

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in special formal session on June 30, 2005 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present was John Krawczyk, Director of Administrative Services.

Commissioner Stern called the meeting to order.

A. **AGENDA:**

1. **B. O. 05-537** - Consideration of ratification of the emergency employment of Debbie Gill, McMinnville, as Extra Help in Veterans Services, temporary full-time, Range 10, Step 1, retroactive to June 23, 2005 through August 15, 2005.

John Krawczyk stated that if the county is successful in getting the legislative bill passed for Veterans Services funding, the Board may want to consider extending this into a permanent position.

Ms. Stern moved approval of the employment of Debbie Gill. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 05-538** - Consideration of the change of status of Stephen Hansen to Appraiser 1 in the Assessor’s Office, Range 15, Step 1, effective July 1, 2005.

Ms. George moved approval of the change of status of Stephen Hansen. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 05-539** - Consideration of the change of status of Nicole Orlaineta to Appraiser 2 in the Assessor’s Office, Range 18, Step 1, effective July 1, 2005.

Ms. George moved approval of the change of status of Nicole Orlaineta. The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 05-540** - Consideration of the change of status of Vicki Wood to Range 20, Step 5 in Community Corrections, effective July 1, 2005.

Ms. Stern moved approval of the change of status of Vicki Wood. The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **Tabled** - Consideration of approval of a transfer of appropriation authority and funds:  
 To 010-074-362.22-J145 Lease/Loan Proceeds \$350,000

Mr. Krawczyk stated that the Juvenile Detention Center remodel project ended up doing better than projected, so the Juvenile Department won't need the whole amount. He also said that it doesn't make sense to do an interfund loan to the general fund, which has plenty of reserves. He suggesting postponing the item until he can talk with Tim Loewen about the possibility of carrying a decreasing deficit over a period of years. He said he will come back to the Board to present a Memorandum of Agreement between the Board and the Juvenile Department.

6. **B. O. 05-541** - Consideration of approval of a transfer of appropriation authority for the Fair:
- |      |                |                  |          |
|------|----------------|------------------|----------|
| From | 020-092-950.01 | Contingency      | \$11,000 |
| To   | 020-080-511.01 | Maintenance      | \$2000   |
|      | 020-080-519.01 | Awards/Premiums  | \$1000   |
|      | 020-080-543.01 | Dept. Equipment  | \$1000   |
|      | 020-080-630.01 | Travel Expense   | \$1000   |
|      | 020-080-692.02 | Entertainment    | \$3000   |
|      | 020-080-692.10 | Special Projects | \$1000   |
|      | 020-080-401.29 | Fair Manager     | \$2000   |

Ms. Lewis moved approval of the transfer of appropriation authority. The motion passed, Commissioners Stern, Lewis, and George voting aye.

7. **B. O. 05-542** - Consideration of approval of a transfer of appropriation authority for Capital Outlay:

|      |                |                    |          |
|------|----------------|--------------------|----------|
| From | 029-081-720.16 | CPRD               | \$10,900 |
|      | 029-181-830.02 | Ded. Park Improve. | \$20,000 |
| To   | 029-081-830.13 | CPRD               | \$30,900 |

Ms. George moved approval of items 7 and 8. The motion passed, Commissioners Stern, Lewis, and George voting aye.

8. **B. O. 05-543** - Consideration of approval of a transfer of appropriation authority for Personnel Services:

|      |                |                    |       |
|------|----------------|--------------------|-------|
| From | 026-034-720.45 | Local Projects     | \$750 |
| To   | 026-034-401.30 | Sr Mgt Analyst     | \$200 |
|      | 026-034-479.00 | Other Earnings     | \$200 |
|      | 026-034-495.00 | Unemployment       | \$50  |
|      | 026-034-499.99 | Vacation Liability | \$300 |

9. Declaration of use of commissioners' discretionary funds. *[No formal action necessary.]*

Ms. George stated that she will give the balance of her discretionary account, approximately \$1200, to the Fairgrounds to purchase panels for the animal pens. Ms. Stern suggested talking to the prison about having inmates make panels in their woodshop. Ms. Lewis said she would find out

if the Fair Board prefers wood or metal panels.

Adjourn: 9:20 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE