

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 13, 2005 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John M. Gray, Jr., County Counsel; John Krawczyk, Director of Administrative Services; Ken Friday, Planning Division Manager; David Bates, News-Register; John Rankin, 26715 SW Baker Road, Sherwood; and Henry and Marilyn Reeves, 22250 Boulder Crest Lane SE, Amity, McMinnville.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Minutes

1. Approve the following formal session minutes:
  - a. **B. O. 05-228** - July 1, 2004;
  - b. **B. O. 05-229** - December 16, 2004;
  - c. **B. O. 05-230** - January 13, 2005;
  - d. **B. O. 05-231** - February 9, 2005;
  - e. **B. O. 05-232** - February 16, 2005;
  - f. **B. O. 05-233** - February 28, 2005.

Personnel

2. **B. O. 05-234** - Approve the employment of Shelly Van Name, Lafayette, as Senior Office Specialist in the Support Enforcement Division of the District Attorney’s Office, regular full-time, Range 10, Step 2, retroactive to April 11, 2005.
3. **B. O. 05-235** - Approve the employment of Steve Ryan, McMinnville, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, retroactive to April 4, 2005.
4. **B. O. 05-236** - Approve the employment of Isaiah Hanes, Monmouth, as on-call relief in the Juvenile Department, Range 12, Step 1, \$7.50/hour, effective April 13, 2005.

5. **B. O. 05-237** - Approve the employment of John Tuthill, Salem, as Extra Help in Community Corrections, temporary part-time, \$20/hour, effective April 14, 2005 until October 13, 2005.
6. **B. O. 05-238** - Approve the change of status of Laura Park, HHS, to add temporary on-call duties at the Enhanced Care Facility, retroactive to April 1, 2005.
7. **B. O. 05-239** - Approve the change of status of Janet Cain to reduce hours in HHS Family & Youth Division to .9 FTE, retroactive to April 9, 2005.
8. **B. O. 05-240** - Ratify the emergency change of status of Kathy Crawford to regular part-time in Public Health, retroactive to April 9, 2005.
9. **B. O. 05-241** - Approve the change of status of Tracy Redfield to \$25/hour in Maintenance, retroactive to April 11, 2005.
10. **B. O. 05-242** - Approve the following requests for extended leave without pay:
  - a. Alex Christensen, Information Systems, April 12, 2005 through July 31, 2005;
  - b. Peggy Otto, Chemical Dependency, retroactive, March 21, 2005 through March 28, 2005.

#### Contracts

11. **B. O. 05-243** - Ratify the approval of Amendment #35 to the 2003-05 Financial Assistance Contract #36-001 between HHS and Oregon Department of Human Services to increase funding for adult foster care clients, retroactive to March 23, 2005.
12. **B. O. 05-244** - Approve Amendment #7 to the 2004-05 LPHA Financial Assistance Contract #109355 between Public Health and Oregon Department of Human Services to add \$26,309 for School-Based Health Center start up and \$1491 for the STARS program.
13. **B. O. 05-245** - Approve a modification to an agreement between the Commission on Children and Families and Juliette's House to increase the allocation for the Safe Kids program by \$1470.
14. **B. O. 05-246** - Approve Amendment #2 to extend a Rural Investment Fund grant agreement between Yamhill County and Mid-Willamette Valley Council of Governments for the Parkway Committee to June 30, 2005.
15. **B. O. 05-247** - Approve an agreement between Public Works and David Evans & Associates for technical services regarding the Wheatland Ferry dredging project, not to exceed \$12,850, effective April 13, 2005.

#### Measure 37

16. **B. O. 05-248** - Schedule a public hearing on April 27, 2005 at 9:00 a.m. for M37-01-04, a Measure 37/Ordinance 749 claim authorizing Maralynn Abrams to subdivide 342 acres into one-acre and smaller lots, build dwellings thereon, and develop a commercial strip area adjacent to Hill Road.

Easement

17. **B. O. 05-249** - Accept a permanent easement from Leo and Marjorie Manley for the Meadowlake Road Bridge project.

Budget Transfer

18. **B. O. 05-250** - Approve the following transfer of expenditure authority to Information Systems for the server upgrade:

From 010-165-830.16	\$126,461	To 010-017-895.01	\$291,208
010-078-all accounts	\$164,747		

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 05-251** - Consideration of approval of a contract employee agreement between Planning and Mark Pendergrass for electrical inspection services, \$30/hour, effective April 13, 2005. *[Approved]*

Ms. Stern moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

1. **B. O. 05-252** - Consideration of authorizing Public Health to apply for a two-year Tobacco Prevention & Education Program grant from Oregon Department of Human Services, \$120,000. *[Approved]*

Ms. George moved to authorize the grant application. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 05-253** - Consideration of approval of formal session minutes from March 16, 2005. *[Approved]*

Ms. Stern moved approval of the minutes. The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket PAZ-02-03, request for a comprehensive plan amendment/zone change from EF-20 to AF-10, applicant Matthew Powell, remanded to the Board by LUBA and continued from March 23, 2005 at the point of deliberations. *[Tentatively approved; findings to be adopted April 27, 2005.]*

Ken Friday noted that the Board had been given copies of the new information submitted for the record. He stated that this information has not changed the staff recommendation for approval of the application.

Ms. Lewis stated that it has been county practice to exclude Goal 4 issues when the subject property is zoned for Exclusive Forest Use, and the applicant has made the case that this property is deserving of the requested zone change based on the soil analysis results.

She moved tentative approval of Planning Docket PAZ-02-03 with findings to be adopted April 27, 2005. The motion passed, Commissioners Stern, Lewis, and George voting aye.

**F. ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children and Families, two positions;
- b. Parks Board, two positions;
- c. Food Service Advisory Committee, six positions in various categories;
- d. Special Transportation Commission, two positions;
- e. Dog Control Advisory Committee, one position (candidates must be directly involved with dog-related issues);
- f. Local Alcohol and Drug Planning Council, one position.

Adjourn: 9:09 a.m.

Anne Britt  
Secretary

**YAMHILL COUNTY BOARD OF COMMISSIONERS**

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE