

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 28, 2004 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George and Mary P. Stern being present, and Leslie Lewis being present electronically.

Also present were John Krawczyk, Director of Administrative Services; John M. Gray, Jr., County Counsel; Peter Shultz, 9771 Hwy 47, Carlton; and Lisa Kreder, Dayton High School.

Commissioner George called the meeting to order at 9:00.

Ms. Stern moved to allow Ms. Lewis to participate by telephone. The motion passed, Commissioners George, Stern, and Lewis voting aye.

A. **PUBLIC COMMENT PERIOD:** This fifteen-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. None offered.

B. **CONSENT AGENDA:** Commissioner Stern moved approval of the consent agenda, with the omission of items #7 and #11. The motion carried, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 04-241** - Approve the employment of the following individuals as Building Inspectors 1 in Planning and Development, \$22/hour, retroactive to April 26, 2004:

- a. Timothy Codiga, Newberg.
- b. Brooks Bateman, Monmouth.

2. **B. O. 04-242** - Approve a change of status to restore Alene Jacobs to full-time in Adult Mental Health, retroactive to April 1, 2004.

Contracts

3. **B. O. 04-243** - Authorize the acceptance of a bid from Morse Brothers, Inc. for three overlay projects and approve a contract between Public Works and Morse Brothers, Inc., \$538,208, subject to approval by the Public Works Director.

4. **B. O. 04-244** - Approve Amendment #2 to an intergovernmental agreement between CCF and the State of Oregon to reflect reduced funding for the Healthy Start program, effective May 1, 2004 through June 30, 2005.

5. **B. O. 04-245** - Approve the renewal of an intergovernmental agreement between HHS and Marion County Health Department for after hours mental health services, effective July 1, 2004 through June 30, 2005.

Transfer of Appropriation Authority

6. **B. O. 04-246** - Approve a transfer of budget appropriation authority for Information Systems for replacement of computers as follows:

From:	To:
040-161-611.02 Contract Services, \$22,000	040-017-543.01 Department Equipment, \$22,000

Special Transportation Funds (STF)

7. **Tabled (see Other Business)** - Approve the allocation of 2004-2005 STF funds as recommended by the STF Committee.

Resolution

8. **B. O. 04-247** - Approve a resolution stating the Board's intent to maintain adequate reserves in the Solid Waste Fund to insure against potential future environmental problems at closed county-owned landfills.

Surplus County Property

9. **B. O. 04-248** - Authorize the distribution of proceeds from the sale of surplus county property, Tax Lot R3404AD-03200.

License

10. **B. O. 04-249** - Deny the application of Bill Hopper, Newberg, for a business license, and authorize a refund of the license fee, \$20.

Transfer of Ownership

11. **See Other Business** - Approve the transfer of ownership of equipment received through a State Homeland Security Grant to the following entities:

- a. Willamette Valley Medical Center
 - One 3-line decontamination unit with storage bladder and shelter, \$34,023
 - Personal protective equipment, \$12,480
- b. Fire Defense Board
 - Two 2-line decontamination units with Hazmat basins, \$24,026
- c. Providence Newberg Hospital
 - One 3-line decontamination unit with storage bladder, \$25,466
 - Personal protective equipment, \$12,501

Public Health Plan

12. **B. O. 04-250** - Approve the 2004-2005 Annual Plan for Public Health.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **Tabled** - Approve the allocation of 2004-2005 STF funds as recommended by the STF Committee.

John Gray pointed out that the public hearing on this matter has been noticed for tomorrow, so the Board does not yet have authority to act on the allocation. He suggested that since a quorum will not be present tomorrow, the public hearing be opened and then continued to a future date. Ms. George noted the public hearing set for April 29, 2004 at 10:00 a.m. in Room 32 of the Courthouse.

2. Approve the transfer of ownership of equipment received through a State Homeland Security Grant to the following entities:

- a. **B. O. 04-251** - Willamette Valley Medical Center
 - One 3-line decontamination unit with storage bladder and shelter, \$34,023
 - Personal protective equipment, \$12,480
- b. **B. O. 04-252** - City of McMinnville (amended from Fire Defense Board)
 - One 2-line decontamination unit with Hazmat basin, \$12,013
- c. **B. O. 04-253** - City of Newberg (amended from Fire Defense Board)
 - One 2-line decontamination unit with Hazmat basin, \$12,013
- d. **B. O. 04-254** - Providence Newberg Hospital
 - One 3-line decontamination unit with storage bladder, \$25,466
 - Personal protective equipment, \$12,501

John Gray explained that the Fire Defense Board is not a legal entity with capacity to receive title to property, so it was decided to split the two sets of equipment between the cities of McMinnville and Newberg.

Commissioner Lewis moved to transfer ownership of the equipment as shown above. The motion carried, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 04-255** - Consideration of approval of a petty cash fund for the county newsletter, \$90.

John Krawczyk explained that the petty cash fund will allow easier access to funds for the newsletter and will cover three months at a time.

Commissioner Stern moved to approve the petty cash fund for the county newsletter. The motion carried, Commissioners George, Stern, and Lewis voting aye.

1. **B. O. 04-255** - Consideration of approval of amendment to Commissioners' Areas of Responsibility to include Commissioner Stern as liaison to the newly re-formed Food Service Advisory Committee.

Commissioner Stern moved to amend the Commissioners' Areas of Responsibility to update the liaison assignments. The motion carried, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. Three positions are available on the Road Improvement Advisory Committee. Contact the Commissioners' Office for applications.

2. Three positions are available in the Commission on Children and Families. Contact the Commissioners' Office for applications.

3. April is Child Abuse Prevention Month and Sexual Assault Awareness Month, and April 26-30 is Respite Care Awareness Week.

4. There are six to eight openings available on the newly re-formed Food Service Advisory Committee, consisting of two to three restaurant operators, one institutional food service operator, one mobile food unit operator, one bed-and-breakfast operator, and one to two members of the general public. Contact the Commissioners' Office for applications. Applications must be received by May 13, 2004.

Adjourn: 9:18 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS