

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on May 25, 2005 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern and Leslie Lewis being present and Commissioner Kathy George being excused.

Also present were John M. Gray, Jr., County Counsel and Julia Staigers, Administrative Services Manager.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda, excluding items #3-4. The motion passed, Commissioners Stern and Lewis voting aye.

Personnel

1. **B. O. 05-354** - Approve the employment of Sara Cornell, Corvallis, as HS Associate in Adult Mental Health, regular part-time, Range 14, Step 1, \$13.78/hour, effective June 3, 2005.

2. **B. O. 05-355** - Approve the change of status of the following employees to HS Specialist 1 in Adult Mental Health, effective June 9, 2005:

- a. Annette Fernandez-Madrid, Range 17, Step 3, \$3033/month;
- b. Matthew Lee, Range 17, Step 1, \$2767/month.

Contracts / Grants

3. **See Other Business** - Approve Amendment #2 to an agreement between Public Works and OBEC Consulting Engineers to add tasks for the Baker Creek Road Bridge #11540A project, not to exceed \$128,772, effective May 25, 2005.

4. **See Other Business** - Approve a modification of agreement between Administrative Services and ABM Janitorial Services to add services for 420 NE 7<sup>th</sup> Street, McMinnville, \$255.07/month.

5. **B. O. 05-356** - Ratify the approval of Amendment #42 to the 2003-05 Financial Assistance Contract #36-001 between HHS and Oregon Department of Human Services, retroactive to May 11, 2005.

6. **B. O. 05-357** - Approve an intergovernmental agreement between the Juvenile Department and ODOT for a two-year litter removal program, not to exceed \$25,000/year, effective until June 30, 2007.
7. Accept the following 2005 grant awards from the Oregon Office of Homeland Security:
  - a. **B. O. 05-358** - Homeland Security Grant Program, \$510,106;
  - b. **B. O. 05-359** - Law Enforcement Terrorism Prevention Program, \$75,000;
  - c. **B. O. 05-360** - Citizen Corps Program, \$16,218.

Surplus Property

8. **B. O. 05-361** - Authorize the distribution of proceeds from the private sale of surplus Tax Lot R3404CA 00990 to Ellen McMurray and Patricia Schultz.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 05-362** - Consideration of approval of Amendment #2 to an agreement between Public Works and OBEC Consulting Engineers to add tasks for the Baker Creek Road Bridge #11540A project, not to exceed \$128,772, effective May 25, 2005, subject to approval by County Counsel. *[Approved]*

Ms. Lewis moved approval of the amendment, subject to approval by County Counsel. The motion passed, Commissioners Stern and Lewis voting aye.

2. **B. O. 05-363** - Consideration of approval of a modification of agreement between Administrative Services and ABM Janitorial Services to add services for 420 NE 7<sup>th</sup> Street, McMinnville, \$255.07/month, subject to approval by County Counsel. *[Approved]*

Ms. Lewis moved approval of the amendment, subject to approval by County Counsel. The motion passed, Commissioners Stern and Lewis voting aye.

3. **B. O. 05-364** - Consideration of setting a hearing date of June 22, 2005 for a request to annex Tax Lot 2509-200 to the Yamhill Rural Fire Protection District, applicants Donald and Annette Ward. *[Approved by consensus.]*

4. **B. O. 05-365** - Consideration of authorizing the Sheriff's Office to apply for a Local Law Enforcement Block Grant from the Oregon Office of Homeland Security, \$3146. *[Approved]*

Ms. Stern moved to authorize the grant application. The motion passed, Commissioners Stern and Lewis voting aye.

5. **B. O. 05-366** - Consideration of authorizing the Housing Authority to apply for the second year of a Community Development Block Grant for the Regional Housing Center, \$70,000, public hearing to be held June 8, 2005 in Room 32 of the Courthouse. *[Approved]*

Ms. Stern moved to authorize the grant application. The motion passed, Commissioners Stern and Lewis voting aye.

6. **B. O. 05-367** - Consideration of approval of Public Works Docket RV-4-2005, a request to vacate a portion of an undeveloped road south of Cove Orchard, no hearing necessary under ORS 368.341. *[Approved]*

John Gray stated that a statement of intent has been received by the petitioners and the effect of the order is to vacate a 60-foot 'L'-shaped strip, leaving the remainder as a dedicated public road.

Ms. Lewis moved approval of the road vacation. The motion passed, Commissioners Stern and Lewis voting aye.

7. **B. O. 05-368** - Consideration of authorization of a five-year interfund loan to the Fairgrounds for the purchase of a tractor, \$12,500. *[Approved]*

Ms. Lewis stated that the Fair Board voted 4-1 last night to approve the purchase of the new tractor and trade in the two older tractors. She said that they had obtained two additional quotes and this is the best deal, as confirmed by Russ Heath.

She moved to authorize the interfund loan to the Fairgrounds. The motion passed, Commissioners Stern and Lewis voting aye.

The meeting recessed to executive session at 9:13 a.m. pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. The meeting reconvened at 9:24 a.m. with no formal decisions made.

8. **B. O. 05-369** - Consideration of authorization of a purchase agreement between Yamhill County and FG Properties Partnership, LLC for properties at 538 NE 5<sup>th</sup> Street, 525 NE 4<sup>th</sup> Street, and 434 NE Evans Street, McMinnville, purchase price \$1,208,000 with \$12,500 earnest money deposit and \$12,500 additional cash deposit as reflected in paragraph 10 of the agreement. *[Approved]*

John Gray stated that during the executive session, the Board had determined it would be appropriate to make the above offer to purchase property. He noted for the record that this is a voluntary sale and the Board never had any intent to condemn this property. He explained that the county had been prepared to construct a new building on other county property when these came on the market.

Ms. Lewis moved to authorize the purchase agreement. The motion passed, Commissioners Stern and Lewis voting aye.

Ms. Lewis stated that the county's plan to construct a new building would have cost over \$3 million and this plan fits in with the desire to stay in the core of downtown McMinnville. She added

that she believes Commissioner George would be comfortable with approving the offer as well. Ms. Stern stated that this plan preserves the county's other property at far least cost.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners= Office for applications.

- a. Commission on Children and Families, two positions;
- b. Food Service Advisory Committee, six positions in various categories;
- c. Special Transportation Commission, two positions;
- d. Dog Control Advisory Committee, one position (candidates must be directly involved with dog-related issues);
- e. Local Alcohol and Drug Planning Council, one position;
- f. Planning Commission, three positions, application deadline June 30, 2005;
- g. Ambulance Service Area Advisory Committee, one position for an emergency room physician.

2. Due to the Memorial Day holiday, the Board's informal session will be held on Tuesday next week at 11:00 a.m., Room 108 of the Courthouse.

Adjourn: 9:30 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE