

INFORMAL MINUTES

June 6, 2005 3:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Carol White, Sarah Jane Owens, Mike Brandt, and Bill Gille.

Guests: David Bates, News-Register and Merylyn Reeves, Friends of Yamhill County.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - The Board discussed personnel requests from various departments. See agenda for details.

Policies & Procedures - Steve and Carol discussed the following sections of the policy manual: ADA Grievance Process, Anniversary Dates, and Classification Committee.

* Contracts/Grants - See agenda for details.

* Delegation of Authority - Delegate authority to the HHS Director regarding participation in Oregon Department of Human Services' eXPRS payment and reporting system, authorizing the Director to delegate such authority within his department.

* Refunds - Approve a refund of \$337.05 to Jerome Electric from the Planning Department and a refund of \$540 to Diana Tomkins from the Planning Department.

* Fees - Approve CPI rate increases for the following solid waste collection companies:
a. Newberg Transfer and Recycling Center;
b. Newberg Garbage Service, Inc.
c. Western Oregon Waste (Non-Consent Agenda).

Cemetery Repairs - Kathy stated that she had received a call from Wilco about repairs to the cemetery wall damaged in an auto accident and had verified with Dan Linscheid that the county doesn't own the property, but does own a small strip of land along the ODOT sidewalk. She said she would check to see if the wall is located on the county's strip of land; otherwise, the county can't do the repairs.

* Measure 37 - Mike presented eight new Measure 37 claims (see attachment). Mary moved to hold a public hearing for each claim; in each case, the motion failed, Mary voting yes and Leslie and Kathy voting no.

* Set a hearing date of July 27, 2005 for M37-58-05, a Measure 37 claim authorizing applicant Harold Kuehne to subdivide 94 acres into 62 1.5-acre parcels.

Mike stated that public notice will shortly be sent out to surrounding property owners regarding this large claim. Mary moved to hold a public hearing. The motion passed, Mary, Leslie, and Kathy voting aye.

Special Formal Session - The Board agreed to hold a special formal session on July 29, 2005 during the visit of the Geumsan County delegation.

Road Partition - Bill stated that the City of Newberg is having Roger Grahn do a partition inside the city limits adjoining the portion of Main Street that is still under county jurisdiction, and the city would like to have him do the whole road, with the county paying for its half. He distributed a handout of the estimated cost and stated that the project would have to be added to the 2004-05 capital improvements list. Leslie stated that the cost seems high for 330 feet.

DOGAMI Request - Bill presented a request from Frank Schnitzer of the Department of Geology and Mineral Industries for the county to provide a survey person and toll station for three eight-hour days along the Willamette River, which would cost about \$1300. He said DOGAMI's grant application was not successful, so they are looking for volunteers. The Board discussed the possibility of using staff from either Public Works or the Surveyor's office and agreed to reimburse whichever department can help.

PGE Issues - Karen Lee was scheduled to discuss PGE issues with the Board, but did not show up. Mary said she would draft a letter regarding usage statistics and other information about Willamette Falls Locks and its impact on Yamhill County.

AOC Meeting - Leslie gave a report on issues discussed at this morning's AOC legislative meeting, including community corrections funding and line games.

The meeting adjourned at 4:46 p.m.

Anne Britt
Secretary