag was replaced.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 05-965** - Consideration of approval of Amendment #3 to the 2005-06 Financing Agreement #113258 between Public Health and Oregon Department of Human Services for tobacco prevention and education, \$43,598.

Ms. George moved approval of the amendment. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 05-966** - Consideration of approval of an agreement between Health & Human Services and ARCHITECTS Barrentine.Bates.Lee AIA for development of the Evans Street Campus, not to exceed \$152,715 plus \$20,000 reimbursable expenses, effective November 22, 2005.

Ms. George moved approval of the amendment. The motion passed, Commissioners Stern, Lewis, and George voting aye. Mr. Krawczyk suggested that Mr. Gray hold off on a sidebar agreement to do a study for the basement because a recent meeting with Chris Johnson and the architects has opened up some new solutions.

3. **B. O. 05-967** - Consideration of authorizing county counsel to sign a voluntary letter of agreement between Yamhill County and DEQ for cleanup oversight at 1033 SE Booth Bend Road, McMinnville.

Ms. Stern moved to authorize county counsel to sign the letter of agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

- 1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Local Alcohol and Drug Planning Council, one position;
 - b. Ambulance Service Area Advisory Committee, one position for an emergency room physician;
 - c. Parks Board, two positions.

The meeting recessed at 9:42 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE